



AGENDA
ELGIN CITY COUNCIL
REGULAR MEETING
TUESDAY, OCTOBER 24, 2023
ELGIN PUBLIC LIBRARY ANNEX COUNCIL CHAMBERS
404 NORTH MAIN STREET
6:30 PM

Members of the public may watch the meeting at:

https://www.youtube.com/channel/UC3OGBV_loV0Nr3AqM1jTzA

I. CALL TO ORDER

II. ROLL CALL

III. INVOCATION

IV. PLEDGE OF ALLEGIANCE

V. PUBLIC COMMENT

The "PUBLIC COMMENT" item posted on the agenda is reserved for members of the public who would like to address the City Council regarding posted agenda items or non-agenda items. Individuals requesting to speak or address the City Council during the meeting shall do so under the "PUBLIC COMMENT" agenda item. Speakers shall be required to fill out a "PUBLIC COMMENT FORM" and present it, along with any material, handouts, or information for Council, to the City Secretary prior to commencement of the Council meeting. **As of May 1, 2022, all such public comments will be done IN PERSON. You may email public comments and they will be distributed to each of the Council Members but not read out loud.**

Speaker comments are limited to three (3) minutes. No formal action can be taken by the City Council on items not posted on the agenda. Items requiring a PUBLIC HEARING will allow a member of the public an opportunity to speak during the Public Hearing and does not require a "PUBLIC COMMENT FORM".

Speakers must address their comments to the Mayor or Presiding Officer rather than to an individual Council Member or Staff Member. All speakers must limit their comments to the specific subject matter noted on the "PUBLIC COMMENT FORM" and refrain from any personal attacks or derogatory comments directed at any Council Member, Staff Member, other individual, or group.

VI. CITY MANAGERS REPORT

1. Staffing And Compensation Update (Requested By Councilmember Casnovsky)

Documents:

[EX SUMMARY - CASNOVSKY ITEM.PDF](#)
[MEMJCCOMP1023.PDF](#)

2. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, ADOPTING A WRITTEN INVESTMENT POLICY AND INVESTMENT STRATEGY REGARDING THE INVESTMENT OF CITY FUNDS TO BE EFFECTIVE OCTOBER 24, 2023 AND PROVIDING FOR RELATED MATTERS.

Documents:

[EX SUMMARY INVESTMENT POLICY.PDF](#)
[RESOLUTION ADOPTING A WRITTEN INVESTMENT POLICY 101323.PDF](#)

3. FY 22-23 4TH QUARTER INVESTMENT REPORT

Documents:

[EX SUMMARY INVESTMENT REPORT.PDF](#)
[FY22-23 4TH QTR INVESTMENT REPORT.PDF](#)

4. General Activity Report And/Or Project Update

Documents:

[EXSUMMARY - GENERAL ACTIVITY REPORT.PDF](#)

VII. CONSENT AGENDA

The Consent Agenda includes non-controversial and routine items that are considered to be self-explanatory by the City Council and will be enacted with one motion, one second, and one vote. Any member of the City Council may pull any item from the Consent Agenda in order that the City Council discuss and act upon it individually as a part of the Regular Agenda.

1. City Council Regular Meeting Minutes - October 10, 2023

Documents:

[EX SUMMARY- OCTOBER 10, 2023 REGULAR MEETING MINUTES.PDF](#)
[10-10-2023 CITY COUNCIL REGULAR MEETING MINUTES.PDF](#)

2. CONSIDERATION OF A REQUEST BY ST. PETERS LUTHERAN CHURCH TO WAIVE THE FEES ASSOCIATED WITH RESERVING VETERANS MEMORIAL PARK FOR A NATIVITY SCENE DISPLAY NOVEMBER 27, 2023 THROUGH DECEMBER 26, 2023.

Documents:

[EXSUMMARYSTPETERSLUTHERANFEEWAIVERREQUEST.PDF](#)
[STPETERSREQUESTFEEWAIVER.PDF](#)

3. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE CHANGE ORDER NUMBER 11, WITH CSA CONSTRUCTION FOR THE WATER TREATMENT PLANT WINTERIZATION PROJECT; AND MAKING CERTAIN FINDINGS RELATED THERETO.

