

**MINUTES
CITY OF ELGIN PLANNING AND ZONING COMMISSION
REGULAR MEETING
MONDAY, NOVEMBER 27, 2023**

- I. CALL TO ORDER – ROLL CALL:** The Chair called the meeting to order at 6:31 P.M. at the Library Annex (Civic Center) located at 404 N. Main St., Elgin, TX.

COMMISSION PRESENT: Chair Antonio Prete, Vice-Chair Ronnie Creppon, Berney Williams, Dorothy McCarther, David Lanford and Scott Mackay.

COMMISSION ABSENT: Jason Tatum.

STAFF PRESENT: Beau Perry, Interim Development Services Director; Melissa Lipiec Secretary.

II. OATH OF OFFICE

1. David Lanford and Berney Williams were given the Oath of Office.

- III. PUBLIC COMMENT FOR NON-AGENDA RELATED ITEMS:** No members of the public were present to speak on this item.

IV. CONSENT AGENDA

1. October 23, 2023 Minutes.
Scott Mackay moved that the Commission approve the consent agenda. Dorothy McCarther seconded the motion. The motion passed unanimously with a vote of six (6) for and zero (0) against.

V. NEW BUSINESS

1. Project #: 202300112: A "Replat First Presbyterian Church" located on parcels of land known by the Bastrop County Appraisal District as Parcel numbers 79185, 49962, 12060 & 12058 located on or near the intersection of North Avenue C and Lexington Road and North Main Street and Lexington Road for a total of one lot on approximately 1.08 acres of land for use as a church campus.
- A. Staff Presentation: Beau Perry presented the item to the Commission stating that the property owner would like to combine all of the lots into one lot.
 - B. Applicant Presentation – Larry Williams stated that he and Pastor Amy were representatives for the property and had no presentation but were present to answer any questions.
 - C. Open Public Hearing – The public hearing was opened at 6:39 P.M. There were no members of the public present to offer comments.
 - D. Close Public Hearing – The public hearing was closed at 6:40 P.M.
 - E. Discussion – Chairman Antonio Prete requested that plat notes #7 and 8 be removed from the plat and that the Revision Block on the right hand side be eliminated because that information is duplicated on the left hand side. He also requested that the wording on the Engineer's Certification be changed from "Registered" to "Licensed".
 - F. Consideration – Ronnie Creppon moved that the Commission approve the project contingent upon the corrections provided by the Chairman. Berney Williams seconded the motion. The motion passed unanimously with a vote of six (6) for and zero (0) against.

VI. ANNOUNCEMENTS

Melissa Lipiec announced that the December meeting will be held on December 18th. She also reminded the board members to RSVP for the City Christmas Party. Melissa Lipiec informed the board that registration is open for the next session of Elgin 101.

VII. ADJOURNMENT

The meeting was adjourned at 6:50 P.M.



Antonio Prete, Chairman

ATTEST: Melissa Lipiec
Melissa Lipiec, Secretary

On a motion by Donnic Creppon, seconded by Dorothy McCarther
the foregoing instrument was passed and approved on this 18th day of December 2023.