



**AGENDA
ELGIN CITY COUNCIL
REGULAR MEETING
TUESDAY, NOVEMBER 3, 2015
CITY ANNEX COUNCIL CHAMBERS, 310 NORTH MAIN STREET
7:00 PM**

CALL TO ORDER

INVOCATION

Recess REGULAR MEETING and call to order PUBLIC HEARING

PUBLIC HEARING

None

Close PUBLIC HEARING and Reconvene REGULAR MEETING

PUBLIC COMMENT

Individuals may request to speak on items on the agenda, and items not on the agenda, by requesting to speak during the meeting and under "PUBLIC COMMENT" and will be required to fill out a "PUBLIC COMMENT FORM" and present it, along with any material, handouts or information for Council, to the City Secretary prior to commencement of the Council meeting. Speaker comments are limited to three (3) minutes.

No formal action can be taken by the City Council on items not posted on the agenda. Items requiring a Public Hearing will allow a member of the public an opportunity to speak during the Public Hearing and does not require submission of a "PUBLIC COMMENT FORM". Speakers must address their comments to the Mayor or Presiding Officer rather than to an individual Council Member or member of Staff. All speakers must limit their comments to the specific subject matter noted on the "PUBLIC COMMENT FORM" and refrain from personal attacks or derogatory comments directed at any Council Member, member of Staff, other individual or group.

PRESENTATIONS

1. Presentation of Employee of the Fourth Quarter.
Kerry Lacy, City Manager
Sandy Ott, Library Director
2. Presentation of Proclamation for Shop Small Saturday.
Kerry Lacy, City Manager
Amy Miller, Community Development Director
Joe Newman, Economic Development Director

REPORTS

1. Monthly Department Reports for September 2015
Kerry Lacy, City Manager

2. Fourth Quarter Investment Report.
Kerry Lacy, City Manager
Sidney LaQuey, Finance Director
Laura Schwartz, Purchasing Agent / Finance Assistant

CONSENT AGENDA

All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items unless a council member removes an item from the Consent Agenda and places it on the New Business section for Discussion and action.

1. Approval of minutes of the special council meeting October 20, 2015.
Kerry Lacy, City Manager
Lucretia Alvarez, City Secretary

UNFINISHED BUSINESS

1. Discussion and action to consider a resolution for official ballot of a representative for City of Elgin to serve on the Board of Directors for Bastrop Central Appraisal District.
Kerry Lacy, City Manager
Lucretia Alvarez, City Secretary
2. Discussion and action to consider a resolution for official ballot of a representative to serve Eastern Travis County on the Board of Directors for Travis Central Appraisal District.
Kerry Lacy, City Manager
Lucretia Alvarez, City Secretary

NEW BUSINESS

1. Discussion and action to award the selection of a management services firm for 2015-2016 Community Development Block Grant Program Community Development Fund Contract No. 7215151.
Kerry Lacy, City Manager
Sydney Laquey, Finance Director
Amy Miller, Community Development Director
Doug Prinz, Utilities Director
2. Discussion and action to award the selection of engineering services for 2015-2016 Community Development Block Grant Program Community Development Fund Contract No. 7215151.
Kerry Lacy, City Manager
Sydney Laquey, Finance Director
Doug Prinz, Utilities Director
Amy Miller Community Development Director
3. Discussion and action to award the selection of a management services firm for the Texas Capital Fund Main Street program grant Contract No. 7214372.
Kerry Lacy, City Manager
Amy Miller, Community Development Director
Sydney Laquey, Finance Director
Joe Parten, Public Works Director

4. Discussion and action to award the selection of an engineering services firm for the Texas Capital Fund Main Street program grant Contract No. 7214372.

Kerry Lacy, City Manager

Sydney Laquey, Finance Director

Amy Miller, Community Development Director

Joe Parten, Public Works Director

5. Discussion and action to consider approving a proposal from a selected contractor to renovate baseball field lighting at Thomas Memorial Park 411 Madison Street.

Kerry Lacy, City Manager

Michael Gonzalez, Parks and Recreation Director

EXECUTIVE SESSION

The City Council may announce that it will adjourn the public meeting at any time during the meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on the agenda and/or as permitted by Chapter 551 of the Texas Government Code.

Recess the Regular Council meeting and call to order Executive Session in a closed session.

None

Adjourn Executive Session and call public back in to Reconvene Regular Council meeting.

RECONVENE

The City Council will return to open session for possible discussion and action as a result of the Executive Session.

ANNOUNCEMENTS

ADJOURNMENT

NOTICE

Notice of Assistance at Public Meetings, the City of Elgin is committed to compliance with the Americans with Disabilities Act. Elgin City Hall and Council Chambers are wheelchair accessible and special marked parking is available. Persons with Disabilities who plan to attend this meeting and who may need assistance are requested to contact the City Secretary's Office at (512) 281-5724. Please provide forty-eight hours notice when feasible.

I, Lucretia Alvarez, City Secretary for the City of Elgin, hereby certify this notice was posted at the City Hall Annex of the City of Elgin, Texas on or before Friday, October 30 before 5:00 p.m. in accordance with Chapter 551 of the Texas Government Code.

Lucretia Alvarez

Lucretia Alvarez, City Secretary



COUNCIL MEETING: November 3, 2015

ITEM: 1. Presentation of Employee of the Fourth Quarter.

RESOURCE PERSON(S): Kerry Lacy, City Manager
Sandy Ott, Library Director

SUMMARY: Gregory Gregg had four nominations from his fellow employees. They all commented that he is a hard worker.

