



**AGENDA
ELGIN CITY COUNCIL
REGULAR MEETING
TUESDAY, APRIL 5, 2016
CITY ANNEX COUNCIL CHAMBERS, 310 NORTH MAIN STREET
7:00 PM**

CALL TO ORDER

INVOCATION

Recess REGULAR MEETING and call to order PUBLIC HEARING

PUBLIC HEARING

None

Close PUBLIC HEARING and Reconvene REGULAR MEETING

PUBLIC COMMENT

Individuals may request to speak on items on the agenda, and items not on the agenda, by requesting to speak during the meeting and under "PUBLIC COMMENT" and will be required to fill out a "PUBLIC COMMENT FORM" and present it, along with any material, handouts or information for Council, to the City Secretary prior to commencement of the Council meeting. Speaker comments are limited to three (3) minutes.

No formal action can be taken by the City Council on items not posted on the agenda. Items requiring a Public Hearing will allow a member of the public an opportunity to speak during the Public Hearing and does not require submission of a "PUBLIC COMMENT FORM". Speakers must address their comments to the Mayor or Presiding Officer rather than to an individual Council Member or member of Staff. All speakers must limit their comments to the specific subject matter noted on the "PUBLIC COMMENT FORM" and refrain from personal attacks or derogatory comments directed at any Council Member, member of Staff, other individual or group.

PRESENTATIONS

1. Proclamation recognizing April as Fair Housing Month.
Kerry Lacy, City Manager
Amy Miller, Community Development Director
2. Proclamation recognizing April as Child Abuse Prevention Month.
Kerry Lacy, City Manager
Amy Miller, Community Development Director
Chris Bratton, Chief of Police

REPORTS

1. Monthly Department Reports for February 2016
Kerry Lacy, City Manager

CONSENT AGENDA

All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items unless a council member removes an item from the Consent Agenda and places it on the New Business section for Discussion and action.

1. Approval of minutes of the regular council meeting March 1, 2016.
Kerry Lacy, City Manager
Lucretia Alvarez, City Secretary
2. Approval of minutes of the special council meeting March 8, 2016.
Kerry Lacy, City Manager
Lucretia Alvarez, City Secretary
3. Approval of minutes of the special council meeting March 10, 2016.
Kerry Lacy, City Manager
Lucretia Alvarez, City Secretary

UNFINISHED BUSINESS

1. Discussion and action to consider an Ordinance cancelling the May 7, 2016 City of Elgin Special Election for Ward 2.
Kerry Lacy, City Manager
Lucretia Alvarez, City Secretary

NEW BUSINESS

1. Discussion and action to consider an Ordinance amending the Code of Ordinances, Chapter 2, Article IV, Sections 2-189 and 2-189.1 of the Building Standards Commission.
Kerry Lacy, City Manager
Gary N. Cooke, Planning and Development Director
2. Discussion and action to consider an Ordinance amending the Code of Ordinances, Chapter 32, Sections 32-217, 32-218, 32-219, 32-221 and 32-267 of the Sign Ordinance.
Kerry Lacy, City Manager
Gary N. Cooke, Planning and Development Director
3. Discussion and action to consider appointing board members to the Building Standards Commission.
Kerry Lacy, City Manager
Gary N. Cooke, Planning & Development Director
Lucretia Alvarez, City Secretary

EXECUTIVE SESSION

The City Council may announce that it will adjourn the public meeting at any time during the meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on the agenda and/or as permitted by Chapter 551 of the Texas Government Code.

Recess the Regular Council meeting and call to order Executive Session in a closed session.

None

Adjourn Executive Session and call public back in to Reconvene Regular Council meeting.

RECONVENE

The City Council will return to open session for possible discussion and action as a result of the Executive Session.

ANNOUNCEMENTS

ADJOURNMENT

NOTICE

Notice of Assistance at Public Meetings, the City of Elgin is committed to compliance with the Americans with Disabilities Act. Elgin City Hall and Council Chambers are wheelchair accessible and special marked parking is available. Persons with Disabilities who plan to attend this meeting and who may need assistance are requested to contact the City Secretary's Office at (512) 281-5724. Please provide forty-eight hours notice when feasible.

I, Lucretia Alvarez, City Secretary for the City of Elgin, hereby certify this notice was posted at the City Hall Annex of the City of Elgin, Texas on or before Friday, the 1st day of April before 5:00 p.m. in accordance with Chapter 551 of the Texas Government Code.

Lucretia Alvarez
Lucretia Alvarez, City Secretary



COUNCIL MEETING: April 5, 2016

ITEM: 1. Proclamation recognizing April as Fair Housing Month.

RESOURCE PERSON(S): Kerry Lacy, City Manager
Amy Miller, Community Development Director

SUMMARY: 2016 marks the 48th anniversary of the passage of the Federal Fair Housing Act; Title VIII of the Civil Rights Act of 1968, as amended. This law guarantees that housing throughout the United States should be made available to all citizens without regard to race, color, religion, gender, familial status, disability or national origin. This proclamation is one way to draw attention to fair housing requirements.

RECOMMENDATION(S): Present proclamation and have a photo with the Elgin Courier.

ATTACHMENT: 1-Proclamation Fair Housing Month

Proclamation

FAIR HOUSING MONTH

APRIL 2016

WHEREAS, April marks the anniversary of the passage of the Fair Housing Act of 1968, which sought to eliminate discrimination in housing opportunities and to affirmatively further housing choices for all Americans; and

WHEREAS, the ongoing struggle for dignity and housing opportunity for all is not the exclusive province of the Federal government; and

WHEREAS, vigorous local efforts to combat discrimination can be as effective, if not more so, than Federal efforts; and

WHEREAS, illegal barriers to equal opportunity in housing, no matter how subtle, diminish the rights of all;

NOW, THEREFORE, BE IT PROCLAIMED, that in the pursuit of the shared goal and responsibility of providing equal housing opportunities for all men and women, the City Council of Elgin, Texas does hereby join in the national celebration by proclaiming

APRIL 2016 as FAIR HOUSING MONTH

and encourages all agencies, institutions and individuals, public and private, in Elgin to abide by the letter and the spirit of the Fair Housing law.

Signed and sealed this 1st day of April, 2016.

*Marc Holm
Mayor, City of Elgin*



COUNCIL MEETING: April 5, 2016

ITEM: 2. Proclamation recognizing April as Child Abuse Prevention Month.

RESOURCE PERSON(S): Kerry Lacy, City Manager
Amy Miller, Community Development Director
Chris Bratton, Chief of Police

SUMMARY: According to Children's Advocacy Centers of Texas in one year more than 65,000 cases of child abuse were confirmed in Texas. One in four girls will be sexually abused before her 18th birthday and one in six boys will be sexually abused before his 18th birthday. Individuals, agencies, non profit organizations, and the medical community, are working together in the efforts to strengthen our community by ending child abuse, and protecting our greatest asset and future; our children.

RECOMMENDATION(S): Kristi Glaster, Executive Director for CASA which serves Bastrop, Fayette and Lee Counties will be in attendance with board member Jeanette Shelby and the Child Advocacy Center for a photo with the Elgin Courier.

ATTACHMENT: 1-Proclamation Child Abuse Prevention Month

Proclamation
Child Abuse Prevention Month
April 2016

WHEREAS, NEARLY 290,000 children in Texas are reported as abused or neglected every year; and

WHEREAS, Over 1,152 cases of child abuse and neglect were reported and investigated in Bastrop County in 2015. We know that 242 of our children fell victim to neglect and abuse and know that many more suffer in silence; and

WHEREAS, Child abuse is a leading cause of preventable violence and death among children; and

WHEREAS, Child abuse and neglect are not only felt immediately, but can lead to criminal behavior, substance abuse, and mental and physical health problems; and

WHEREAS, Child abuse prevention is a community responsibility and finding solutions depend on involvement among all people; and

WHEREAS, Communities must make every effort to promote programs that benefit children and their families; and

WHEREAS, Effective child abuse prevention programs succeed because of partnerships among agencies, schools, religious organizations, law enforcement agencies, and the business community; and

WHEREAS, everyone in the community should become more aware of child abuse prevention and consider helping parents create a safe nurturing environment to raise their children in;

NOW, THEREFORE, be it proclaimed, that the Elgin City Council does hereby declare the month of April 2016 as Child Abuse Prevention Month, and designate April 13, 2016 as "Go Blue for Kids Day" in Elgin, Texas.

And we hereby call upon all community agencies, organizations, medical powers, businesses, and students like you to participate in the efforts to strengthen our community by ending child abuse, and protect our greatest asset and future; our children.

MARCO HOLM, Mayor



COUNCIL MEETING: April 5, 2016

ITEM: 1. Monthly Department Reports for February 2016

RESOURCE PERSON(S): Kerry Lacy, City Manager

SUMMARY: Monthly Department Reports for February 2016 are for Council information only and no action is required by Council.

RECOMMENDATION(S): NA

ATTACHMENT:

- 1-Water and Wastewater Monthly Report
- 2-Utility Billing Monthly Report
- 3-Building, Development and Code Enforcement Monthly Report
- 4-Public Works Monthly Report
- 5-Main Street Monthly Report
- 6-Community Development Monthly Report
- 7-Municipal Court Monthly Report
- 8-Parks and Recreation Monthly Report
- 9-Library Monthly Report
- 10-EEDC Monthly Report
- 11-Police Department Monthly Report

Monthly Reports February 2016

Department 023 Water Treatment

Well # 10	0 Gallons
Well # 11	11,438,000 Gallons
Well # 14	0 Gallons
Well # 15	18,323,000 Gallons
Water loss due to leaks or flushing	50,000 Gallons
Total Water Pumped	29,711,000 Gallons

Chemicals Used

Chlorine	578 Pounds
Sequest	300 Pounds

Distribution Samples

Bacteriological Samples Taken	10
Average Chlorine Residual	1.78 mg/l
Violations	0

Department 024 Distribution

Line Repairs/New installations

Main Line Breaks	1
Service Line Breaks	5
Miscellaneous Repairs/Complaint Calls	15
New Connections/Taps	0
Installation of New Water Main	0

Department 026 Wastewater

Collections

Backups

Main Lines	2
Service Lines	10
After Hours Call-Outs	5

Line Repairs/New Installations

Curb Side Cleanout Caps Replaced	0
Curb Side Cleanouts Installed	1
Main Line Repairs	0
New Main Line Installed	0
New Taps Installed	1
Lines TV'd	4

Not Reported / Suspended

Lift Station Maintenance/Repairs

Hour Meter Reads/Daily Site Checks	9 Daily
Pumps Pulled	0
Pumps Installed	0
Pumps De-raged	2
Motors Pulled	0
Motors Installed	0
Electrical Issues (Repair/Replace Parts)	0
Floats Cleaned/Replaced	5
Grass/Weed Maintenance	9
After Hours Call Outs	2

