

MINUTES
ELGIN CITY COUNCIL REGULAR MEETING
ELGIN PUBLIC LIBRARY ANNEX CITY COUNCIL CHAMBERS
404 NORTH MAIN STREET
October 24, 2023

CALL TO ORDER

Mayor McShan called the meeting to order at 6:30 p.m.

Roll Call

Present:

Theresa McShan, Mayor
Sue Brashar, Mayor Pro Tem
Arthur Gibson III, Council Member
Joy Casnovsky, Council Member
Chuck Swain, Council Member
YaLecia Love, Council Member
Forest Dennis, Council Member
Al Rodriguez, Council Member
Matthew Callahan, Council Member

Mayor McShan called roll call and stated that all were present.

Staff:

Tom Mattis, City Manager
Jennifer Stubbs, City Secretary
Chris Noble, Police Chief
Beau Perry, City Engineer
Amy Miller, Community Development Director
Owen Rock, EDC Director
Chris Wolf, Sergeant
Belen Pena, Finance Director
Michael Gonzalez, Public Works Director
Sonia Browder, Media Specialist
Elizabeth Marzec, Parks and Rec Program Manager

INVOCATION

Mayor McShan provided the invocation.

PLEDGE OF ALLEGIANCE

Mayor McShan led those in attendance in reciting the Pledge of Allegiance to the Flag of the United States of America and Pledge of Allegiance to the Texas Flag.

PUBLIC COMMENT

There were no public comments.

CITY MANAGER'S REPORT

1. Staffing And Compensation Update (Requested By Councilmember Casnovsky)

Mr. Mattis provided a staffing and compensation presentation and answered questions of the Council.

2. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, ADOPTING A WRITTEN INVESTMENT POLICY AND INVESTMENT STRATEGY REGARDING THE INVESTMENT OF CITY FUNDS TO BE EFFECTIVE OCTOBER 24, 2023 AND PROVIDING FOR RELATED MATTERS.

Mr. Mattis stated that this was a routine requirement every two years and was a procedural requirement tonight. Mr. Callahan made a motion to approve the resolution. Mayor Pro Tem Brashar seconded the motion. All voted in favor. The motion carried.

3. FY 22-23 4TH QUARTER INVESTMENT REPORT

Mr. Mattis stated that this was a cash balance report.

4. General Activity Report And/Or Project Update

Mr. Mattis invited the public to the Hogeye Festival this week, October 26-28. Mayor Pro Tem Brashar stated that the food judging will take place at the O'Connor Building. Ms. Love invited the public to the children's parade and costume contest on Saturday beginning at 9:00 a.m. Ms. Miller mentioned that there were volunteer opportunities available. The upcoming City Council meeting is scheduled for November 14th.

CONSENT AGENDA

Mr. Mattis provided comments.

1. City Council Regular Meeting Minutes - October 10, 2023

The minutes were approved on the consent agenda.

2. CONSIDERATION OF A REQUEST BY ST. PETERS LUTHERAN CHURCH TO WAIVE THE FEES ASSOCIATED WITH RESERVING VETERANS MEMORIAL PARK FOR A NATIVITY SCENE DISPLAY NOVEMBER 27, 2023 THROUGH DECEMBER 26, 2023.

The request was approved on the consent agenda.

3. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE CHANGE ORDER NUMBER 11, WITH CSA CONSTRUCTION FOR THE WATER TREATMENT PLANT WINTERIZATION PROJECT; AND MAKING CERTAIN FINDINGS RELATED THERETO.

The resolution was approved on the consent agenda.

4. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE CHANGE ORDER NUMBER 12, FOR THE WASTEWATER TREATMENT PLANT PROJECT; AND MAKING CERTAIN FINDINGS RELATED THERETO.

The resolution was approved on the consent agenda.

5. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH OMEGA II FOR FENCING FOR VETERANS MEMORIAL PARK EXPANSION AND MAKING CERTAIN FINDINGS RELATED THERETO.

The resolution was approved on the consent agenda.

6. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH PLAYWELL FOR ICON SHADE STRUCTURE IN VETERANS MEMORIAL PARK EXPANSION AND MAKING CERTAIN FINDINGS RELATED THERETO.

The resolution was approved on the consent agenda.

7. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH KOMPAN TO CONSTRUCT SURFACING AND SHADE FOR NEW PLAYGROUND FOR VETERANS MEMORIAL PARK 200 BLOCK DEPOT STREET AND MAKING CERTAIN FINDINGS RELATED THERETO.

The resolution was approved on the consent agenda.

8. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH KOMPAN TO CONSTRUCT SURFACING AND SHADE FOR NEW PLAYGROUND FOR VETERANS MEMORIAL PARK 200 BLOCK DEPOT STREET AND MAKING CERTAIN FINDINGS RELATED THERETO.

The resolution was approved on the consent agenda.

9. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO PROCEED WITH THE FY2022-2023 ANNUAL STREET RESURFACING PROGRAM; AND MAKING CERTAIN FINDINGS RELATED THERETO.

The resolution was approved on the consent agenda.

10. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO APPROVE PROFESSIONAL SERVICES FEES WITH BAIRD/WILLIAMS CONSTRUCTION, LTD RELATED TO THE ELGIN POLICE DEPARTMENT STATION PROJECT; AND MAKING CERTAIN FINDINGS RELATED THERETO.

The resolution was approved on the consent agenda.

11. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN MASTER LEASE AGREEMENT XEROX FINANCIAL SERVICES LLC; AND PROVIDING FOR RELATED MATTERS.

The resolution was approved on the consent agenda.

Mayor Pro Tem Brashar made a motion to approve the consent agenda. Mr. Dennis seconded the motion. All voted in favor. The motion was carried.

NEW BUSINESS

1. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, NOMINATING PERSONS FOR THE TRAVIS CENTRAL APPRAISAL DISTRICT BOARD OF DIRECTORS; MAKING FINDINGS OF FACT; AND PROVIDING FOR RELATED MATTERS

Mr. Mattis provided an update. No action was taken.

2. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH NATIONAL SIGN PLAZA AND MAKING CERTAIN FINDINGS RELATED THERETO.

Mr. Mattis provided information. Patrick Fuller, a representative with National Sign Plaza, answered questions of the Council. Ms. Casnovsky made a motion to approve the resolution. Ms. Love seconded the motion. All voted in favor. The motion carried.

3. A RESOLUTION OF CITY OF ELGIN, TEXAS, AUTHORIZING PROFESSIONAL SERVICE PROVIDER(S) SELECTION FOR TEXAS CDBG-MIT REGIONAL MITIGATION PROGRAM'S METHOD OF DISTRIBUTION DEVELOPMENT (CDBG MIT-MOD) PROGRAM(S) FUNDED AND ADMINISTERED THROUGH THE TEXAS GENERAL LAND OFFICE (GLO).

Mr. Mattis provided information about the grant funding opportunity and answered questions of the Council. Mayor Pro Tem Brashar made a motion to approve the resolution. Ms. Casnovsky seconded the motion. All voted in favor. The motion carried.

4. A RESOLUTION OF CITY OF ELGIN TEXAS, AUTHORIZING PROFESSIONAL SERVICE PROVIDER(S) SELECTION FOR TEXAS CDBG-MIT REGIONAL MITIGATION PROGRAM'S METHOD OF DISTRIBUTION DEVELOPMENT (CDBG MIT-MOD) PROGRAM(S) FUNDED AND ADMINISTERED THROUGH THE TEXAS GENERAL LAND OFFICE (GLO).

Mr. Dennis made a motion to approve the resolution. Mr. Callahan seconded the motion. All voted in favor. The motion carried.

EXECUTIVE SESSION

The City Council may announce that it will adjourn the public meeting at any time during the meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on the agenda and/or as permitted by Chapter 551 of the Texas Government Code

1. Adjourn Into Executive Session Pursuant To Section §551.087 Deliberation Regarding Economic Development Negotiations: To Deliberate The Offer Of A Financial Or Other Incentive To A Business Prospect

Mayor McShan announced that the City Council was retiring into Executive Session at 7:13 p.m.

RECONVENE

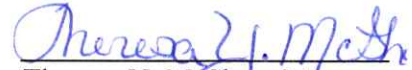
The City Council returned to the dais at 7:37 p.m. Mayor McShan reconvened the regular meeting at 7:38 p.m. No action was taken.

ANNOUNCEMENTS

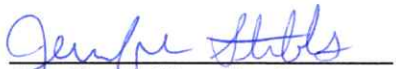
Ms. Stubbs announced that Non-Profit applications were due November 3rd, and she encouraged those in attendance to apply for Elgin 101 by November 30th. Ms. Casnovsky announced that Safe Trick or Treating was next week. Ms. Miller clarified that Safe Trick or Treating was on October 31st on Depot Street and Veterans Park. Ms. Miller provided details about the Hogeye Festival. Mr. Mattis wished Mr. Gonzalez a Happy Birthday.

ADJOURNMENT

Mayor McShan adjourned the meeting at 7:42 p.m.


Theresa Y. McShan, Mayor

ATTEST:


Jennifer Stubbs, City Secretary