RECOMMENDATION(S): Staff recommends congratulations to Gregory Gregg for being awarded the Employee of the 4th quarter 2015.

ATTACHMENT: 1-Congratulation letter for Employee of the 4th Quarter 2015



October 16, 2015

Gregory Gregg, Water Utilities Crew

Dear Gregg,

Congratulations! You have been selected as the Employee of the Quarter for the 4th Quarter of 2015. The Employee Awards Committee selected you for the following reasons: Four fellow employees nominated Gregg.

❖ All comments from your co-workers were "He is a hard worker"

As Employee of the Quarter you may choose one day of paid leave, which needs to be taken within the next thirty days, or \$100 less payroll deductions. Please let your supervisor and Finance Department know if you select the day off or the cash option. Please plan to attend the City Council meeting on Tuesday, November 3rd, at 7 pm where Mayor Marc Holm will present a Certificate of Appreciation to you. Each Employee of the Quarter will be considered for Employee of the Year.

Thank you for your service to the City of Elgin.

Sincerely,

Kerry Lacy
City Manager

cc: Laura Schwartz, Assistant to Finance Director
Buck LaQuey, Finance Director

P.O. Box 591

310 North Main

Elgin, Texas 78621

Phone 512.281.5724



COUNCIL MEETING: November 3, 2015

ITEM: 2. Presentation of Proclamation for Shop Small Saturday.

RESOURCE PERSON(S): Kerry Lacy, City Manager
Amy Miller, Community Development Director
Joe Newman, Economic Development Director

SUMMARY: Elgin EDC, Elgin Chamber and City of Elgin Main Street Board launched the Shop Elgin First shop local campaign in August 2015. The campaign includes several promotional events one of which is Shop Small Saturday a National promotion sponsored by American Express. More than two dozen Elgin businesses have registered to participate. This and other events as well as educational pieces are intended to encourage more citizens to make purchases at home. Local purchases support the local sales tax base, job creation, and property taxes. Local businesses are the backbone of the community.

RECOMMENDATION(S): Present the proclamation to local business owners and have a photo for the Elgin Courier.

ATTACHMENT: 1-Shop Small Saturday

Shop Small Saturday Proclamation

WHEREAS, the Elgin Economic Development Corporation, the Elgin Chamber of Commerce, the Elgin Main Street Board and the City of Elgin launched the Shop Elgin First Campaign in August 2015; and

WHEREAS, these groups are hosting a variety of events such as the Shop Elgin First Business Expo Thursday, November 19, Shop Small Saturday November 28, Holiday by the Tracks December 5, and 2nd Thursday Sip Shop and Stroll events on November 12 and December 10; and

WHEREAS, Small businesses form the backbone of our local economy, generating jobs, providing a variety of services and products, improving the quality of life for citizens; and

WHEREAS, the City of Elgin wants to recognize the critical importance of local businesses to our economy and encourage community support of local businesses; and

WHEREAS, Shop Small Saturday is a national promotion sponsored by American Express to encourage shopping local on the Saturday after Thanksgiving;

NOW, THEREFORE, I, Mayor of the City of Elgin, do proclaim Saturday November 28 as Shop Small Saturday, and call upon the people of Elgin to join their fellow citizens across the United States in recognizing and participating in this special observance.

Marc Holm, Mayor
November 3, 2015



COUNCIL MEETING: November 3, 2015

ITEM: 1. Monthly Department Reports for September 2015

RESOURCE PERSON(S): Kerry Lacy, City Manager

SUMMARY: Monthly Department Reports for September 2015 are for informational purposes only and no action is required by Council.

RECOMMENDATION(S): NA

ATTACHMENT:

- 1-Main Street Monthly Report
- 2-Community Development Monthly Report
- 3-Public Works Monthly Report
- 4-Utlity Billing Monthly Report
- 5-Library Monthly Report
- 6-Municipal Court Monthly Report
- 7-Police Department Monthly Report
- 8-EEDC Monthly Report
- 9-Parks and Recreation Monthly Report
- 10-Water and Wastewater Monthly Report
- 11-Building, Development and Code Enforcement Monthly Report



MONTHLY ACTIVITY REPORT

For the local program, monthly reports are a way to track and document progress of both the program and the downtown revitalization effort. It is also an effective tool to use for updating the board on the program's overall activities and for communicating your progress to stakeholders, such as City Council and other funding entities. For the state office, monthly reports help us provide more direct and effective services by giving us a way to spot trends, challenges, issues etc. The report should reflect BOTH the work of staff and volunteers. While not all programs use the traditional four-committee structure any longer, the work of all programs should still be able to be reflected in the four-point categories below.

The Monthly Report is **due by the 10th of each month**. Please use electronic version, type or print legibly. Please use this electronic version and email to mainstreet-reports@thc.state.tx.us.

CITY: ELGIN

MONTH/YEAR: September 2015

DATE SUBMITTED: 10-10-2015

1. Updates on Projects, Activities for the month.

MAIN STREET BOARD: *(After typing, TAB to the next cell)*

Meeting Dates:	Update on projects or activities
September 17	Closed out Hogeye festival Sponsorships – an increase of almost \$2,000 in sponsors this year. Continued to work on details & logistics Austin Steam train Association, PD and festival logistic committee. Selected shirt vendor, ordered souvenirs, ordered print materials, started distribution of print materials. Set up KXAN Studio 512 interview for October, set KXAN commercial schedule. Finalized entertainment contracts, followed up on electrical needs, closed out food vendors, recruited kids activity vendors, Finalized Paige Tractor Supply exhibit, old Iron exhibit with Mr. Boetcher, and requested insurance coverage for private property owners.
	Shop Elgin First – local shopping program with EDC and Chamber

ORGANIZATION: *(After typing, TAB to the next cell)*

Meeting Dates:	Update on projects or activities
	Organized National Night out block party October 6 for downtown, targeted flyers to downtown residents and emails to business owners. Downtown 78621 fall winter edition will be distributed second week of October. Started working with Elgin Courier for ongoing coverage of the Hogeye Festival.