Wastewater Treatment Plant**Maintenance/Repairs**

Pumps Pulled	1
Pumps Installed	1
Motors Pulled	1
Motors Installed	1
Control System/Electrical Repairs	1
Cleaned Wet Well Floats	1
Miscellaneous Repairs	10
After Hours Call-Outs	0

Chemicals Used

Alum/Gallons	4,000
Bleach 10%/ Gallons	2,000
Polymer/ 55 gallon drums	2

Monthly Plant Flows and Test Results

Minimum Daily Flow	531,700 Gallons
Maximum Daily Flow	786,300 Gallons
Average Daily Flow	620,900 Gallons
Total Monthly Flow	18,006,900 Gallons

Effluent DO (Dissolved Oxygen) Average	7.95
Effluent Chlorine Residual Average	1.66 mg/l
Effluent pH Average	7.24
Total Phosphorus Average	0.158
CBOD (Carbonaceous Biochemical Oxygen Demand) Average	2.5
TSS (Total Suspended Solids) Average	2.5
Ammonia/Nitrates Average	0.35

Remarks

UTILITY BILLING 2015**February**

Billed out	\$362,212.73	
Past due notices	621	\$64,639.88
Work orders-Cut offs	63	
Disconnected for non pmt	45	
Extension to pay 1st	63	
Extension due for disconnect	1	
Meter tamper fee	1	
After Hour turn on	0	
Accounts set to final	3	for non pmt

Submitted by:
Dodie Thomas
Utility Billing Supervisor
Customer Service/A/R Supervisor
512-285-5721 office

Monthly Report to Administrative Manager
Building Department
For the Month of February 2016

Type of Inspections	Feb-15	Feb-16	Fiscal Yr. To Date	Calendar Yr. To Date
Building	48	44	176	77
Electrical	57	27	141	53
Plumbing	45	32	151	78
Gas	38	13	93	30
Mechanical	26	15	75	32
TOTAL	214	131	636	270
Building				
Permits	6	19	79	39
Value	\$ 1,218,495.00	\$ 1,203,324.00	\$ 4,539,610.30	\$ 2,201,982.42
Fees	\$ 6,133.85	\$ 8,579.20	\$ 28,105.90	\$ 16,246.30
Electrical				
Permits	14	20	55	32
Fees	\$ 2,742.50	\$ 3,780.00	\$ 9,642.50	\$ 5,542.50
Plumbing				
Permits	9	15	44	25
Fees	\$ 1,637.50	\$ 2,417.50	\$ 7,292.50	\$ 4,132.50
Gas				
Permits	7	8	33	16
Fees	\$ 957.50	\$ 1,210.00	\$ 4,512.50	\$ 2,330.00
Mechanical				
Permits	8	10	32	14
Fees	\$ 1,415.00	\$ 1,535.00	\$ 4,845.00	\$ 2,050.00
Total All Fees	\$ 12,886.35	\$ 17,521.70	\$ 54,398.40	\$ 30,301.30

**February 2016
Building Permits**

Number of Permits		Type/Classification	Permit Fees		Valuation	
Feb-15	Feb-16		Feb-15	Feb-16	Feb-15	Feb-16
2	5	New Single Family	\$ 1,526.60	\$ 3,252.20	\$ 204,295.00	\$ 415,379.00
		New Duplex				
		New Manufactured				
		New Multi-Family				
	2	New Commercial		\$ 3,698.00		\$ 590,000
	1	New Industrial		\$ 1,007.50		\$ 150,000
		New Swimming Pools				
		Moving Permit				
1	4	New Signs	\$ -	\$ 283.25	\$ -	\$ 21,796.00
	5	Residential		\$ 192.50		\$ 14,599.00
3	1	Non-Residential	\$ 4,607.25	\$ 145.75	\$ 1,014,200.00	\$ 11,550.00
	1	Demolitions		\$ -		\$ -
6	19		\$ 6,133.85	\$ 8,579.20	\$ 1,218,495.00	\$ 1,203,324.00
ZBOA Request		None				
Zoning Request		None				
Code Enforcement	Active Feb 2015	Active Feb 2016	Closed Feb 2015	Closed Feb 2016		
Abandoned/Junked	2	1	13	1		
Animal Control						
Beer Permits						
Environmental				20		
Fire Code			4	2		
Health and Sanitation		1	9			
Illegal Signs			40	48		
Property Maintenance	1					
Unsafe Structures			1	2		
Water/Sewer			3	2		
Zoning			5	1		
Total	3	2	75	76		

*Zoning Board of Adjustments

Submitted By: Jim Cazares

Date: March 11, 2016

Public Works – February – 2016

Right of Way and Easement mowing and maintenance:

Ongoing

Drainage / Ditch Work:

South Avenue A - partial

Cleaned Old McDade Road drainage structure

Cleaned ditch at East 3rd Street and Avenue G

Cleaned / removed debris on West 2nd Street drainage structure.

Cleaned / removed debris at North Avenue F drainage structure.

Cleaned ditch on East Austin Street drainage.

Curb and Gutter Cleaning:

Cleaned curb and gutter – Stach Street.

Cleaned curb and gutter – South Avenue A.

Trees and Brush:

Cleared brush for site on Taylor Lane at East 2nd Street.

Cleared brush for site on Q.S. Goins at East 2nd Street.

Cleared brush for site on South Avenue B at West Alamo Street.

Permanent Street Repairs;

4 each repairs in Park and Ride Parking lot- FEMA repairs.

200 North Avenue C.

Lake Terrace.

Railroad crossing repairs on M.L.K. Boulevard.

Railroad crossing repair on Avenue C.

3 each Anderson Lane.

Warner Street.

North Avenue A.

West Cleveland Street.

Miscellaneous:

Repainted 4 each restrooms and downstairs hallway at Elgin Police Department

Joe Parten

Director, Public Works

City of Elgin



MONTHLY ACTIVITY REPORT

For the local program, monthly reports are a way to track and document progress of both the program and the downtown revitalization effort. It is also an effective tool to use for updating the board on the program's overall activities and for communicating your progress to stakeholders, such as City Council and other funding entities. For the state office, monthly reports help us provide more direct and effective services by giving us a way to spot trends, challenges, issues etc. The report should reflect BOTH the work of staff and volunteers. While not all programs use the traditional four-committee structure any longer, the work of all programs should still be able to be reflected in the four-point categories below.

The Monthly Report is **due by the 10th of each month**. Please use electronic version, type or print legibly. Please use this electronic version and email to mainstreet-reports@thc.state.tx.us.

CITY: ELGIN

MONTH/YEAR: February 2016

DATE SUBMITTED: 3-10-2016

1. Updates on Projects, Activities for the month.

MAIN STREET BOARD: *(After typing, TAB to the next cell)*

Meeting Dates:	Update on projects or activities
February 18, 2016	
	Shop Elgin First – local shopping program with EDC and Chamber

ORGANIZATION: *(After typing, TAB to the next cell)*

Meeting Dates:	Update on projects or activities
February , 2016	Completed articles for Spring 2016 issue, including feature on new businesses in the community, art studio tour, Pearls of Youth art show. Organized a day trip visit to Waco for April with the downtown Waco association. Attended Mains street Manger winter training in New Braunfels Organized a training for Historic Review Board for March to be provided by THC as we are a certified Local government community. Provided Downtown update presentation for county wide city, county and elected officials. Completed annual report for Certified Local Government community.

PROMOTION:

Meeting Dates:	
February 4, 2016	Planning Elm Creek Block party with Chamber. Valentine's day / weekend celebrations were very successful and really well attended. Texas Independence Day celebration for Saturday March 5 where businesses bring in craft / artists demonstrations and or feature vintage and Texana products.

DESIGN:

February	Completed lighting plan and cost estimate for Veterans Memorial Park, City hall library complex, Fleming Community Center and Elgin memorial Park.
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	Submitted grant for project to Bluebonnet Electric with Friends of Elgin parks as the applicant sponsor. Worked with CARTS and HOU Architects to finalize site plan and facility rendering for new CARTS transit stop and public restrooms at Avenue C and Central Avenue. Part of the Central Park development Worked with Public works to review parking for downtown and plan for restriping. Secured donated lighted figures and holiday decor from Downtown Austin Alliance.

ECONOMIC RESTRUCTURING:

Meeting Dates:	Update on projects or activities
February 4, 2016	Worked with Property owners who are using franchise tax credit program. Property closing: 109 Central Avenue old Southside BBQ, met with business tenant to lease the space. Pending property closings: City Café 19 North Main Street under contract to close in March. Worked with potential buyer for vacant lot across from City Hall, provided THC rendering of proposed new construction. Shop Elgin First campaign, working with EDC and Chamber to develop new outreach for remainder of fiscal year.

2. Program Commentary *(list critical issues, problems, and successes/completed projects of the past month):*
State Franchise Tax credit program, working with property owners as they navigate this process and helping find information for them about this fairly new process.
3. Outlook. *Goals and challenges; plans for upcoming major projects such as public improvements etc.:*
4. Suggestions for Texas Main Street Center *(list suggestions on services or training topics; new resources; questions):*
Need to provide more resources about the Tax credit program and the many steps required to complete it from start to finish.
5. Main Street in the News. *If your programs or its activities have been spotlighted in press coverage during the month, please provide a link here. If there is a newsworthy event or announcement that would be appropriate for the Main Street Matters e-newsletter, please email mainstreet-reports@thc.state.tx.us with the information. Please provide event information as many months in advance as possible.*

February 11 Sip Shop and Stroll:

Valentine theme, promoted with a new video on Facebook, had great attendance.

March 5, Texas Independence Day Celebration

Stores are working together to host artists creating work of the era like Nancy Lou Webster with Treenware. And planning to have specials and displays featuring vintage items. American Legion planning pioneer cocktails.

March 11 Sip Shop and Stroll:

Spring Fling - theme - Sip a little wine and shop as you stroll through the stores in Historic Downtown Elgin. You will find diverse merchandise, eclectic decor, artwork by local artists and live music in many of the venues.

Block Party in Elm Creek March 31

Meet your neighbors and enjoy free sausage wraps chips and sodas with the Elgin Chamber and Elgin Main Street board. Goody bags for first 100 participants.

Every Friday in April Music in the Park

Every Friday night in April at 8pm, enjoy live music in downtown Veterans Memorial Park, bring your own picnic or enjoy dinner specials at downtown restaurants. Local and Austin area bands.

First Saturday Sidewalk sales

Start again in April – look for great sales downtown on first Saturdays.

