



**ELGIN BOARD OF ADJUSTMENT AGENDA
ELGIN PUBLIC LIBRARY ANNEX COUNCIL CHAMBERS
404 NORTH MAIN STREET
December 18, 2023
6:00 PM**

I. CALL TO ORDER

II. OATH OF OFFICE

- 1. Darren Mogonye and Stephen Kylberg are the last Board Members who need to take the Oath of Office.**

III. PUBLIC COMMENT

The "PUBLIC COMMENT" item posted on the agenda is reserved for members of the public who would like to address the Board of Adjustments (the Board) regarding posted agenda items or non-agenda items. Individuals requesting to speak or address the Board during the meeting shall do so under the "PUBLIC COMMENT" agenda item. Speakers shall be required to fill out a "PUBLIC COMMENT FORM" and present it, along with any material, handouts, or information for the Board, to the Board Secretary prior to commencement of the Board of Adjustments meeting. **As of May 1, 2022, all such public comments will be done IN PERSON. You may email public comments and they will be distributed to each of the Board Members but not read out loud.**

Speaker comments are limited to three (3) minutes. No formal action can be taken by the Board on items not posted on the agenda. Items requiring a PUBLIC HEARING will allow a member of the public an opportunity to speak during the Public Hearing and does not require a "PUBLIC COMMENT FORM".

Speakers must address their comments to the Chairperson or Presiding Officer rather than to an individual Board Member or Staff Member. All speakers must limit their comments to the specific subject matter noted on the "PUBLIC COMMENT FORM" and refrain from any personal attacks or derogatory comments directed at any Board Member, Staff Member, other individual, or group.

IV. CONSENT AGENDA

The Consent Agenda includes non-controversial and routine items that are considered to be self-explanatory by the Board of Adjustments (the Board) and will be enacted with one motion, one second, and one vote. Any member of the Board may pull any item from the Consent

Agenda in order that the Board discuss and act upon it individually as a part of the Regular Agenda.

1. October 12, 2023 Minutes

V. NEW BUSINESS

- 1. Project No. 202300253 A request for variance to Section 32-166 – Determination of sign height allowing the nine (9) foot high Entry Monument Columns to be measured from the grade level of the monument, while being placed within thirty (30) feet of the southwest corner of FM 1100 and Corner Brake Lane and within thirty (30) feet of the north side of Suttles Drive near the intersection of Endless Narrow Lane; a variance to Section 32-193 to increase the maximum allowed sign size from fifty (50) square feet to ninety-five (95) square feet and increase the allowed sign height from seven feet (7') to an approximate height of eleven point fifty (11.50) feet from grade level; and an additional variance to Section 32-193 to increase the maximum allowed sign height for the proposed Entry Monument Columns to be increased from seven (7) feet to nine (9) feet in height measured from the top of the foundation.**

- A. Staff Presentation**
- B. Applicant Presentation**
- C. Open Public Hearing**
- D. Close Public Hearing**
- E. Discussion**
- F. Consideration**

VI. ANNOUNCEMENTS

VII. ADJOURMENT

Attendance By Other Elected or Appointed Officials: It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance.

The members of the boards, commissions and/or committees may participate in discussions on the same items listed the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

Notice of Assistance at Public Meetings, the City of Elgin is committed to compliance with the Americans with Disabilities Act. Elgin City Hall and Council Chambers are wheelchair accessible and special marked parking is available. Persons with Disabilities who plan to attend this meeting and who may need assistance are requested to contact the City Secretary's Office at (512) 229-3222. Please provide forty-eight hours' notice when feasible.

I, Beau Perry, City Engineer for the City of Elgin, hereby certify this notice was posted at the City Hall Annex of the City of Elgin, Texas on or before December, 15, 2023, in accordance with Chapter 551 of the Texas Government Code.



Beau Perry, Interim Development Services Director