PROMOTION:

Meeting Dates:	
September 17	Continuing with 1 st Saturday Sidewalk sales and the Shop Elgin First BBQ receipts program and Holiday Inn Room cards, Sip Shop and Stroll in September had a back to school theme with discounts for teachers and staff. October will be an Oktoberfest theme. Homecoming parade and pep rally with EISD was a great success, well attended. Started recruiting businesses to participate in Safe Trick or Treat, planning Shop Small Saturday for November, Holiday by tracks and pictures with Santa in December,

DESIGN:

Meeting Dates:	Update on projects or activities
	CARTS board selected a consultant for the downtown transit stop design.

ECONOMIC RESTRUCTURING:

Meeting Dates:	Update on projects or activities
September 28	Shop Elgin First campaign, ad revisions, business directory on city website, promoting the Business Expo that the Chamber is hosting. Working on directory and map of downtown to be coordinated for placement with TXDOT -0 on hold till after Hogeye. working with realtors and investors on possible projects in Elgin.

2. Program Commentary (*list critical issues, problems, and successes/completed projects of the past month*):

Providing support and advocacy for property owners who are applying the State franchise tax credit. Requested design assistance for 24 North Main, and for signage at 31 North Main soon to be the home of Elgin Music Store.

3. Outlook. *Goals and challenges; plans for upcoming major projects such as public improvements etc.:*

Texas Capital Fund Sidewalk grant to start implementation after October 1. This will be a major infrastructure project for downtown.

4. Suggestions for Texas Main Street Center (*list suggestions on services or training topics; new resources; questions*):

Assistance with Tax credit program would be good. Valerie is very helpful but she is only one person and it's a big state.

5. Main Street in the News. *If your programs or its activities have been spotlighted in press coverage during the month, please provide a link here. If there is a newsworthy event or announcement that would be appropriate for the Main Street Matters e-newsletter, please email mainstreet-reports@thc.state.tx.us with the information. Please provide event information as many months in advance as possible.*

Sip Shop and Stroll: October 8, 2015- the second Thursday of each month. Sip a little wine and shop as you stroll through the stores in Historic Downtown Elgin. You will find diverse merchandise, eclectic decor, artwork by local artists and live music in many of the venues.

First Saturday Sidewalk Sales – Find a great buy or a unique treasure at the First Saturday Sidewalk Sales in downtown Elgin. River Valley Farmers Market and Elgin Flea Market are on First Saturdays too.

Hogeye Festival: Saturday October 24, 2015 10:00 am to 6:00 pm. The festival is in Historic Downtown Elgin and features rides on restored train cars with the Austin Steam train Association, delicious food, kids activities, handmade arts and crafts, live music & Entertainment on three stages and plenty of pig puns to go around. Events include Lindsay Kay Wing Children's

Pet Parade, Road Hog Car Show, Gordon Swenson Memorial BBQ Pork-Off, Carnival, Cow Patty Bingo, Hogalicious Dessert Contest Pearls Before Swine Art Show, and last but not least, the crowning of King Hog or Queen Sowpreme. For more information, or to register for any of the events listed, go to www.hogeyefestival.com .

Safe Trick or Treat Trail in downtown Elgin Saturday October 31, enjoy trick or treating throughout downtown and at Veterans Memorial park.

Small Business Saturday: November 28, the day encourages people to shop at small businesses on the Saturday after Thanksgiving. Businesses offer special events and promotions to help drive small business sales.

Holiday by the Tracks: December 5, 2015- the first Saturday in December and includes a day of shopping at the local businesses in Historic Downtown Elgin. Veterans' Memorial Park is host to arts and crafts vendors and musical performances. Also included are the EVFD Lighted Christmas Parade at dusk followed by a live nativity. Co-sponsored by the Elgin Main Street Board, Elgin Chamber of Commerce and the Community Development Department. For more information, visit [Holiday by the Tracks](#).



MEMORANDUM

To: Kerry Lacy, City Manager
From: Amy Miller, Community Development Director
Date: October 10, 2015
RE: Community Development Department Report September 2015

Projects

Coordinated community participation in Bastrop County Transportation plan community meeting on September 29. Participated in plan review

Coordinated public participation in the CAMPO TIP, and subsequent support for the Elgin CAMPO TAP grant application at the September CAMPO policy board meeting.

Worked with CAMPO technical advisory committee, grant scoring and recommendation.

Shop Elgin First joint shop local campaign with EDC and Chamber developed ads.

CDBG Water line grant approved for City, worked on initial implementation and required meetings.

Coordinated National Bike and Walk to school Day with Elgin ISD and Police department for October 7.

Expanded Bring Your Receipts program with Southside, when they added to their receipts a message about the program.

Provided historic review assistance to 24 North Main and Allan Tolbert, worked with A Flower connection on sign options, etc.

Provided historic review assistance to 26 North Main and Melissa Ladd.