Local Lore – Saturday April 2

Saturday April 2- An Elgin History Adventure 10am to 2pm Veterans' Memorial Park, a fun filled time learning about our town's history! Activities include Lone Star Car Club cruise-in celebrating vintage vehicles, live music, maps illustrating Elgin's growth over the years, museum tours, River Valley Farmers Market, games of the past, and an architectural and business scavenger hunt downtown.

Elgin Art Studio Tour - Saturday April 30

Meet the artists and see the technical skill behind their work in action during the 2016 Elgin Art Studio Tour. Metal smithing, hand painted ceramic tiles, fiber art, water color painting, jewelry making and more. Multiple studios with dozens of artists will be open to the public on Saturday, April 30 from 10-5 in downtown Elgin. In addition to art studios, artists will be demonstrating their work at a variety of businesses in the downtown district, the Lone Star Car Club will have a cruise-in at the Depot Museum and live music will be on tap throughout the day.



MEMORANDUM

To: Kerry Lacy, City Manager
From: Amy Miller, Community Development Director
Date: March 10, 2016
RE: Community Development Department Report February 2016

Projects

- Implemented a Community Parks and Recreation Needs survey for the Open Space, Parks & Recreation Master Plan update
- Completed a plan and cost estimate for holiday lighting in 2016 with Parks & Recreation Department.
- Completed Bluebonnet Electric Cooperative grant application for holiday lighting.
- Completed RFP process for grant administration for the CDBG Utility Line Grant.
- Graded RFPs for CAMPO to select a consultant for the Alternative Transportation plan
- Met with potential buyers and realtors for properties downtown.
- Met with Property owners about renovation plans and possible tenants.
- Met with new business owners discussed downtown promotional events, advertising opportunities, etc.
- Worked with CARTS on design for transit stop downtown.
- Organized summer programming for elementary and middle school students with Elgin ISD, Boys and Girls Club of Bastrop County, and Project Invention.
- Planning for Elm Creek Block party with HOA and Chamber of commerce.
- Organizing Art Studio Tour with Barry Perez.
- Started planning the Elgin Area Farm Tour for May with local farmers.
- Shop Elgin First joint shop local campaign with EDC and Chamber, working on new outreach plans for remainder of fiscal year.
- FM 1100 CAMPO grant meeting with TXDOT officials and TRC.
- Completed Certified Local Government annual report.
- Planned Walk or Bike to School Days for March April and May.
- Provided Main Street update to Bastrop County / City / ISD Leadership breakfast.
- Developed editorial for spring issue of Downtown 78621.

- Worked with EISD on Farm to School grant planning initiative.
- Organized training for Historic Review Board through the Certified Local Government program with the Texas Historic Commission.
- Marketing coordination and support for Sip Shop and Stroll, 2nd Thursdays from 5-8 downtown
- City of Elgin E-News
- Facebook Pages: City of Elgin, Visit Elgin, Envision Elgin

Boards & Committees, Seminars

CAMPO Technical Advisory Committee

Main Street Board

Promotion Tourism Committee

Organization Committee

Business Retention and Recruitment Committee

Bastrop County Transportation Plan steering committee

Upcoming Events

Super Hero Fun Run 5K benefitting JDRF Saturday, March 5

March 5, Texas Independence Day celebration

First Saturday Sidewalk Sales from 10am-5pm in Downtown

Sip Shop & Stroll March 10 from 5-8 downtown

March 31 Elm Creek Block Party with Chamber

April 2, Local Lore 10am Veterans Memorial park with Lone Star Car Club Cruise-in

Music in the Park every Friday in April at 8pm in Veteran's Memorial Park

Sip Shop and Stroll April 14 from 5-8 downtown

April 23 & 24 Pearls of Youth Art Show, Fleming Community Center

April 30 Art Studio Art Tour 10am to 5pm with Lone Star Car Club Cruise-in

OFFICE OF COURT ADMINISTRATION

TEXAS JUDICIAL COUNCIL



OFFICIAL MUNICIPAL COURT MONTHLY REPORT

Month February

Year 2016

Municipal Court for the City CITY OF ELGIN

Presiding Judge Larry Dunne

If new, date assumed office

Court Mailing Address P.O. BOX 591

City ELGIN

, TX Zip 7-8621

Phone Number (512) 281-0318

Fax Number

Courts Public Email

Court's Website

THE ATTACHED IS A TRUE AND ACCURATE REFLECTION OF THE RECORDS OF THIS COURT

Prepared by Yadira Duque

Date Mar 15, 2016

Phone Number (512) 281-0318

PLEASE RETURN THIS FORM NO LATER THAN 20 DAYS FOLLOWING THE END OF THE MONTH REPORTED TO:

OFFICE OF COURT ADMINISTRATION

P O BOX 12066

AUSTIN, TX

78711-2066

CRIMINAL SECTION

City of CITY OF ELGIN

Month February Year 2016

	Traffic Misdemeanors			Non-Traffic Misdemeanors		
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
1. Total Cases Pending First of Month:	12,840	12	0	0	2,509	20
a. Active Cases	8,885	10	0	0	1,255	4
b. Inactive Cases	3,955	2	0	0	1,254	16
2. New Cases Filed	245	0	0	0	52	3
3. Cases Reactivated	44	0	0	0	15	1
4. All Other Cases Added	0	0	0	0	0	0
5. Total Cases on Docket	9,174	10	0	0	1,322	8
6. Dispositions Prior to Court Appearance or Trial						
a. Uncontested Dispositions	165	0	0	0	35	0
b. Dismissed by Prosecution	11	0	0	0	8	1
7. Dispositions at Trial:						
a: Convictions						
1) Guilty Plea or Nolo Contendere	18	0	0	0	13	6
2) By the Court	0	0	0	0	0	0
3) By the Jury	0	0	0	0	0	0
b: Acquittals:						
1) By the Court	0	0	0	0	0	0
2) By the Jury	0	0	0	0	0	0
c. Dismissed by Prosecution	0	0	0	0	1	0
8. Compliance Dismissals:						
a: After Driver Safety Course	5					
b: After Deferred Disposition	1	0	0	0	1	0
c: After Teen Court	0	0	0	0	0	0
d: After Tobacco Awareness Course					0	
e: After Treatment for Chemical Dependency				0	0	
f: After Proof of Financial Responsibility	2					
g: All Other Transportation Code Dismissals	0	0	0	0	0	0
9. All Other Dispositions	16	0	0	0	0	0
10. Total Cases Disposed	218	0	0	0	58	7
11. Cases Placed On Inactive Status	37	0	0	0	14	0
12. Total Cases Pending End of Month:	12,867	12	0	0	2,503	16
a: Active Cases	8,919	10	0	0	1,250	1
b: Inactive Cases	3,948	2	0	0	1,253	15
13. Show Cause Hearings Held	19	0	0	0	12	1
14. Cases Appealed:						
a: After Trial	0	0	0	0	0	0
b: Without Trial	0	0	0	0	0	0

JUVENILE / MINOR ACTIVITY

Court CITY OF ELGIN	TOTAL
Month February Year 2016	
1. Transportation Code Cases Filed	2
2. Non-Driving Alcoholic Beverage Code Cases Filed	1
3. Driving Under the Influence of Alcohol Cases Filed	1
4. Drug Paraphernalia Cases Filed	2
5. Tobacco Cases Filed	0
6. Failure to Attend School Cases Filed	0
7. Education Code (Except Failure to Attend) Cases Filed	0
8. Violation of Local Daytime Curfew Ordinance Cases Filed	0
9. All Other Non-Traffic Fine-Only Filed	0
10. Transfer to Juvenile Court:	0
a. Mandatory Transfer	
b. Discretionary Transfer	0
11. Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct)	0
12. Held in Contempt by Criminal Court (Fined and/or Denied Driving Privileges)	0
13. Juvenile Statement Magistrate Warning:	0
a. Warnings Administered	
b. Statements Certified	0
14. Detention Hearings Held	0
15. Orders for Non-Secure Custody Issued	0
16. Parent Contributing to Nonattendance Cases Filed	0

ADDITIONAL ACTIVITY

Court CITY OF ELGIN		Number Given	Number Requests For Counsel
Month February	Year 2016		
1. Magistrate Warnings:		17	
a. Class C Misdemeanors			
b. Class A and B Misdemeanors		16	12
c. Felonies		5	3
			TOTAL
2. Arrest Warrants Issued:			51
a. Class C Misdemeanors			
b. Class A and B Misdemeanors			1
c. Felonies			0
3. Capiases Pro Fine Issued			69
4. Search Warrants Issued			0
5. Warrants for Fire, Health and Code Inspections Filed			0
6. Examining Trials Conducted			0
7. Emergency Mental Health Hearings Held			0
8. Magistrate's Orders for Emergency Protection Issued			0
9. Magistrate's Orders for Ignition Interlock Device Issued			2
10. All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond			0
11. Driver's License Denial, Revocation or Suspension Hearings Held			0
12. Disposition of Stolen Property Hearings Held			0
13. Peace Bond Hearings Held			0
14. Cases in Which Fine and Court Costs Satisfied by Community Service:			0
a. Partial Satisfaction			
b. Full Satisfaction			5
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit			12
16. Cases in Which Fine and Court Costs Waived for Indigency			0
17. Amount of Fines and Court Costs Waived for Indigency			\$0.00
18. Fines, Court Costs and Other Amounts Collected:			\$25,788.29
a. Kept by City			

Michael Gonzalez
Parks and Recreation Program Manager
mgonzalez@ci.elgin.tx.us 512-285-6190



February Parks Summary 2016	
Facility	Number of uses
Park/ Pavilion Rental	5
Ball Field Rental	49
Fleming Community Center	45
Deposits	\$1,250.00

Projects/programs

Morris Park Basketball court repairs: The Parks staff has been working on repainting the goals at the basketball courts. Each backboard and goal is about \$950 to buy new, but our park staff was able to sand repaint the goals for about \$90 per goal. Painting the goals as really improved the look of the courts and we have gotten a positive response from the people who use that facility.

Spring break activities/ summer activity guide: In an effort to be creative with our programing, we have invited park users to follow us on Facebook and Instagram to keep up with our park activities. After each event we plan on posting a recap of our park activity to gain more of a presence on social media. With summer programing coming up, the park staff is putting together a summer events guide similar to what larger departments around us are using. This summer events guide will be the official recreation guide for all our summer events May through August. Once activities guide is printed park users can keep it handy to remind them of upcoming park events.

Survey work and Soil testing for the Recreation Center: Soil testing and survey work has been completed on the Recreation Center Job site. These results will go to our architects and engineers can plan the slab for the building. Each step of the building process takes time and it is good to have this portion done and off the list.

Thomas Park lighting and improvements: we are currently designing the lighting plan for Thomas park security lighting. Improvements in Thomas Park are going well. We have two Eagle Scout projects that deal with concession stand and flower beds in Thomas that should be completed in late March.

