MINUTES
ELGIN CITY COUNCIL
REGULAR MEETING
TUESDAY, MARCH 1, 2016, 7:00 PM
CITY ANNEX COUNCIL CHAMBERS, 310 NORTH MAIN STREET

CALL TO ORDER

Mayor Marc Holm called the meeting to order at 7:05 p.m. with the following members:

Marc Holm, Mayor
Keith Joesel, Council Member (absent)
Sue Brashar, Council Member
Edward Maldonado, Council Member
Juan Gonzalez, Council Member
Mary Penson, Council Member
Jessica Bega, Council Member
Craig Fromme, Council Member
Kerry Lacy, City Manager
Lucretia Alvarez, City Secretary
Gary Cooke, Planning and Development Director
Doug Prinz, Utilities Director
Joe Parten, Public Works Director
Amy Miller, Community Development Director
Michael Gonzales, Parks and Recreation Director
Sandy Ott, Library Director
Buck LaQuey, Finance Director
Chris Bratton, Police Chief
Owen Rock, Economic Development Corporation Director

INVOCATION

Council Member Mary Penson gave the invocation.

PUBLIC HEARING

None

PUBLIC COMMENT

None

PRESENTATIONS

1. Recognition of service to Chris Cannon.
   Kerry Lacy, City Manager
   Marc Holm, Mayor

Mayor Marc Holm presented an appreciation plaque to Chris Cannon for seven years as a City Council Member.

2. Employee of the First Quarter 2016
   Kerry Lacy, City Manager
   Sandy Ott, Library Director

Mayor Marc Holm presented an appreciation certificate to Melissa Lipiec as Employee of the First Quarter 2016.

REPORTS

1. Monthly Department Reports for January 2016
   Kerry Lacy, City Manager

City Manager Kerry Lacy stated the reports are informational only.

CONSENT AGENDA

Council Member Sue Brashar made a motion to approve the Consent Agenda as presented, Council Member Mary Penson seconded, and motion passed unanimously 8 for, 0 against.

1. Approval of minutes of the regular council meeting February 2, 2016.
   Kerry Lacy, City Manager
   Lucretia Alvarez, City Secretary

2. Approval of the First Amendment to the Interlocal Agreement between the City of Elgin and Dallas County Schools to enforce and administer the automated school bus safety/stop arm enforcement program to increase from 12.5% to 20% of all monies collected for paid violations of the Ordinance exclusive of any such collection charge.
   Kerry Lacy, City Manager

3. Approval of open container ordinance waiver from Friends of the Elgin Parks in for the annual Music in the Park series in Veterans' Memorial Park on April 1, April 8, April 15, April 22, and April 29, 2016 from 4:00 p.m. until 10:00 p.m.
   Kerry Lacy, City Manager
   Michael Gonzalez, Parks and Recreation Director
   Kay Queen, Friends of Elgin Parks President

4. Approval of open container ordinance waiver request from Drive-a-Senior for the annual Taste the Town on Main Street from Second Street to Brenham Street on Thursday, May 5, 2016 from 5:30 p.m. until 9:00 p.m.
   Kerry Lacy, City Manager
   Lucretia Alvarez, City Secretary

UNFINISHED BUSINESS

None

NEW BUSINESS

1. Discussion and action to consider authorizing the Mayor to sign a Quitclaim Deed for the road platted through 116 Carver Street, Elgin, Texas, Bastrop County.
   Kerry Lacy, City Manager
   Gary N. Cooke, Planning and Development Director

Council Member Craig Fromme made a motion to authorize the Mayor to sign a Quitclaim Deed for the road platted through 116 Carver Street, Elgin, Texas, Bastrop County as presented, Council Member Sue Brashar seconded, and motion passed unanimously 8 for, 0 against.

2. Discussion and action to consider authorizing the Mayor to sign a Quitclaim Deed for the road platted through 117 Washington Street, Elgin, Texas, Bastrop County.
   Kerry Lacy, City Manager
   Gary N. Cooke, Planning and Development Director

Council Member Jessica Bega made a motion to authorize the Mayor to sign a Quitclaim Deed for the road platted through 117 Washington Street, Elgin, Texas, Bastrop County as presented, Council Member Mary Penson seconded, and motion passed unanimously 8 for, 0 against.

3. Discussion and action to consider authorizing the Mayor to sign a Quitclaim Deed for the road platted through 119 Washington Street, Elgin, Texas, Bastrop County.
   Kerry Lacy, City Manager
   Gary N. Cooke, Planning and Development Director

Council Member Sue Brashar made a motion to authorize the Mayor to sign a Quitclaim Deed for the road platted through 119 Washington Street, Elgin, Texas, Bastrop County as presented, Council Member Juan Gonzalez seconded, and motion passed unanimously 8 for, 0 against.