Hogeye Festival: Closed out Hogeye festival Sponsorships – an increase of almost \$2,000 in sponsors this year.

Continued to work on details & logistics Austin Steam train Association, PD and festival logistic committee.

Selected shirt vendor, ordered souvenirs, ordered print materials, started distribution of print materials. Set up KXAN Studio 512 interview for October, set KXAN commercial schedule. Finalized entertainment contracts, followed up on electrical needs, closed out food vendors, recruited kids activity vendors, Finalized Paige Tractor Supply exhibit, old Iron exhibit with Mr. Boetcher, and requested insurance coverage for private property owners.

Worked with Michael to finalize plans for Shenandoah Trail opening celebration.

Community Cleanup program, purple volunteer safety vests ordered. Working on promotion of October 17 clean up.

Planned National Night Out downtown block party for residents and businesses.

FM 1100 preliminary plans submitted to TXDOT for review.

Sip Shop and Stroll, every 2nd Thursday from 5-8 downtown

City of Elgin E-News

Facebook Pages: City of Elgin, Hogeye Festival, Visit Elgin, Envision Elgin

Boards & Committee, Seminars

CAMPO TAC meeting

Hogeye Festival Committee

Bastrop County Transportation Plan

Historic Review Board

Main Street Board

Promotion Tourism Committee

Bastrop County Transportation planning group

CAMP Swift JLUS committee

Upcoming Events

National Night Out party October 6 from 5-7 downtown

Sip Shop & Stroll October 8 from 5-8 downtown

Shenandoah trail dedication, Thursday October 15 at 6:30pm

Community Clean-up event Saturday October 17 9am Elgin Memorial Park

Hogeye Festival Saturday October 24 10-6 downtown

Safe Trick or Treat Saturday October 31 6-8 downtown

Sip Shop & Stroll November 12 from 5-8 downtown

Shop Small Saturday November 28 – Shop Local promotion with American Express

Holiday by the Tracks & VDFD Lighted Parade, Saturday, December 5 downtown

Sip Shop & Stroll December 10 from 5-8 downtown

Public Works – September - 2015

Lawn Maintenance – City Owned Buildings:

Elgin Public Library
City Hall
Elgin Police Department
Elgin Industrial Park
Greater Elgin Chamber of Commerce
Elgin Museum

Grounds Maintenance- Parks:

Elgin Memorial Park
Veterans Memorial Park
Thomas Memorial Park
Morris Memorial Park
Goins Picnic Area
Shenandoah Greenbelt / Soccer Fields

Miscellaneous:

2015 Street Paving Project:

Continued flex base preparation.
Prepared intersections for transitional tie – in.
Lone Star Paving applied prime coat to all two course application Streets.
Lone Star Paving applied tack coat to all streets in preparation to H.M.A.C.
Lone Star Paving completed H.M.A.C. paving on all Streets.

2015 Seal Coat Project:

Completed all Street repairs in preparation of single course application seal coat.
Lone Star Paving completed all single course application Streets.
Restriped crosswalks, stop bars and parking

Right of Way and Easement mowing – Ongoing

Trees and Brush:

Removed down limbs Elgin Memorial Park
Removed 1 dead tree Elgin Memorial Park
Trimmed and removed brush at South Avenue C / Reyna Street
Removed dumped brush on Avenue G

Joe Parten

Director, Public Works
City of Elgin
1137 Swenson Blvd

PO Box 591, Elgin, TX 78621
512-281-0119 ext 107
Fax 512-285-4267
www.elgintx.com

UTILITY BILLING 2015**September**

Billed out	\$409,994.72	
Past due notices	714	\$88,673.53
Work orders-Cut offs	79	
Disconnected for non pmt	74	
Extension to pay 1st	37	
Extension due for disconnect	2	
Meter tamper fee	0	
After Hour turn on	5	
Accounts set to final	13	for non pmt

Submitted by:
Dodie Thomas
Utility Billing Supervisor
Customer Service/A/R Supervisor
512-285-5721 office

Library Report for September 2015

Circulation of materials was down for the year by 9%. Fellow librarians are noticing the same trend at their libraries.

Staff uses a suggestion box for patrons to ask for the materials they would like to check out if we don't have it. We have added a lot of audiobooks and videos in the last year because of the suggestions. We also have suggestion cards about how we do things in the library. Some of those are amusing, some are impossible, and some are thought provoking.

CTLS training for the Bots 'n Books grant is scheduled for October 12th.

Fall Festival was planned for first Thursday in October, the 1st. A workday for the Wildcat Garden, STAR WAR READS day, and a book signing with local author Brenda Brittain's The seven courses of Christianity were planned for October 10th. The inaugural Travel Club program had 13 attendees with Sherrill Schier of ETX Travel speaking about cruises, both river and classic, and travel to Disneyland and Disneyworld. The Friends of the Elgin Library's literary event with Amanda Downum was well attended. The Dual Language and ESL (English as a second language) classes have many regular students participating in the classes taught by volunteers. The library is showing two TGIF Movies – With Popcorn! on the 1st and 3rd Fridays. Children's programming is being well attended. One Tuesday morning Ms. Jan had 41 children and adults at her storytime in the periodical area. Ms. Dolores is planning a Texas Bluebonnet Award program to start in October for homeschoolers.

Library Director had Friends of the Elgin Library and Library Advisory Board meetings. She attended the CTLS Fall Membership meeting in Waco September 25th. Two staff members attended the TMLRS pre-retirement conference in San Marcos.