Goals for March 2015

- Provide spring break activities
- Advertise and plan for hiring lifeguards
- Continue design work with Jim Tharp for the Elgin Recreation Center

Library Report to City of Elgin for February 2016

Circulation is 11% lower than the previous year.

Collection size has increased 4% over the previous year.

Exam proctoring is ongoing at the library. We currently have students from WGU, Auburn Online, and Texas A&M that we proctor their tests in the library's staff area.

Grants: Judy Maiewski applied for a Texas Book Festival Grant for children's materials to buy the Bluebonnet, 2X2, Little Maverick (graphic novels) and Maverick (graphic novels) reading lists. Melinda Torres is seeking a book donation from HEB for a program later in the year.

Programs: Pancake Day (Mardi Gras) and Travel Club with "Snap" Tom Beeson presenting about the Czech Republic programs were well attended. Library Director provided a program about the History of Elgin and Elgin Public Library to the 3rd grade GT students at BTW.

Staff Training: Library director participated in 3 webinars about "Leap into spring with new books," "Why books are still a good library brand" and "Responding to challenges – ensure your library is prepared." Library director is required to have 10 hours of continuing education a year for the annual report. Staff had training from Madeline Moya of TAMI (Texas Archive of the Moving Image) on how to accept videos and films for digitization from March 1-12.

Technology: On-Technology has upgraded the public computers to Office 2016 and Windows 10. They are preparing to divide the network by separating the public computers from the staff computers. The new router is in approval process with E-Rate funding. We have been told it could take two months to receive approval. We hope it will resolve some of our problems with the network.

Volunteer hours have decreased significantly.

Categories	Units	Feb. '15	Feb. '16	Fiscal YTD '15	Fiscal YTD '16
Total Circulation		7,012	6,345	37,992	34,605
+ or - Same month previous year	Percent	4.2%+	11%-		
Additions					
Interlibrary Loans	Each	2	0	9	5
New Patrons	Each	84	72	421	370
Collection					
Items Added	Each	360	172	1,696	2,686
Items Withdrawn	Each	408	319	1,584	1,065
Total Collection	Each	37,933	39,316	37,933	39,316
General Statistics					
Gate Count	Each	3,929	3,610	20,385	19,376
Hours Open	Hours	154	154	783	801
Library Tours	Each	1	0	2	0
Program Visitors	Each	337	313	2,529	2,355
Public Computer Use	Hours	695	632	3,129	2,889
Patrons using computers	Each	637	657	2,960	4,131
Volunteer Hours	Each	352	100	1,827	595
Receipts					
		\$5,422	\$1,326	\$11,341	\$6,392
Civic Center Use					
City	Each	4	2	15	12
Library	Each	14	7	64	56
Public Rental	Each	3	2	11	18
Other - not for profit	Each	14	19	48	55
Total Civic Center Use		35	30	138	141

TO: Elgin City Council and City Manager

RE: Economic Development Corp. Monthly Report by Owen Rock

Date: Tuesday, April 5, 2016 council meeting

- Currently working with two business that want to move to Elgin. One is looking to locate in a building downtown and the other would be a good fit for the Business Park
- Working on an RFQ for property located close to downtown. The intent is to get a company to put some renderings and plans together for the property so we can market it.
- Continue to update the website and our marketing material. We have had brick shaped USB drives produced to put the marketing material on and to send out to site selectors
- Working with two companies that are interested in the Mega Grant program
- Working with Sue Beckwith to put together a half day seminar on local foods production as an economic generator. The seminar will be at the Flemming Center on Aprils 27th from 10am-2pm. I would encourage all Council members to attend.
- I continue to work with Sue Beckwith to develop a plan for a commercial kitchen and business incubator.
- Sales tax allocations for March were up 7.81% from last March and they are up 0.95% for the calendar year.
- Attended the BEST breakfast in Smithville

Please contact me if you need more information on any of these items

Owen Rock

Elgin Economic Development Corporation, Cell: 512-229-3226

Elgin Police Department
Monthly Report February 2016

CATEGORY	Feb-16	15-Feb	14-Feb	13-Feb	12-Feb
Calls for Service					
Total Calls for Service	1001	746	556	634	667
Police calls	683	521	531	532	442
Fire calls	36	36	23	31	27
Animal calls	114	87	81	60	42
Activity logs	166	96	154	229	151
City calls	2	6	11	4	5
Offense Reports					
Total Offense Reports	61	75	64	80	64
Active (Open) cases	17	21	15	23	19
Cases Inactivated	12	22	16	12	11
Cases Closed	1	1	4	0	4
Documentation (no crime)	1	0	0	3	2
Other	1	0	0	1	8
Unfounded	0	2	0	1	2
Referred to other agency	3	2	1	3	0
Citations					
Total Citations	374	156	319	319	213
Citations for violations	252	90	158	131	124
Warnings	122	66	161	179	89
Collisions					
Total Accidents	38	29	17	25	23
Major accidents (with injury)	9	4	0	2	3
Minor accidents (no injury)	24	16	12	19	17
Leaving the scene accidents	5	9	5	4	3
Alarms					
Business alarms	7	6	18	8	11
Residential alarms	16	1	1	9	3
Fire alarms	5	3	1	0	2
Arrests					
Felony arrests	5	5	4	7	7
Misdemeanor arrests	13	20	26	27	15
Other arrests	9	2	3	3	3
Animal Control					
Total Animal Control calls	114	87	64	60	42
Animal Cruelty calls	0	0	0	0	
Canine Impounds	23	19	18	14	
Feline Impounds	19	5	6	10	
Citations issued	10	5	10	11	0
Bite Cases	2	0	0	1	1
Dead animal calls	6	5	10	7	
Wildlife calls	2	0	4	0	
Rabies cases	0	0	0	0	
Other	13	57	16	17	



COUNCIL MEETING: April 5, 2016

ITEM: 1. Approval of minutes of the regular council meeting March 1, 2016.

RESOURCE PERSON(S): Kerry Lacy, City Manager
Lucretia Alvarez, City Secretary

SUMMARY: Presented for review and approval are the minutes of the regular council meeting on March 1, 2016.

RECOMMENDATION(S): Approve the minutes of the regular council meeting on March 1, 2016.

ATTACHMENT: 1-Minutes of regular meeting March 1, 2016

**MINUTES
ELGIN CITY COUNCIL
REGULAR MEETING
TUESDAY, MARCH 1, 2016, 7:00 PM
CITY ANNEX COUNCIL CHAMBERS, 310 NORTH MAIN STREET**

CALL TO ORDER

Mayor Marc Holm called the meeting to order at 7:05 p.m. with the following members:

Marc Holm, Mayor
Keith Joesel, Council Member (absent)
Sue Brashar, Council Member
Edward Maldonado, Council Member
Juan Gonzalez, Council Member
Mary Penson, Council Member
Jessica Bega, Council Member
Craig Fromme, Council Member
Kerry Lacy, City Manager
Lucretia Alvarez, City Secretary
Gary Cooke, Planning and Development Director
Doug Prinz, Utilities Director
Joe Parten, Public Works Director
Amy Miller, Community Development Director
Michael Gonzales, Parks and Recreation Director
Sandy Ott, Library Director
Buck LaQuey, Finance Director
Chris Bratton, Police Chief
Owen Rock, Economic Development Corporation Director

INVOCATION

Council Member Mary Penson gave the invocation.

PUBLIC HEARING

None

PUBLIC COMMENT

None

PRESENTATIONS

1. Recognition of service to Chris Cannon.
Kerry Lacy, City Manager
Marc Holm, Mayor

Mayor Marc Holm presented an appreciation plaque to Chris Cannon for seven years as a City Council Member.

2. Employee of the First Quarter 2016
Kerry Lacy, City Manager
Sandy Ott, Library Director

Mayor Marc Holm presented an appreciation certificate to Melissa Lipiec as Employee of the First Quarter 2016.

REPORTS

1. Monthly Department Reports for January 2016
Kerry Lacy, City Manager

City Manager Kerry Lacy stated the reports are informational only.

CONSENT AGENDA

Council Member Sue Brashar made a motion to approve the Consent Agenda as presented, Council Member Mary Penson seconded, and motion passed unanimously 8 for, 0 against.

1. Approval of minutes of the regular council meeting February 2, 2016.
Kerry Lacy, City Manager
Lucretia Alvarez, City Secretary
2. Approval of the First Amendment to the Interlocal Agreement between the City of Elgin and Dallas County Schools to enforce and administer the automated school bus safety/stop arm enforcement program to increase from 12.5% to 20% of all monies collected for paid violations of the Ordinance exclusive of any such collection charge.
Kerry Lacy, City Manager
3. Approval of open container ordinance waiver from Friends of the Elgin Parks in for the annual Music in the Park series in Veterans' Memorial Park on April 1, April 8, April 15, April 22, and April 29, 2016 from 4:00 p.m. until 10:00 p.m.
Kerry Lacy, City Manager
Michael Gonzalez, Parks and Recreation Director
Kay Queen, Friends of Elgin Parks President
4. Approval of open container ordinance waiver request from Drive-a-Senior for the annual Taste the Town on Main Street from Second Street to Brenham Street on Thursday, May 5, 2016 from 5:30 p.m. until 9:00 p.m.
Kerry Lacy, City Manager
Lucretia Alvarez, City Secretary

UNFINISHED BUSINESS

None

NEW BUSINESS

1. Discussion and action to consider authorizing the Mayor to sign a Quitclaim Deed for the road platted through 116 Carver Street, Elgin, Texas, Bastrop County.
Kerry Lacy, City Manager
Gary N. Cooke, Planning and Development Director

Council Member Craig Fromme made a motion to authorize the Mayor to sign a Quitclaim Deed for the road platted through 116 Carver Street, Elgin, Texas, Bastrop County as presented, Council Member Sue Brashar seconded, and motion passed unanimously 8 for, 0 against.

2. Discussion and action to consider authorizing the Mayor to sign a Quitclaim Deed for the road platted through 117

Washington Street, Elgin, Texas, Bastrop County.
Kerry Lacy, City Manager
Gary N. Cooke, Planning and Development Director

Council Member Jessica Bega made a motion to authorize the Mayor to sign a Quitclaim Deed for the road platted through 117 Washington Street, Elgin, Texas, Bastrop County as presented, Council Member Mary Penson seconded, and motion passed unanimously 8 for, 0 against.

3. Discussion and action to consider authorizing the Mayor to sign a Quitclaim Deed for the road platted through 119 Washington Street, Elgin, Texas, Bastrop County.
Kerry Lacy, City Manager
Gary N. Cooke, Planning and Development Director

Council Member Sue Brashar made a motion to authorize the Mayor to sign a Quitclaim Deed for the road platted through 119 Washington Street, Elgin, Texas, Bastrop County as presented, Council Member Juan Gonzalez seconded, and motion passed unanimously 8 for, 0 against.