4. Discussion and action to award a contract to the low bidder, Whitestone Civil Construction, LLC, in the amount of $73,535.00 for the Elgin Business Park Wastewater Improvements construction project and authorize the City Manager to fund the project from the Sewer Impact Fee Fund.
   Kerry Lacy, City Manager
   Doug Prinz, Utility Director
   Beau Perry, City Engineer

Council Member Sue Brashar made a motion to award the bid to Whitestone Civil Construction, LLC, in the amount of $73,535.00 for the Elgin Business Park Wastewater Improvements construction project and authorize the City Manager to fund the project from the Sewer Impact Fee Fund and authorize the City Manager to make any changes up to 25 percent on change orders, Council Member Craig Fromme seconded, and motion passed unanimously 8 for, 0 against.

5. Discussion and action to consider approval of the proposed 2016 Street Resurfacing Chip Seal program and the proposed 2016 Storm Water Drainage Improvement Program.
   Kerry Lacy, City Manager
   Joe Parten, Director of Public Works

Council Member Sue Brashar made a motion to approve the 2016 Street Resurfacing Chip Seal program and the proposed 2016 Storm Water Drainage Improvement Program with addition of using the remaining funds for an engineering study of Taylor Road, Goins Road, and other areas as needed, Council Member Edward Maldonado seconded, and motion passed unanimously 8 for, 0 against.

6. Discussion and action to award the selection of a management services firm for 2015-2016 Community Development Block Grant Program Community Development Fund contract No. 7215151.
   Kerry Lacy, City Manager
   Sydney Laquey, Finance Director
   Amy Miller, Community Development Director
   Doug Prinz, Utilities Director

Council Member Edward Maldonado made a motion to award the 2015-2016 Community Development Block Grant Program Community Development Fund contract No. 7215151 to Grant Development Services for the utility line adjacent to Highway 290 next to Meyers, Council Member Jessica Bega seconded, and motion passed unanimously 8 for, 0 against.

7. Discussion and action to consider a resolution authorizing the submission of a Texas Community Development Block grant (TXCDBG) program application to the Texas Department of Agriculture for the disaster relief fund; and authorizing the mayor or the city manager to act as the city's executive officer and authorized representative in all matters pertaining to the city's participation in the Texas Community Development Block Grant program.
   Kerry Lacy, City Manager
   Sydney Laquey, Finance Director
   Amy Miller, Community Development Director
   Laura Schwartz, Purchasing Agent/Finance Administrator

Council Member Edward Maldonado made a motion to approve Resolution 2016-03-01-01 authorizing the submission of a Texas Community Development Block grant (TXCDBG) program application to the Texas Department of Agriculture for the disaster relief fund; and authorizing the mayor or the city manager to act as the city's executive officer and authorized representative in all matters pertaining to the city's participation in the Texas Community Development Block Grant program. Council Member Sue Brashar seconded, and motion passed unanimously 8 for, 0 against.

RESOLUTION NO. 2016-03-01-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, BASTROP COUNTY, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT (TxCDBG) PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE DISASTER RELIEF FUND; AND AUTHORIZING THE MAYOR OR THE CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

8. Discussion and action to consider an Ordinance declaring Unopposed Candidates in the May 7, 2016 City of Elgin General Election elected to office, and Canceling the General Election.
   Kerry Lacy, City Manager
   Lucretia Alvarez, City Secretary

Council Member Mary Penson made a motion to approve Ordinance 2016-03-01-06 declaring Unopposed Candidates in the May 7, 2016 City of Elgin General Election elected to office, and Canceling the General Election. Council Member Jessica Bega seconded, and motion passed unanimously 8 for, 0 against.

ORDINANCE NO. 2016-03-01-06

AN ORDINANCE ACKNOWLEDGING RECEIPT OF "CERTIFICATE OF UNOPPOSED STATUS" PURSUANT TO SECTION 2.052 TEXAS ELECTION CODE; DECLARING UNOPPOSED CANDIDATES TO BE ELECTED TO THEIR RESPECTIVE OFFICES AND CANCELING THE MAY 7, 2016 GENERAL ELECTION; PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES.

EXECUTIVE SESSION

None

ANNOUNCEMENTS

- Super Hero 5K will be on Saturday, March 5.
- Ann Woodard is the new Chaplain for the City of Elgin Police Department.

ADJOURNMENT

Mayor Marc Holm adjourned the meeting at 7:37 p.m.

APPROVED:

MARC HOLM
Mayor of Elgin, Texas

ATTEST:

LUCRETIA ALVAREZ
City Secretary of Elgin, Texas

CITY OF ELGIN
LUCRETIA ALVAREZ
City Secretary