Categories	Units	Sept.'14	Sept. '15	Fiscal YTD '14	Fiscal YTD '15
Total Circulation		7,888	7,171	97,904	90,057
+ or - Same month previous year	Percent	3%+	9%-	7%+	9%-
Additions					
Interlibrary Loans	Each	5	0	36	20
New Patrons	Each	142	94	1,265	1,117
Collection					
Items Added	Each	361	329	3,541	3,872
Items Withdrawn	Each	187	366	3,542	3,212
Total Collection	Each	38,096	38,342	38,096	38,342
General Statistics					
Gate Count	Each	4,403	4,096	57,279	52,609
Hours Open	Hours	169	173	1,930	1,961
Library Tours	Each	0	0	8	7
Program Visitors	Each	262	603	6,550	6,474
Public Computer Use	Hours	693	665	9,271	8,932
Patrons using computers	Each	790	933	8,751	9,345
Volunteer Hours	Each	395	232	4,826	4,699
Receipts					
		\$2,110	\$1,277	\$45,707	\$28,666
Civic Center Use					
City	Each	4	4	37	33
Library	Each	14	10	193	183
Public Rental	Each	3	1	33	28
Other - not for profit	Each	1	4	70	88
Total Civic Center Use		22	19	333	332

OFFICE OF COURT ADMINISTRATION

TEXAS JUDICIAL COUNCIL



OFFICIAL MUNICIPAL COURT MONTHLY REPORT

Month September

Year 2015

Municipal Court for the City CITY OF ELGIN

Presiding Judge Larry Dunne

If new, date assumed office

Court Mailing Address P.O. BOX 591

City ELGIN

, TX Zip 7-8621

Phone Number (512) 281-0318

Fax Number

Courts Public Email

Court's Website

THE ATTACHED IS A TRUE AND ACCURATE REFLECTION OF THE RECORDS OF THIS COURT

Prepared by Yadira Duque

Date Oct 16, 2015

Phone Number (512) 281-0318

PLEASE RETURN THIS FORM NO LATER THAN 20 DAYS FOLLOWING THE END OF THE MONTH REPORTED TO:

OFFICE OF COURT ADMINISTRATION

P O BOX 12066

AUSTIN, TX

CRIMINAL SECTION

City of CITY OF ELGIN

Month September Year 2015

	Traffic Misdemeanors			Non-Traffic Misdemeanors		
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
1. Total Cases Pending First of Month:	12,707	12	0	2	2,448	19
a. Active Cases	8,853	10	0	2	1,263	2
b. Inactive Cases	3,854	2	0	0	1,185	17
2. New Cases Filed	101	0	0	0	57	1
3. Cases Reactivated	10	0	0	0	6	0
4. All Other Cases Added	0	0	0	0	0	0
5. Total Cases on Docket	8,964	10	0	2	1,326	3
6. Dispositions Prior to Court Appearance or Trial						
a. Uncontested Dispositions	54	0	0	0	20	0
b. Dismissed by Prosecution	7	0	0	0	9	0
7. Dispositions at Trial:						
a: Convictions						
1) <i>Gilty Plea or Nolo Contendere</i>	3	0	0	0	8	2
2) <i>By the Court</i>	0	0	0	0	0	0
3) <i>By the Jury</i>	0	0	0	0	0	0
b: Acquittals:						
1) <i>By the Court</i>	0	0	0	0	0	0
2) <i>By the Jury</i>	0	0	0	0	0	0
c. Dismissed by Prosecution	0	0	0	1	0	0
8. Compliance Dismissals:						
a: After Driver Safety Course	14					
b: After Deferred Disposition	0	0	0	0	3	0
c: After Teen Court	0	0	0	0	0	0
d: After Tobacco Awareness Course					0	
e: After Treatment for Chemical Dependency				0	0	
f: After Proof of Financial Responsibility	1					
g: All Other Transportation Code Dismissals	0	0	0	0	0	0
9. All Other Dispositions	8	0	0	0	5	0
10. Total Cases Disposed	87	0	0	1	45	2
11. Cases Placed On Inactive Status	31	0	0	0	19	0
12. Total Cases Pending End of Month:	12,721	12	0	1	2,460	18
a: Active Cases	8,846	10	0	1	1,262	1
b: Inactive Cases	3,875	2	0	0	1,198	17
13. Show Cause Hearings Held	3	0	0	1	2	0
14. Cases Appealed:						
a: After Trial	0	0	0	0	0	0

JUVENILE / MINOR ACTIVITY

Court CITY OF ELGIN	TOTAL
Month September Year 2015	
1. Transportation Code Cases Filed	0
2. Non-Driving Alcoholic Beverage Code Cases Filed	0
3. Driving Under the Influence of Alcohol Cases Filed	0
4. Drug Paraphernalia Cases Filed	0
5. Tobacco Cases Filed	0
6. Failure to Attend School Cases Filed	0
7. Education Code (Except Failure to Attend) Cases Filed	0
8. Violation of Local Daytime Curfew Ordinance Cases Filed	7
9. All Other Non-Traffic Fine-Only Filed	6
10. Transfer to Juvenile Court:	0
a. Mandatory Transfer	
b. Discretionary Transfer	0
11. Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct)	0
12. Held in Contempt by Criminal Court (Fined and/or Denied Driving Privileges)	0
13. Juvenile Statement Magistrate Warning:	0
a. Warnings Administered	
b. Statements Certified	0
14. Detention Hearings Held	0
15. Orders for Non-Secure Custody Issued	0
16. Parent Contributing to Nonattendance Cases Filed	0