4. Discussion and action to award a contract to the low bidder, Whitestone Civil Construction, LLC, in the amount of \$73,535.00 for the Elgin Business Park Wastewater Improvements construction project and authorize the City Manager to fund the project from the Sewer Impact Fee Fund.
Kerry Lacy, City Manager
Doug Prinz, Utility Director
Beau Perry, City Engineer

Council Member Sue Brashar made a motion to award the bid to Whitestone Civil Construction, LLC, in the amount of \$73,535.00 for the Elgin Business Park Wastewater Improvements construction project and authorize the City Manager to fund the project from the Sewer Impact Fee Fund and authorize the City Manager to make any changes up to 25 percent on change orders, Council Member Craig Fromme seconded, and motion passed unanimously 8 for, 0 against.

5. Discussion and action to consider approval of the proposed 2016 Street Resurfacing Chip Seal program and the proposed 2016 Storm Water Drainage Improvement Program.
Kerry Lacy, City Manager
Joe Parten, Director of Public Works

Council Member Sue Brashar made a motion to approve the 2016 Street Resurfacing Chip Seal program and the proposed 2016 Storm Water Drainage Improvement Program with addition of using the remaining funds for an engineering study of Taylor Road, Goins Road, and other areas as needed, Council Member Edward Maldonado seconded, and motion passed unanimously 8 for, 0 against.

6. Discussion and action to award the selection of a management services firm for 2015-2016 Community Development Block Grant Program Community Development Fund contract No. 7215151.
Kerry Lacy, City Manager
Sydney Laquey, Finance Director
Amy Miller, Community Development Director
Doug Prinz, Utilities Director

Council Member Edward Maldonado made a motion to award the 2015-2016 Community Development Block Grant Program Community Development Fund contract No. 7215151 to Grant Development Services for the utility line adjacent to Highway 290 next to Meyers, Council Member Jessica Bega seconded, and motion passed unanimously 8 for, 0 against.

7. Discussion and action to consider a resolution authorizing the submission of a Texas Community Development Block grant (TXCDBG) program application to the Texas Department of Agriculture for the disaster relief fund; and authorizing the mayor or the city manager to act as the city's executive officer and authorized representative in all matters pertaining to the city's participation in the Texas Community Development Block Grant program.

Kerry Lacy, City Manager

Sydney Laquey, Finance Director

Amy Miller, Community Development Director

Laura Schwartz, Purchasing Agent/Finance Administrator

Council Member Edward Maldonado made a motion to approve Resolution 2016-03-01-01 authorizing the submission of a Texas Community Development Block grant (TXCDBG) program application to the Texas Department of Agriculture for the disaster relief fund; and authorizing the mayor or the city manager to act as the city's executive officer and authorized representative in all matters pertaining to the city's participation in the Texas Community Development Block Grant program. Council Member Sue Brashar seconded, and motion passed unanimously 8 for, 0 against.

RESOLUTION NO. 2016-03-01-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, BASTROP COUNTY, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT (TxCDBG) PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE DISASTER RELIEF FUND; AND AUTHORIZING THE MAYOR OR THE CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

8. Discussion and action to consider an Ordinance declaring Unopposed Candidates in the May 7, 2016 City of Elgin General Election elected to office, and Canceling the General Election.

Kerry Lacy, City Manager

Lucretia Alvarez, City Secretary

Council Member Mary Penson made a motion to approve Ordinance 2016-03-01-___ declaring Unopposed Candidates in the May 7, 2016 City of Elgin General Election elected to office, and Canceling the General Election. Council Member Jessica Bega seconded, and motion passed unanimously 8 for, 0 against.

ORDINANCE NO. 2016-03-01-06

AN ORDINANCE ACKNOWLEDGING RECEIPT OF "CERTIFICATE OF UNOPPOSED STATUS" PURSUANT TO SECTION 2.052 TEXAS ELECTION CODE; DECLARING UNOPPOSED CANDIDATES TO BE ELECTED TO THEIR RESPECTIVE OFFICES AND CANCELING THE MAY 7, 2016 GENERAL ELECTION; PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES.

EXECUTIVE SESSION

None

ANNOUNCEMENTS

- Super Hero 5K will be on Saturday, March 5.
- Ann Woodard is the new Chaplain for the City of Elgin Police Department.

ADJOURNMENT

Mayor Marc Holm adjourned the meeting at 7:37 p.m.

APPROVED:

MARC HOLM
Mayor of Elgin, Texas

ATTEST:

LUCRETIA ALVAREZ
City Secretary of Elgin, Texas



COUNCIL MEETING: April 5, 2016

ITEM: 2. Approval of minutes of the special council meeting March 8, 2016.

RESOURCE PERSON(S): Kerry Lacy, City Manager
Lucretia Alvarez, City Secretary

SUMMARY: Presented for review and approval are the minutes of the special council meeting on March 8, 2016.

RECOMMENDATION(S): Approve the minutes of the special council meeting on March 8, 2016.

ATTACHMENT: 1-Minutes of March 8, 2016

**MINUTES
ELGIN CITY COUNCIL
SPECIAL MEETING
TUESDAY, MARCH 8, 2016 AT 7:00 P.M.
CITY ANNEX COUNCIL CHAMBERS, 310 NORTH MAIN STREET**

CALL TO ORDER

Mayor Marc Holm called the meeting to order at 7:00 p.m. with the following members:

Marc Holm, Mayor
Juan Gonzalez, Mayor Pro-Tem
Keith Joesel, Council Member (absent)
Sue Brashar, Council Member
Mary Penson, Council Member (arrived at 7:06 p.m.)
Jessica Bega, Council Member
Craig Fromme, Council Member
Phillip Thomas, Council Member
Kerry Lacy, City Manager
Lucretia Alvarez, City Secretary
Buck LaQuey, Finance Director
Chris Bratton, Police Chief

PUBLIC COMMENT

None

PRESENTATIONS

None

REPORTS

None

CONSENT AGENDA

None

UNFINISHED BUSINESS

None

NEW BUSINESS

1. Discussion and action to consider authorizing the City Manager to negotiate an agreement with Texas First Group Replacement Services, Incorporated to provide an interim city manager to replace retiring City Manager, Kerry Lacy, until such time a permanent replacement can be hired.
Kerry Lacy, City Manager

Kerry Lacy, City Manager, stated the Texas First Group Replacement Services, Incorporated has been working with the city on other occasions, and this would insure a qualified interim city manager.

Council Member Sue Brashar made a motion to authorize the City Manager to negotiate an agreement with Texas First Group Replacement Services, Incorporated to provide an interim city manager to replace retiring City Manager, Kerry Lacy, until such time a permanent replacement can be hired. Council Member Craig Fromm seconded, and motion passed unanimously, 7 for 0 against.

2. Discussion and action to consider authorizing the City Manager to negotiate an agreement with Strategic Government Resources to provide services to search for a permanent city manager to replace retiring City Manager, Kerry Lacy. Kerry Lacy, City Manager

Kerry Lacy, City Manager, stated the Strategic Government Resources would interview council and directors for input before putting together their packet for the search, to insure a better match of candidates to choose from.

Council Member Jessica Bega made a motion to authorize the City Manager to negotiate an agreement with Strategic Government Resources to provide services to search for a permanent city manager to replace retiring City Manager, Kerry Lacy. Council Member Mary Penson seconded, and motion passed unanimously, 7 for 0 against.

EXECUTIVE SESSION

None

RECONVENE

None

ANNOUNCEMENTS

- Super Hero 5K will be on Saturday, March 5.
- Elgin Independent School District and City of Elgin have collaborated for a Crime Stoppers program.

ADJOURNMENT

Mayor Marc Holm adjourned the meeting at 7:35 p.m.

APPROVED:

MARC HOLM
Mayor of Elgin, Texas

ATTEST:

LUCRETIA ALVAREZ
City Secretary of Elgin, Texas



COUNCIL MEETING: April 5, 2016

ITEM: 3. Approval of minutes of the special council meeting March 10, 2016.

RESOURCE PERSON(S): Kerry Lacy, City Manager
Lucretia Alvarez, City Secretary

SUMMARY: Presented for review and approval are the minutes of the special council meeting on March 10, 2016.

RECOMMENDATION(S): Approve the minutes of the special council meeting on March 10, 2016.

ATTACHMENT: 1-Minutes of special meeting March 10, 2016

**MINUTES
ELGIN CITY COUNCIL
SPECIAL MEETING
THURSDAY, MARCH 10, 2016 AT 7:00 P.M.
CITY ANNEX COUNCIL CHAMBERS, 310 NORTH MAIN STREET**

CALL TO ORDER

Mayor Marc Holm called the meeting to order at 7:00 p.m. with the following members:

Marc Holm, Mayor
Juan Gonzalez, Mayor Pro-Tem
Keith Joesel, Council Member (absent)
Sue Brashar, Council Member
Mary Penson, Council Member
Jessica Bega, Council Member
Craig Fromme, Council Member
Phillip Thomas, Council Member
Kerry Lacy, City Manager
Lucretia Alvarez, City Secretary
Buck LaQuey, Finance Director
Chris Bratton, Police Chief

PUBLIC COMMENT

None

PRESENTATIONS

None

REPORTS

None

CONSENT AGENDA

None

UNFINISHED BUSINESS

None

NEW BUSINESS

1. Discussion and action for an ordinance calling a Special Election on May 7, 2016 for the purpose of electing certain city officials for filling a vacancy, designating election precincts and polling place, providing for early voting and election day voting, making provisions for the conduct of such election, certifying provision of required accessible voting systems at each polling place, and providing for performance of required

administrative duties.

Kerry Lacy, City Manager

Marc Holm, Mayor

Lucretia Alvarez, City Secretary

Council Member Sue Brashar made a motion to approve Ordinance 2016-03-10-07 calling a special election on May 7, 2016 for the purpose of filling a vacancy in Ward 2 as presented, Council Member Craig Fromme seconded, and motion passed unanimously 8 for, 0 against.

ORDINANCE NO. 2016-03-10-07

AN ORDINANCE OF THE CITY OF ELGIN, TEXAS, CALLING A SPECIAL ELECTION ON MAY 7, 2016 FOR THE PURPOSE OF FILLING A VACANCY ON CITY COUNCIL; DESIGNATING ELECTION PRECINCTS AND POLLING PLACES; PROVIDING FOR EARLY VOTING AND ELECTION DAY VOTING; PROVIDING FOR PERFORMANCE OF REQUIRED ADMINISTRATIVE DUTIES; MAKING PROVISIONS FOR THE CONDUCT OF SUCH ELECTION; CERTIFYING PROVISION OF REQUIRED ACCESSIBLE VOTING SYSTEMS AT EACH POLLING PLACE; AND PROVIDING FOR OTHER MATTERS RELATING TO SUCH CITY ELECTION.