Documents:

[EXSUMMARY WTP CO 11INC.PDF](#)
[RESWTP CO11 X.PDF](#)
[CHANGE ORDER NO. 11 - WTP GENERATOR.PDF](#)

- 4. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE CHANGE ORDER NUMBER 12, FOR THE WASTEWATER TREATMENT PLANT PROJECT; AND MAKING CERTAIN FINDINGS RELATED THERETO.**

Documents:

[EXSUMMARY WWTP CO 12INC.PDF](#)
[RESWWTP CO12 X.PDF](#)
[CHANGE ORDER NO. 12 - WWTP SITE.PDF](#)

- 5. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH OMEGA II FOR FENCING FOR VETERANS MEMORIAL PARK EXPANSION AND MAKING CERTAIN FINDINGS RELATED THERETO.**

Documents:

[EXSUMMARYVETERANSEXPANSIONOMEGAIIAWARD102023.PDF](#)
[RESOMEGAIIVETERANS.PDF](#)
[22.856_ELGIN VMP_OWNER PURCHASE ITEMS_2023.10.19.PDF](#)
[OMEGAI - 83101 TX-ELGIN VETERANS MEM - FENCE.PDF](#)

- 6. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH PLAYWELL FOR ICON SHADE STRUCTURE IN VETERANS MEMORIAL PARK EXPANSION AND MAKING CERTAIN FINDINGS RELATED THERETO.**

Documents:

[EXSUMMARYVETERANSEXPANSIONPLAYWELLAWARD102023.PDF](#)
[RESPLAYWELLVETERANSEXP.PDF](#)
[22.856_ELGIN VMP_OWNER PURCHASE ITEMS_2023.10.19.PDF](#)
[PLAYWELL - EST_22784_19260 - STAGE STRUCTURE.PDF](#)

- 7. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH KOMPAN TO CONSTRUCT SURFACING AND SHADE FOR NEW PLAYGROUND FOR VETERANS MEMORIAL PARK 200 BLOCK DEPOT STREET AND MAKING CERTAIN FINDINGS RELATED THERETO.**

Documents:

[EXSUMMARYVETERANSEXPANSIONKOMPANAWARD102023.PDF](#)
[RESKOMPANSSVETERANSEXP.PDF](#)
[22.856_ELGIN VMP_OWNER PURCHASE ITEMS_2023.10.19.PDF](#)
[KOMPAN - SALES_PROPOSAL_SP128782 - PIP-SHADE.PDF](#)

- 8. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH PLAYWORKS FOR STAGE / OUTDOOR CLASSROOM STRUCTURE IN VETERANS MEMORIAL PARK EXPANSION AND MAKING CERTAIN FINDINGS RELATED THERETO.**

Documents:

EXSUMMARYVETERANSEXPANSIONPLAYWORKSAWARD102023.PDF
RESPLAYWORKSVETERANSEXP.PDF
22.856_ELGIN VMP_OWNER PURCHASE ITEMS_2023.10.19.PDF
PLAYWORKS - EST_10763_51244 - STAGE STRUCTURE INSTALL.PDF

- 9. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO PROCEED WITH THE FY2022-2023 ANNUAL STREET RESURFACING PROGRAM; AND MAKING CERTAIN FINDINGS RELATED THERETO.**

Documents:

EXSUMMARY -BENNETT PAVING INC.PDF
RES FY22-23 ANNUAL STREET IMPROVEMENTS PROGRAM.PDF
RECOMMENDATION OF AWARD - ELGIN 2023 STREETS.PDF

- 10. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO APPROVE PROFESSIONAL SERVICES FEES WITH BAIRD/WILLIAMS CONSTRUCTION, LTD RELATED TO THE ELGIN POLICE DEPARTMENT STATION PROJECT; AND MAKING CERTAIN FINDINGS RELATED THERETO.**

Documents:

EXSUMMARY - AUTH EPD BWC.PDF
EPD STATION RESOLUTION.PDF
BWC INVOICES.PDF

- 11. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN MASTER LEASE AGREEMENT XEROX FINANCIAL SERVICES LLC; AND PROVIDING FOR RELATED MATTERS.**