ADDITIONAL ACTIVITY

Court CITY OF ELGIN	Number Given	Number Requests For Counsel
Month September Year 2015		
1. Magistrate Warnings:	24	
a. Class C Misdemeanors		
b. Class A and B Misdemeanors		
c. Felonies	10	
		TOTAL
2. Arrest Warrants Issued:		50
a. Class C Misdemeanors		
b. Class A and B Misdemeanors		1
c. Felonies		2
3. Capiases Pro Fine Issued		23
4. Search Warrants Issued		0
5. Warrants for Fire, Health and Code Inspections Filed		0
6. Examining Trials Conducted		0
7. Emergency Mental Health Hearings Held		0
8. Magistrate's Orders for Emergency Protection Issued		0
9. Magistrate's Orders for Ignition Interlock Device Issued		3
10. All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond		0
11. Driver's License Denial, Revocation or Suspension Hearings Held		0
12. Disposition of Stolen Property Hearings Held		0
13. Peace Bond Hearings Held		0
14. Cases in Which Fine and Court Costs Satisfied by Community Service:		0
a. Partial Satisfaction		
b. Full Satisfaction		4
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit		16
16. Cases in Which Fine and Court Costs Waived for Indigency		2
17. Amount of Fines and Court Costs Waived for Indigency		\$397.40
18. Fines, Court Costs and Other Amounts Collected:		\$13,737.59
a. Kept by City		

ELGIN POLICE DEPARTMENT
SEPTEMBER 2015

CATEGORY	Sep-15	14-Sep	13-Sep	12-Sep	11-Sep	10-Sep
Calls for Service						
Total Calls for Service	974	998	893	646	827	728
Police calls	727	659	679	438	464	489
Fire calls	65	31	44	20	66	30
Animal calls	106	141	98	48	40	39
Activity logs	63	156	62	132	250	169
City calls	13	11	10	8	7	1
Pageouts	0	0	0	0	206	0
Offense Reports						
Total Offense Reports	77	65	88	62	70	72
Active (Open) cases	25	18	21	19	20	24
Cases Inactivated	13	16	21	15	14	18
Cases Closed	3	1	5	1	3	7
Documentation (no crime)	0	0	1	4	0	19
Other	2	2	1	0	31	4
Unfounded	0	1	0	0	1	0
Referred to other agency	3	2	0	2	1	0
Citations						
Total Citations	281	314	286	131	364	173
Citations for violations	122	179	120	69	202	103
Warnings	159	135	166	62	162	70
Collisions						
Total Accidents	36	19	19	26	20	12
Major accidents (with injury)	2	3	5	6	0	0
Minor accidents (no injury)	26	16	14	15	17	10
Leaving the scene accidents	8	0	0	5	3	2
Alarms						
Business alarms	30	15	19	12	12	7
Residential alarms	18	6	5	5	10	7
Fire alarms	3	3	4	0	4	1
Arrests						
Felony arrests	6	6	15	5	4	6
Misdemeanor arrests	20	14	28	15	27	16
Other arrests	6	6	3	2	0	0
Animal Control						
Total Animal Control calls	106	141	98	48	38	37
Animal Cruelty calls	1	0	0	0	0	0
Canine Impounds	11	20	19	15	10	9
Feline Impounds	7	25	24	21	1	7
Citations issued	4	5	0	0	0	0
Bite Cases	1	4	0	1	4	1
Dead animal calls	11	17	17	3	6	
Wildlife calls	9	13	15	1	3	
Rabies cases	0	1	0	0	0	
Rabies cases positive	0	1	0	0	0	

TO: Elgin City Council and City Manager

RE: Economic Development Corp. Monthly Report by Joe Newman

Date: Tuesday, November 3, 2015 council meeting

- The EEDC presented checks to three mega-grant recipients and all expressed gratitude to the City Council and EDC for the assistance.



Allan Tolbert accepts the \$25,000 EEDC Mega-Grant for his remodeled retail and apartment building at 101 N. Main St.



Ramzi Awad accepted the \$25,000 Mega-Grant on behalf of his partner's new Mi Celine Mexican Market at 611 S. Main St.



Nathan Mackey, Jr. and Jerry Eason were presented a \$14,604 Mega-Grant check for their extensive remodeling of Eva Mae's Kitchen Café at 313 N. Main St.

- The Elgin EDC Board also has given preliminary okay for four additional mega-grants to Melissa Ladd for her renovation of 28 N. Main St.; Morelia's new Mexican Restaurant where 3-H Cattle Co. Restaurant used to be located; Allan Tolbert's two buildings at 26 N. Main St. and his building at 112-114 N. Main which will have 7 or 8 apartments upstairs across from Dollar General Store.
- The U.S. Federal Prison Community Liaison Board met recently for breakfast at the prison south of Elgin. The group meets quarterly to share information about the prison and county communities.

If anyone needs specific information or hear unfounded rumors, please don't hesitate to contact me. Please let me know if I can be of any assistance whatsoever.

THANKS!

Joe Newman

Elgin Economic Development Corporation, Cell: 512-581-2332

Michael Gonzalez
Parks and Recreation Program Manager
mgonzalez@ci.elgin.tx.us 512-285-6190



September Parks Summary 2015	
Facility	Number of uses
Park/ Pavilion Rental	11
Ball Field Rental	42
Fleming Community Center	54
Pool Rentals	2
Pool gate	123
Water Aerobics	26
Deposits	\$1,395.50

Projects/programs

Parks Plan for New Employees: I have met with Joe Parton with the Public Works Department and I have also met with some of his employees to evaluate how rounds are done in the parks. I have an equipment inventory list that I have reviewed and I will use this inventory when laying out plans for the 2016 season. Joe Parton has been a big help as we move forward making this transition. Joe has been very supportive in getting this department set up.