EXECUTIVE SESSION

None

RECONVENE

None

ANNOUNCEMENTS

- Chief Chris Bratton's 7 year anniversary with the City of Elgin.
- Retirement party for Kerry Lacy will be Monday, April 25, from 3-5 at the Fleming Center.
- May 10 is the date for Mayor Marc's party at The Owl.
- April 5 Edward Maldonado will be recognized for service with Elgin's city council.

ADJOURNMENT

Mayor Marc Holm adjourned the meeting at 7:05 p.m.

APPROVED:

MARC HOLM
Mayor of Elgin, Texas

ATTEST:

LUCRETIA ALVAREZ
City Secretary of Elgin, Texas



COUNCIL MEETING: April 5, 2016

ITEM: 1. Discussion and action to consider an Ordinance cancelling the May 7, 2016 City of Elgin Special Election for Ward 2.

RESOURCE PERSON(S): Kerry Lacy, City Manager
Lucretia Alvarez, City Secretary

SUMMARY: Pursuant to Section 2.081 Texas Election Code, the city council shall cancel the special election for filling a vacancy in Ward 2.

This special election shall be held during the November 8, 2016 election date.

RECOMMENDATION(S): Approve Ordinance 2016-04-05-08 cancelling the special election for Ward 2.

ATTACHMENT: 1-Proposed Ordinance 2016-04-05-08 cancelling special election Ward 2

ORDINANCE NO. 2016-04-05-08

**AN ORDINANCE CANCELLING THE SPECIAL ELECTION FOR WARD 2
PURSUANT TO SECTION 2.081 TEXAS ELECTION CODE; PROVIDING FOR A
SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES.**

WHEREAS, by Ordinance No. 2016-03-10-07, this City Council ordered a special election for May 7, 2016 the purpose of filling a vacancy for Ward 2; and

WHEREAS, the vacancy occurred after the member for Ward 2 had been declared elected by Ordinance No. 2016-03-01-06; and

WHEREAS, the City has determined that pursuant to the City of Elgin's Charter and the Texas Election Code, Section 2.081, the appropriate date for holding the election for electing a member for Ward 2 is the next uniform election date after the May 7, 2016 election; and

WHEREAS, the City desires to cancel the special election on May 7, 2016 ordered for the purpose of filling a vacancy for Ward 2; Now, Therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ELGIN, TEXAS:

That, pursuant to the Texas Election Code, the Order Cancelling Special Election, attached hereto is hereby adopted and approved.

The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this Ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

READ, PASSED and ADOPTED this 5th day of April, 2016.

Marc Holm, Mayor of City of Elgin, Texas

ATTEST:

Lucretia Alvarez, City Secretary, City of Elgin, Texas

ORDER CANCELLING SPECIAL ELECTION

Pursuant to §2.081 of the Texas Election Code, the City of Elgin Special Election for the purpose of filling a vacancy in Ward 2 previously scheduled for May 7, 2016 is hereby cancelled, and it is ordered that a copy of this Order be posted on election day at each polling place that would have been used in the election.

ORDERED this 5th day of April, 2016.

Marc Holm, Mayor of City of Elgin, Texas

ATTEST:

Lucretia Alvarez, City Secretary, City of Elgin, Texas



COUNCIL MEETING: April 5, 2016

ITEM: 1. Discussion and action to consider an Ordinance amending the Code of Ordinances, Chapter 2, Article IV, Sections 2-189 and 2-189.1 of the Building Standards Commission.

RESOURCE PERSON(S): Kerry Lacy, City Manager
Gary N. Cooke, Planning and Development Director

SUMMARY: The Building Standards Commission was created on February 3, 2015 by adopting Ordinance No. 2015-2-3-5. Staff would like to make changes to the code of ordinances as detailed in the attachment.

- 1- Reducing the number of board members from seven to five.
- 2- Extending boards members to live in city limits or the ETJ area.
- 3- Deleting the section referencing the fire code board of appeals.

RECOMMENDATION(S): Staff recommends approving Ordinance No. 2016-04-05-09.

ATTACHMENT: 1-proposed Ordinance 2016-04-05-09 Building Standards Commission
2-Ordinance No. 2015-2-3-5

ORDINANCE NO. 2016-04-05-09

AN ORDINANCE AMENDING CHAPTER 2, ARTICLE IV, SECTIONS 2-189 and 2.189.1, CODE OF ORDINANCES (2013 EDITION), CITY OF ELGIN, TEXAS, REGARDING THE BUILDING STANDARDS COMMISSION AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS.

WHEREAS, the City Council adopted Ordinance No. 2015-2-3-5 on February 3, 2015 creating a Building Standards Committee, and

WHEREAS, the Council desires to reduce the number of members on the board, and allow board members to reside in the City's Extra-territorial Jurisdiction, and

WHEREAS, the Council desires to delete a reference to the fire code board of appeals.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF ELGIN, TEXAS.

I.

That Chapter 2, Article IV, Section 2-189, Code of Ordinances (2013 Edition), City of Elgin, Texas is hereby amended as follows:

b) Membership, terms and compensation.

- (1) *Number, appointment.* The commission shall consist of **five (5)** members. Appointment of members shall be made by the city council. All members shall reside within the corporate city limits **or within the extraterritorial jurisdiction** of the city during the time in which they serve on the commission. **To the extent possible, the city council shall appoint members to the commission who have experience or expertise in the building trade.**
- (3) *Initial appointments.* The initial appointments to the commission shall have staggered terms so that **two (2)** members are appointed for one-year terms and **three (3)** members are appointed for two-year terms.

II.

That Chapter 2, Article IV, Section 2-189.1, Powers and duties, Code of Ordinances (2013 Edition), City of Elgin, Texas **sub-section (c)** is hereby deleted:

III.

- A.** All ordinances, parts of ordinances, or resolutions in conflict herewith are expressly repealed.
- B.** The invalidity of any section or provision of this ordinance shall not invalidate other sections or provisions thereof.
- C.** The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Ordinance was adopted was posted and that such meeting was open to the public as required by law and at all times during which this Ordinance and the subject matter thereof were discussed, considered, and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

By motion duly made, seconded and passed with an affirmative vote of all the Council members present, the requirement for reading this ordinance on two separate days was dispensed with.

READ, PASSED, and ADOPTED on first reading this 5th day of April, 2016.

MARC HOLM, Mayor
City of Elgin, Texas

ATTEST:

Lucretia Alvarez, City Secretary
City of Elgin, Texas



COUNCIL MEETING: April 5, 2016

ITEM: 2. Discussion and action to consider an Ordinance amending the Code of Ordinances, Chapter 32, Sections 32-217, 32-218, 32-219, 32-221 and 32-267 of the Sign Ordinance.

RESOURCE PERSON(S): Kerry Lacy, City Manager
Gary N. Cooke, Planning and Development Director

SUMMARY: Based on the number of requests the Planning and Development office has received for this type of wall sign; staff believes it is time to re-evaluate and amend our sign ordinance to better serve our business community. The proposed changes have been reviewed and approved by the City Attorney.

RECOMMENDATION(S): Staff recommends approving Ordinance No. 2016-04-05-10

ATTACHMENT: 1-Proposed Ordinance 2016-04-05-10

ORDINANCE NO. 2016-04-05-10

AN ORDINANCE AMENDING CHAPTER 32, SECTIONS 32.217, 32.218, 32.219, 32.221 AND 32.267, REVISED CODE OF ORDINANCES, CITY OF ELGIN, TEXAS, 2013, REGARDING SIZE AND HEIGHT OF SIGNS; REPEALING ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING FOR A SAVINGS CLAUSE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS:

I.

That Chapter 32, Section 32-217, of the Revised Code of Ordinances, City of Elgin, Texas, 2013, is hereby amended to read as follows:

Sec. 32-217. - Zoning lots with one establishment.

Any establishment located on a zoning lot with one establishment may erect signs as follows:

- (1) Number: maximum of four signs, but in no case shall two freestanding signs be allowed on the same zoning lot.
- (2) Types: wall, monument, pole, projecting, awning, canopy or marquee.
- (3) Maximum sizes and heights.
 - a. Wall or marquee sign: 32 square feet of area or 1½ feet of sign area per two linear feet of building frontage on which the sign or signs are to be attached, up to a maximum of 100 square feet in area for all wall or marquee signs, whichever is greater. The top of all wall and marquee signs shall be below no greater than five (5') feet above the roofline and at a height no greater than 35 feet above the ground.
 - b. Pole sign: one square foot of sign area per three linear feet of lot frontage on which the sign or signs are to be erected not to exceed 100 square feet. For zoning lots with one establishment fronting U.S. Highway 290, the maximum sign area of a pole sign is 150 square feet. The top of the sign shall not exceed 40 feet in height and the base of the sign shall be at least seven feet above the ground.
 - c. Monument sign: One square foot of sign area per five linear feet of lot frontage on which the sign or signs are to be erected, up to a maximum of 50 square feet in area. The height of a monument sign shall not exceed seven feet.
 - d. Projecting sign: 1½ square feet of sign area per two linear feet of building frontage on which the sign or signs are to be attached, up to a maximum of 12 square feet in area. The top of all projecting signs shall be located below the roofline and at a height not greater than 16 feet above the ground. The base of all projecting signs shall be no less than eight feet above the ground. Projecting signs shall not project from the exterior wall of a building more than six feet.
 - e. Awning or canopy sign: 1½ square feet per two linear feet of awning or canopy, up to a maximum of 16 square feet in area. No awning or canopy sign shall extend above the top of the awning or canopy.

II.

That Chapter 32, Section 32-218, of the Revised Code of Ordinances, City of Elgin, Texas, 2013, is hereby amended to read as follows:

Sec. 32-218. - Multiple establishments on single zoning lots.