Documents:

EX SUMMARY LEASE AGREEMENT.PDF
RESOLUTION XEROX FINANCIAL SERVICES LEASE.PDF
XEROX LEASE PAPERWORK FOR SIGNATURE 9.20.2023.PDF

VIII. NEW BUSINESS

- 1. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, NOMINATING PERSONS FOR THE TRAVIS CENTRAL APPRAISAL DISTRICT BOARD OF DIRECTORS; MAKING FINDINGS OF FACT; AND PROVIDING FOR RELATED MATTERS**

Documents:

EXSUMMARY - TCAD BOARD.PDF
RES TRAVIS COUNTY BOARD OF DIRECTORS.PDF
TCAD ELECTION LETTER 9.20.2023.PDF
RE_ TCAD BOARD NOMINATIONS.PDF

- 2. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH NATIONAL SIGN PLAZA AND MAKING CERTAIN FINDINGS RELATED THERETO.**

Documents:

[EXSUMMARYNATLSIGNPLAZA.PDF](#)
[RESNATLSIGNPLAZA.PDF](#)
[NATLSIGNPLAZAAGREEMENTSERVICES101923.PDF](#)

3. A RESOLUTION OF CITY OF ELGIN, TEXAS, AUTHORIZING PROFESSIONAL SERVICE PROVIDER(S) SELECTION FOR TEXAS CDBG-MIT REGIONAL MITIGATION PROGRAM'S METHOD OF DISTRIBUTION DEVELOPMENT (CDBG MIT-MOD) PROGRAM(S) FUNDED AND ADMINISTERED THROUGH THE TEXAS GENERAL LAND OFFICE (GLO).

Documents:

[EX SUMMARY-CAPCOG MOD RFP.PDF](#)
[CDBG MIT-MOD RFP.PDF](#)

4. A RESOLUTION OF CITY OF ELGIN TEXAS, AUTHORIZING PROFESSIONAL SERVICE PROVIDER(S) SELECTION FOR TEXAS CDBG-MIT REGIONAL MITIGATION PROGRAM'S METHOD OF DISTRIBUTION DEVELOPMENT (CDBG MIT-MOD) PROGRAM(S) FUNDED AND ADMINISTERED THROUGH THE TEXAS GENERAL LAND OFFICE (GLO).

Documents:

[EX SUMMARY-CAPCOG MOD RFQ.PDF](#)
[CDBG MIT-MOD RFQ.PDF](#)

IX. EXECUTIVE SESSION

The City Council may announce that it will adjourn the public meeting at any time during the meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on the agenda and/or as permitted by Chapter 551 of the Texas Government Code.

1. Adjourn Into Executive Session Pursuant To Section §551.087 Deliberation Regarding Economic Development Negotiations: To Deliberate The Offer Of A Financial Or Other Incentive To A Business Prospect

Documents:

[EXSUMMARY - EXECUTIVE SESSION4.PDF](#)

X. RECONVENE

The City Council will return to open session for possible discussion and action as a result of the Executive Session

XI. ANNOUNCEMENTS

XII. ADJOURMENT

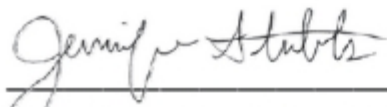
The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas

implementation of security personnel or devices pursuant to Chapter 551.075 of the Texas Government Code. Action, if any, will be taken in open session.

Attendance By Other Elected or Appointed Officials: It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

Notice of Assistance at Public Meetings, the City of Elgin is committed to compliance with the Americans with Disabilities Act. Elgin City Hall and Council Chambers are wheelchair accessible and special marked parking is available. Persons with Disabilities who plan to attend this meeting and who may need assistance are requested to contact the City Secretary's Office at (512)229-3222. Please provide forty-eight hours notice when feasible.

I, Jennifer Stubbs, City Secretary for the City of Elgin, hereby certify this notice was posted at the City Hall Annex of the City of Elgin, Texas on or before Friday, October 20, 2023, in accordance with Chapter 551 of the Texas Government Code.

A handwritten signature in cursive script, reading "Jennifer Stubbs", written in black ink.

Jennifer Stubbs, City Secretary