Closed the 2015 swim season: After the closing of the pool for the season my staff and I have put together some notes on pool operations. The new facilities have really improved the use of the pool, we have also noticed we need to make some changes to the way we stock the facilities and keep them clean over all we have seen a great response from the community and from our employees.

Parks operations: We are continuing to work on a plan for new maintenance staff. In addition to mowing parks and clearing trash, we will be looking at improvement projects within the park system. We intend to have staff attend trainings in turf management for our sports fields, we will also have at least one certified pool operator to preform maintenance on our pool, and a certified playground safety inspector. We will be working to get these items in place after the department is fully staffed. With a well trained and equipped staff we will be able to have a quicker response time and with park repair issues.

Goals for October 2015

- Shadow the Public Works Department on HogEye operations
- Evaluate lighting needs at Thomas Park
- Program for Safe Trick or Treat Trail.

Monthly Reports September 2015

Department 023 Water Treatment

Well # 10	0 Gallons
Well # 11	0 Gallons
Well # 14	20,090,000 Gallons
Well # 15	14,431,000 Gallons
Water loss due to leaks or flushing	50,000 Gallons
Total Water Pumped	34,471,000 Gallons

Chemicals Used

Chlorine	838 Pounds
Sequest	300 Pounds

Distribution Samples

Bacteriological Samples Taken	11
Average Chlorine Residual	1.66 mg/l
Violations	0

Department 024 Distribution

Line Repairs/New installations

Main Line Breaks	4
Service Line Breaks	15
Miscellaneous Repairs/Complaint Calls	10
New Connections/Taps	0
Installation of New Water Main	0

Department 026 Wastewater

Collections

Backups

Main Lines	1
Service Lines	5
After Hours Call-Outs	5

Line Repairs/New Installations

Curb Side Cleanout Caps Replaced	0
Curb Side Cleanouts Installed	0
Main Line Repairs	0
New Main Line Installed	0
New Taps Installed	1
Lines TV'd	0

Not Reported / Reported

Lift Station Maintenance/Repairs

Hour Meter Reads/Daily Site Checks	9 Daily
Pumps Pulled	3
Pumps Installed	3
Pumps De-raged	3
Motors Pulled	0
Motors Installed	0
Electrical Issues (Repair/Replace Parts)	0
Floats Cleaned/Replaced	8
Grass/Weed Maintenance	0
After Hours Call Outs	5

Wastewater Treatment Plant**Maintenance/Repairs**

Pumps Pulled	1
Pumps Installed	1
Motors Pulled	1
Motors Installed	1
Control System/Electrical Repairs	1
Cleaned Wet Well Floats	1
Miscellaneous Repairs	8
After Hours Call-Outs	3

Chemicals Used

Alum/Gallons	4,000
Bleach 10%/ Gallons	2,000
Polymer/ 55 gallon drums	2

Monthly Plant Flows and Test Results

Minimum Daily Flow	526,900 Gallons
Maximum Daily Flow	706,800 Gallons
Average Daily Flow	612,500 Gallons
Total Monthly Flow	18,375,800 Gallons

Effluent DO (Dissolved Oxygen) Average	6.97
Effluent Chlorine Residual Average	1.95 mg/l
Effluent pH Average	7.38
Total Phosphorus Average	0.138
CBOD (Carbonaceous Biochemical Oxygen Demand) Average	2.28
TSS (Total Suspended Solids) Average	2
Ammonia/Nitrates Average	0.127

Remarks

Monthly Report to Administrative Manager
Building Department
For the Month of SEPTEMBER 2015

Type of Inspections	Sep-14	Sep-15	Fiscal Yr. To Date	Calendar Yr. To Date
Building	4	69	619	561
Electrical	7	44	539	492
Plumbing	9	40	639	529
Gas	1	33	304	295
Mechanical	1	26	248	224
TOTAL	22	212	2349	2101
Building				
Permits	37	13	239	176
Value	\$ 3,316,996.00	\$ 430,503.90	\$ 19,799,468.19	\$ 13,908,038.19
Fees	\$ 23,829.46	\$ 3,373.00	\$ 134,224.66	\$ 93,761.76
Electrical				
Permits	14	7	188	146
Fees	\$ 2,550.00	\$ 1,422.50	\$ 33,927.50	\$ 26,177.50
Plumbing				
Permits	7	3	187	138
Fees	\$ 1,167.00	\$ 592.50	\$ 34,625.00	\$ 25,482.50
Gas				
Permits	2	5	153	109
Fees	\$ 190.00	\$ 692.50	\$ 18,187.50	\$ 13,450.00
Mechanical				
Permits	3	16	154	113
Fees	\$ 550.00	\$ 2,507.50	\$ 25,452.50	\$ 18,382.50
Total All Fees	\$ 28,286.46	\$ 8,588.00	\$ 246,417.16	\$ 177,254.26