Multiple establishments on single zoning lots that do not constitute a shopping center may collectively erect one monument sign with a maximum height of seven feet not to exceed 50 square feet in area or one pole sign with a maximum size of 50 square feet and height of 40 feet. In addition, each establishment located on a single zoning lot with two or more establishments may erect one sign as follows:

- (1) Type: wall, projecting, awning, canopy or marquee.
- (2) Maximum size and height.
 - a. Wall or marquee sign: 1½ square feet of sign area per two linear feet of building frontage on which the signs are to be attached. The top of all wall and marquee signs shall be below no greater than five (5') feet above the roofline and at a height no greater than 40 feet above the ground.
 - b. Projecting sign: 1½ square feet of sign area per two linear feet of building frontage on which the signs are to be attached, up to a maximum of 12 square feet in area. The top of all projecting signs shall be located below the roofline and at a height not greater than 16 feet above the ground. The base of all projecting signs shall be no less than eight feet above the ground. Projecting signs shall not project from the exterior wall of a building more than six feet
 - c. Awning or canopy sign: 1½ square feet per two linear feet of awning or canopy, up to a maximum of 16 square feet in area. No awning or canopy sign shall extend above the top of the awning or canopy.
 - d. Pole sign: Each sign shall have a minimum area of 16 square feet and a maximum area of one square foot per 300 square feet of gross building floor area up to 100 square feet in area or one square foot of sign per three linear feet of street frontage on which sign or signs are to be erected up to 100 square feet. For multiple establishments on single zoned lots fronting U.S. Highway 290, the maximum sign area of a pole sign is 150 square feet. The top of the pole sign shall not exceed 40 feet in height and the base of the pole sign shall be at least seven feet above the ground.

III.

That Chapter 32, Section 32-219, of the Revised Code of Ordinances, City of Elgin, Texas, 2013, is hereby amended to read as follows:

Sec. 32-219. - Shopping centers.

- (a) Centers with five or more establishments. Shopping centers with five or more establishments planned as an integrated development shall be authorized to erect signs based on the criteria set forth in this section.
- (b) Center identification sign. One monument or one pole sign per street fronting the center, not to exceed a total of two signs, identifying the name of the center. The name of any major establishment

within the center may serve as the name of the entire center. In addition to identifying the name of the center, the sign may identify the individual establishments within the center.

- (1) Wall or marquee sign: 1½ square feet of sign area per two linear feet of building frontage on which the signs are to be attached. The top of all wall and marquee signs shall be no greater than five (5') feet above the roofline and at a height no greater than 40 feet above the ground.
- (2) Monument sign. Each sign shall have a minimum area of 20 square feet and a maximum area of one square foot per 1,000 square feet of gross building floor area up to 80 square feet in area and a maximum height of 12 feet.
- (3) Pole sign. Each sign shall have a minimum area of 16 square feet and a maximum area of one square foot per 300 square feet of gross building floor area up to 100 square feet in area or one square foot of sign per three linear feet of street frontage on which sign or signs are to be erected up to 100 square feet. For shopping centers fronting U.S. Highway 290, the maximum sign area of a pole sign is 150 square feet. The top of the pole sign shall not exceed 40 feet in height and the base of the pole sign shall be at least seven feet above the ground.

IV.

That Chapter 32, Section 32-221, of the Revised Code of Ordinances, City of Elgin, Texas, 2013, is hereby amended to read as follows:

Sec. 32-221. - Office and/or industrial centers.

Office and/or industrial centers at least two acres in size and planned as an integrated development shall be authorized to erect signs based on the following criteria:

- (1) Center identification signs. One monument sign per public street frontage, not to exceed a total of two monument signs, identifying the name of the center only and not exceeding 50 square feet in area and seven feet in height.
- (2) Individual building signs. Where an office and/or industrial center is comprised of two or more buildings, each individual building may erect one monument sign, not to exceed 32 square feet in area and five feet in height, identifying the principal establishment within the building.
- (3) Individual establishment signs. Each individual establishment within an office and/or industrial building may erect one wall sign of a size which does not exceed 1½ square feet of sign area per two linear feet of building frontage on which the sign or signs are to be attached, up to a maximum of 32 square feet in area. The top of the wall sign shall be located no greater than five (5') feet above the roofline and at a height no greater than 15 feet above the ground.

V.

That Chapter 32, Section 32-267, of the Revised Code of Ordinances, City of Elgin, Texas, 2013, is hereby amended to read as follows:

Sec. 32-267. - Enumerated.

The following are expressly prohibited unless specifically stated otherwise in this chapter:

- (1) Animated and moving signs. Including, but not limited to, pennants, flags with commercial messages, banners, streamers, propellers, discs and searchlights.
- (2) Flashing signs. Any signs that include lights which flash, blink or turn on and off intermittently, not including time and temperature signs.

- (3) Glaring signs. No sign shall be illuminated to such an intensity or in such a manner as to cause glare of brightness to a degree that it constitutes a hazard or nuisance to traffic. Moving, flashing, intermittently lighted, changing color, beacons, revolving or similarly constructed signs shall not be allowed, except for time and temperature on an otherwise permitted sign.
- (4) Inflatable signs and objects. Including, but not limited to, balloons, for a period of over two weeks in any given year.
- (5) Off-premises signs, including billboards. Any sign which is not located on the premises that it identifies or advertises.
- (6) Portable signs. Any sign that is not permanently affixed to a building, structure or the ground. This shall not apply to authorized temporary signs.
- (7) Posters and handbills. Any signs affixed to trees or other natural vegetation, rocks or utility poles. Such as but not limited to, garage sale, lost animals, political, any for sale signs, etc., except as provided in section 32-105, flags, emblems or insignia.
- (8) Roof signs. Any signs which are erected on a roof, ~~or which extend in height above the roofline of the building on which the sign is erected.~~
- (9) Simulated traffic signs and obstructions. Any sign which may be confused with or obstruct the view of any authorized traffic sign or signal, obstruct the sight distance triangle at any street intersection or extend into the public right-of-way.
- (10) Strings of lights. Including lights that outline property lines, sales areas or any portion of a structure, and are intended to advertise or draw attention to a business or commercial activity, but excluding a string of lights displayed for nonadvertising purposes during the Christmas season, from November 24 to January 4 of each year.
- (11) Vehicular signs. Any sign displayed on a parked vehicle, where the primary purpose of the vehicle is to advertise a product or business or to direct people to a business or activity. For the purposes of this chapter, vehicular signs shall not include business logos, identification or advertising on vehicles primarily used for other business purposes.

VI.

A. All ordinances, parts of ordinances, or resolutions in conflict herewith are expressly repealed.

B. The invalidity of any section or provision of this ordinance shall not invalidate other sections or provisions thereof.

C. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject matter hereof was discussed, considered and formally acted upon, all as required by the Open Meeting Act, Chapter 551, Texas Government Code, as amended.

By motion duly made, seconded and passed with an affirmative vote of all the Council members present, the requirement for reading this ordinance on two separate days was dispensed with.

READ, PASSED, and ADOPTED on first reading this _____ day of _____, 2016.

MARC HOLM, MAYOR

ATTEST:

LUCRETIA ALVAREZ, CITY SECRETARY



COUNCIL MEETING: April 5, 2016

ITEM: 3. Discussion and action to consider appointing board members to the Building Standards Commission.

RESOURCE PERSON(S): Kerry Lacy, City Manager
Gary N. Cooke, Planning & Development Director
Lucretia Alvarez, City Secretary

SUMMARY: The Building Standards Commission was adopted February 3, 2015, and the following citizens have applied and requested serving on this board.

Members: Roy Pruneda, Patrick Dudley, Ben Scott, Candido Carranza, and John Pace.

Alternates: David Lanford, Horace Taylor, Brian Lundgren

RECOMMENDATION(S): Approval of board members.

ATTACHMENT: 1-Roy Pruneda
2-Patrick Dudley
3-Ben Scott
4-Candido Carranza
5-John Pace



CITY OF ELGIN APPLICATION FOR COMMUNITY BOARDS



Please Type or Print Clearly

NAME: Rogelio Pruneda

TELEPHONE: (H) _____ (W) 512/281-2509 (Cell) 512/304-0033

ADDRESS (Residence): 1108 N Main St Elgin, Texas

(Mailing): PO BOX 413 Elgin, TX 78621

E-MAIL ADDRESS: roypruneda@aol.com

Is e-mail a way of contacting you promptly? Yes ☒ No ☐ If not, how? _____

WHICH OF THE FOLLOWING COMMISSIONS or BOARDS WOULD YOU LIKE TO SERVE ON:

Check all that Apply. If you apply for multiple boards/commissions, please rank your preferences as 1st, 2nd, 3rd, etc.

- ☐ Board of Adjustment
- ☐ Planning & Zoning Commission
- ☒ Building Standards Commission
- ☐ Public Safety Advisory Committee
- ☐ Economic Development Corporation

- ☐ Envision Elgin
- ☐ Main Street Board
- ☐ Historic Review Board
- ☐ Parks & Recreation Board
- ☐ Library Advisory Board

LIST THREE REFERENCES: (Name, Address & Contact Information for each)

Adnan Awad (Ed) 512/627-7353

Jimmy Hernandez 512/567-4583

David Sargosa 512/677-0386

OCCUPATION AND/OR AREA(S) OF EXPERTISE: (If retired please indicate former occupation or profession)

Residential/Comercial General Contractor

Residential : Remodeling and new construction

Commercial : Site work, detention ponds, water line, sewer line, storm sewer, underground electrical structural steel, building construction, awnings, foundations

EDUCATION: (High School, College, etc.) High School, DPS Training Academy, underground storage tanks,

Capitol Institute of Real Estate

ADDITIONAL PERTINENT INFORMATION:

- ♦ Do you reside within the City Limits of Elgin? YES ☒ NO ☐

If yes, how long? _____ What Ward? _____

- ♦ Do you reside within the Elgin Independent School District? YES ☒ NO ☐

- ♦ Do you own property or a business in the Elgin Area? YES ☒ NO ☐

If yes, please specify business name and/or property location: Pruneda Construction

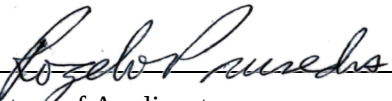
1108 N. Main St. Elgin, Tx

- ♦ Are you currently serving on any other City of Elgin Board/Commission/Committee?
YES___ NO ☒ If yes, please indicate name _____
- ♦ Recognizing that serving on a Board or Commission is often time consuming, are you committed to attending all regularly scheduled meetings? YES ☒ NO _____ If not, why? _____
- ♦ Why would you like to serve on the selected Board or Commission? I realize the importance of having building standards and I enjoy construction/development in general.
- ♦ Do you or your employer have any business dealings with the City of Elgin that might present a conflict of interest? YES _____ NO ☒
- ♦ Do you have your employer's support to serve on a Board or Commission? YES _____ NO ☒

Board members are required to participate in training and obtain a certificate of completion for the Texas Open Meetings Act and Public Information Act within 90 days after date of appointment.

- ♦ Do you agree to complete any training necessary for the Board or Commission? YES ☒ NO _____
- ♦ How did you hear of the available position(s)? Gary Cook

Completing and submitting this application does not guarantee your placement on a city board. Your application will be reviewed and kept on file for two (2) years for possible placement of an opening on a Board or Commission.


Signature of Applicant

03/16/2016
Date

If you have any questions, please contact Lucretia Alvarez, City Secretary @ (512) 281-5724. Submit original application to City Secretary/City of Elgin, P.O. Box 591, Elgin, Texas 78621 or deliver to 310 North Main Street.

Thanks for your interest!



CITY OF ELGIN APPLICATION FOR COMMUNITY BOARDS



Please Type or Print Clearly

NAME:

BEN Scott

TELEPHONE: (H) 512-850-3025 (W) 512-990-6322 (Cell) 512-850-3025

ADDRESS (Residence): 826 SAVANNAH CV

(Mailing): 826 SAVANNAH CV

E-MAIL ADDRESS: Cocom4@LUG.com

Is e-mail a way of contacting you promptly? Yes ☒ No ☐ If not, how? _____

WHICH OF THE FOLLOWING COMMISSIONS or BOARDS WOULD YOU LIKE TO SERVE ON:

Check all that Apply. If you apply for multiple boards/commissions, please rank your preferences as 1st, 2nd, 3rd, etc.

- ☐ Board of Adjustment
- ☐ Planning & Zoning Commission
- ☒ Building Standards Commission
- ☐ Public Safety Advisory Committee
- ☐ Economic Development Corporation

- ☐ Envision Elgin
- ☐ Main Street Board
- ☐ Historic Review Board
- ☐ Parks & Recreation Board
- ☐ Library Advisory Board

LIST THREE REFERENCES: (Name, Address & Contact Information for each)

BILL KING - 512-990-6323

SUEN GRIFFIN - 512-990-6311

VICKY LOERA - 512-990-6300

} City of Pflugerville

OCCUPATION AND/OR AREA(S) OF EXPERTISE: (If retired please indicate former occupation or profession)

BUILDING INSPECTOR - City of Pflugerville

EDUCATION: (High School, College, etc.) SOME COLLEGE

ADDITIONAL PERTINENT INFORMATION:

- ♦ Do you reside within the City Limits of Elgin? YES ☒ NO ☐
If yes, how long? 1 yr What Ward? 4
- ♦ Do you reside within the Elgin Independent School District? YES ☒ NO ☐
- ♦ Do you own property or a business in the Elgin Area? YES ☒ NO ☐
If yes, please specify business name and/or property location:

826 SAVANNAH CV.

- ♦ Are you a registered Voter?

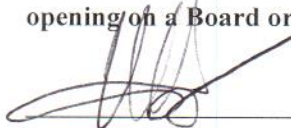
YES ☒ NO ☐

- ♦ Are you currently serving on any other City of Elgin Board/Commission/Committee?
YES ___ NO ☒ If yes, please indicate name _____
- ♦ Recognizing that serving on a Board or Commission is often time consuming, are you committed to attending all regularly scheduled meetings? YES ☒ NO ___ If not, why? _____
- ♦ Why would you like to serve on the selected Board or Commission? EXPERIENCE IN CONSTRUCTION INDUSTRY - SINCE 1970
- ♦ Do you or your employer have any business dealings with the City of Elgin that might present a conflict of interest? YES ___ NO ☒
- ♦ Do you have your employer's support to serve on a Board or Commission? YES ☒ NO ___

Board members are required to participate in training and obtain a certificate of completion for the Texas Open Meetings Act and Public Information Act within 90 days after date of appointment.

- ♦ Do you agree to complete any training necessary for the Board or Commission? YES ☒ NO ___
- ♦ How did you hear of the available position(s)? INVITATION OF GARY COOKS

Completing and submitting this application does not guarantee your placement on a city board. Your application will be reviewed and kept on file for two (2) years for possible placement of an opening on a Board or Commission.



Signature of Applicant

3-7-16

Date

If you have any questions, please contact Lucretia Alvarez, City Secretary @ (512) 281-5724. Submit original application to City Secretary/City of Elgin, P.O. Box 591, Elgin, Texas 78621 or deliver to 310 North Main Street.

Thanks for your interest!



CITY OF ELGIN APPLICATION FOR COMMUNITY BOARDS



Please Type or Print Clearly

NAME: CANDIDO CARRANZA

TELEPHONE: (H) 512-281-3823 (W) 512-383-1241 (Cell) 512-789-1640

ADDRESS (Residence): 120 ZARAGOZA St. Elgin, Tx. 78621

(Mailing): _____

E-MAIL ADDRESS: candidocarrazza@yahoo.com

Is e-mail a way of contacting you promptly? Yes ☒ No ☐ If not, how? _____

WHICH OF THE FOLLOWING COMMISSIONS or BOARDS WOULD YOU LIKE TO SERVE ON:

Check all that Apply. If you apply for multiple boards/commissions, please rank your preferences as 1st, 2nd, 3rd, etc.

- ☐ Board of Adjustment
- ☐ Planning & Zoning Commission
- ☒ Building Standards Commission
- ☐ Public Safety Advisory Committee
- ☐ Economic Development Corporation

- ☐ Envision Elgin
- ☐ Main Street Board
- ☐ Historic Review Board
- ☐ Parks & Recreation Board
- ☐ Library Advisory Board

LIST THREE REFERENCES: (Name, Address & Contact Information for each)

RENE AVILA 414 Lexington Rd Elgin TX. 512-779-9655.
ROBERTO CUEZ 125 ZARAGOZA St. Elgin TX. 512-281-6605
RICARDO SANDOVAL 420 MARTIN LUTHER King Blvd. Elgin TX. 512-573-2886

OCCUPATION AND/OR AREA(S) OF EXPERTISE: (If retired please indicate former occupation or profession)

CONSTRUCTION, HEAVY EQUIPMENT OPERATOR, POND MAINTANCE.

EDUCATION: (High School, College, etc.) HIGH SCHOOL

ADDITIONAL PERTINENT INFORMATION:

- ♦ Do you reside within the City Limits of Elgin? YES ☒ NO ☐
If yes, how long? _____ What Ward? 1
- ♦ Do you reside within the Elgin Independent School District? YES ☒ NO ☐
- ♦ Do you own property or a business in the Elgin Area? YES ☒ NO ☐
If yes, please specify business name and/or property location: 120 ZARAGOZA ST.
- ♦ Are you a registered Voter? YES ☐ NO ☒

- ♦ Are you currently serving on any other City of Elgin Board/Commission/Committee?
YES ___ NO ☒ If yes, please indicate name _____
- ♦ Recognizing that serving on a Board or Commission is often time consuming, are you committed to attending all regularly scheduled meetings? YES ☒ NO ___ If not, why? _____
- ♦ Why would you like to serve on the selected Board or Commission? IT IS MY INTEREST TO SERVE BECAUSE TO HELP MY CITY IMPROVE & GROW.
- ♦ Do you or your employer have any business dealings with the City of Elgin that might present a conflict of interest? YES ___ NO ☒
- ♦ Do you have your employer's support to serve on a Board or Commission? YES ☒ NO ___

Board members are required to participate in training and obtain a certificate of completion for the Texas Open Meetings Act and Public Information Act within 90 days after date of appointment.

- ♦ Do you agree to complete any training necessary for the Board or Commission? YES ☒ NO ___
- ♦ How did you hear of the available position(s)? EMPLOYEE OF CITY OF ELGIN

Completing and submitting this application does not guarantee your placement on a city board. Your application will be reviewed and kept on file for two (2) years for possible placement of an opening on a Board or Commission.

Rancho Acuna.
Signature of Applicant

3-10-16
Date

If you have any questions, please contact Lucretia Alvarez, City Secretary @ (512) 281-5724. Submit original application to City Secretary/City of Elgin, P.O. Box 591, Elgin, Texas 78621 or deliver to 310 North Main Street.

Thanks for your interest!

Revised 03122015



CITY OF ELGIN APPLICATION FOR COMMUNITY BOARDS



Please Type or Print Clearly

NAME: John Pace

TELEPHONE: (H) 512 284 1170 (W) _____ (Cell) SAME

ADDRESS (Residence): PO Box 331 Elgin TX 78927

(Mailing): PO Box 331

E-MAIL ADDRESS: _____

Is e-mail a way of contacting you promptly? Yes _____ No _____ If not, how? 512 284 1170

WHICH OF THE FOLLOWING COMMISSIONS or BOARDS WOULD YOU LIKE TO SERVE ON:

Check all that Apply. If you apply for multiple boards/commissions, please rank your preferences as 1st, 2nd, 3rd, etc.

- ☐ Board of Adjustment
- ☐ Planning & Zoning Commission
- ☒ Building Standards Commission
- ☐ Public Safety Advisory Committee
- ☐ Economic Development Corporation

- ☐ Envision Elgin
- ☐ Main Street Board
- ☐ Historic Review Board
- ☐ Parks & Recreation Board
- ☐ Library Advisory Board

LIST THREE REFERENCES: (Name, Address & Contact Information for each)

DAN Godie
JERRY EDMOND

OCCUPATION AND/OR AREA(S) OF EXPERTISE: (If retired please indicate former occupation or profession)

ELECTRICIAN

EDUCATION: (High School, College, etc.) _____

ADDITIONAL PERTINENT INFORMATION:

- ♦ Do you reside within the City Limits of Elgin? YES ☒ NO _____
If yes, how long? 25 YR What Ward? _____
- ♦ Do you reside within the Elgin Independent School District? YES ☒ NO _____
- ♦ Do you own property or a business in the Elgin Area? YES ☒ NO _____
If yes, please specify business name and/or property location: 309 CENTRAL AVE
- ♦ Are you a registered Voter? YES ☒ NO _____

- ♦ Are you currently serving on any other City of Elgin Board/Commission/Committee?
YES ___ NO ☒ If yes, please indicate name _____
- ♦ Recognizing that serving on a Board or Commission is often time consuming, are you committed to attending all regularly scheduled meetings? YES ☒ NO ___ If not, why? _____
- ♦ Why would you like to serve on the selected Board or Commission? _____
Help The Town
- ♦ Do you or your employer have any business dealings with the City of Elgin that might present a conflict of interest? YES ___ NO ☒
- ♦ Do you have your employer's support to serve on a Board or Commission? YES ☒ NO ___

Board members are required to participate in training and obtain a certificate of completion for the Texas Open Meetings Act and Public Information Act within 90 days after date of appointment.

- ♦ Do you agree to complete any training necessary for the Board or Commission? YES ☒ NO ___
- ♦ How did you hear of the available position(s)? GARY COOK

Completing and submitting this application does not guarantee your placement on a city board. Your application will be reviewed and kept on file for two (2) years for possible placement of an opening on a Board or Commission.


Signature of Applicant

3-30-16
Date

If you have any questions, please contact Lucretia Alvarez, City Secretary @ (512) 281-5724. Submit original application to City Secretary/City of Elgin, P.O. Box 591, Elgin, Texas 78621 or deliver to 310 North Main Street.

Thanks for your interest!

Revised 03122015