**September 2015
Building Permits**

Number of Permits		Type/Classification	Permit Fees		Valuation	
Sep-14	Sep-15		Sep-14	Sep-15	Sep-14	Sep-15
25	3	New Single Family	\$ 22,148.51	\$ 2,118.00	\$ 3,119,296.00	\$ 268,912.00
		New Duplex				
		New Manufactured				
		New Multi-Family				
		New Commercial				
		New Industrial				
1		New Swimming Pools	\$ 283.00		\$ 25,000	
		Moving Permit				
1	5	New Signs	\$ 88.00	\$ 88.00	\$ 5,000.00	\$ 2,959.90
4	3	Residential	\$ 198.00	\$ 71.50	\$ 6,600.00	\$ 3,632.00
1	2	Non-Residential	\$ 1,061.95	\$ 1,095.50	\$ 161,100.00	\$ 155,000.00
5	0	Demolitions	\$ 50.00	\$ -	\$ -	\$ -
37	13		\$ 23,829.46	\$ 3,373.00	\$ 3,316,996.00	\$ 430,503.90
ZBOA Request		None				
Zoning Request		Saratoga Farms Sub. Sec 3 Final Plat, 509 W Alamo Zone Change from R-2 to C-2				
Code Enforcement		Active Sept 2014	Active Sept 2015	Closed Sept 2014	Closed Sept 2015	
Abandoned/Junked			5	1	2	
Animal Control				1		
Beer Permits						
Environmental				1	18	
Fire Code				4	3	
Health and Sanitation			4			
Illegal Signs				3	76	
Property Maintenance			2	13	16	
Unsafe Structures		2		5	1	
Water/Sewer				2	2	
Zoning		1		4	1	
Total		3	11	34	119	

*Zoning Board of Adjustments

Submitted By: Jim Cazares

Date: October 9, 2015



COUNCIL MEETING: November 3, 2015

ITEM: 2. Fourth Quarter Investment Report.

RESOURCE PERSON(S): Kerry Lacy, City Manager
Sidney LaQuey, Finance Director
Laura Schwartz, Purchasing Agent / Finance Assistant

SUMMARY: Quarterly Investment Report for July 2015 through September 2015 for Council information. No action by Council is required.

RECOMMENDATION(S): NA

ATTACHMENT: 1-Investment Report

TYPE	ACCOUNT NAME	Ending 6/30/2015	Total of Deposits / (Withdrawals)	Interest	Ending 9/30/2015
Investment Accounts					
Tex Pool	CUSTOMER DEPOSITS	39,928.43	0.00	7.29	39,935.72
Tex Pool	UTILITY BOND RESERVE	227,301.28	0.00	41.92	227,343.20
Tex Pool	COMMUNITY IMPACT FEES-WATER	89,874.61	0.00	16.50	89,891.11
Tex Pool	COMMUNITY IMPACT FEES-SEWER	30,629.65	0.00	5.67	30,635.32
Tex Pool	ECONOMIC DEVELOPMENT CORP.	341,462.70	0.00	62.92	341,525.62
Tex Pool	GENERAL FUND DEBT SERVICE	54,916.18	0.00	10.15	54,926.33
Tex Pool	CONSOLIDATED OPERATING	547,357.90	0.00	100.84	547,458.74
Tex Pool	Sub-total	<u>1,331,470.75</u>	<u>0.00</u>	<u>245.29</u>	<u>1,331,716.04</u>
Tex Star	GENERAL FUND	391,179.12	0.00	83.28	391,262.40
Tex Star	W/WW FUND	652,374.71	0.00	138.88	652,513.59
Tex Star	2013 CO GENERAL	86,487.79	(86,499.10)	11.31	0.00
Tex Star	2013 W/WW	160,754.94	(160,776.00)	21.06	0.00
Tex Star	Sub-total	<u>1,290,796.56</u>	<u>(247,275.10)</u>	<u>254.53</u>	<u>1,043,775.99</u>
Logic	2015 CO's	0.00	6,000,000.00	476.18	6,000,476.18
Logic	Sub-toal	<u>0.00</u>	<u>6,000,000.00</u>	<u>476.18</u>	<u>6,000,476.18</u>
	TOTAL - INVESTMENTS	<u>2,622,267.31</u>	<u>5,752,724.90</u>	<u>976.00</u>	<u>8,375,968.21</u>
Prosperity					
Clearing Account	Clearing Account	\$ 4,080,098.27	(1,029,222.75)	1,724.30	3,052,599.82
Court Security	Court Security	31,463.91		19.83	31,483.74
Police Equipment	Police Equipment	3,120.36	0.00	2.76	3,123.12
Court Technology	Court Technology	6,237.47	0.00	3.92	6,241.39
Community Impact Fees-Water	Community Impact Fees-Water	102,541.72	0.00	64.63	102,606.35
Community Impact Fees-Sewer	Community Impact Fees-Sewer	58,610.71	0.00	36.94	58,647.65
General Fund Debt Service	General Fund Debt Service	5,631.10	0.00	3.56	5,634.66
CDBG 711272	CDBG 711272	0.00	0.00	0.00	0.00
USDA RURAL DEV PAYMENT ACCOUNT	USDA RURAL DEV PAYMENT ACCOUNT	8,037.75	3,334,530.27	0.00	3,342,568.02
General - ATS Clearing	General - ATS Clearing	611,135.78	(515,253.00)	288.89	96,171.67
Economic Development Corp.	Economic Development Corp.	235,843.78	(6,560.32)	146.84	229,430.30
EDC Sales Tax Reserve	EDC Sales Tax Reserve	34,212.10	0.00	21.56	34,233.66
Schlottkey's EDC (Pledged As Collateral)	Schlottkey's EDC (Pledged As Collateral)	101,258.33	0.00	255.23	101,513.56
Money Market General Operations	Money Market General Operations	1,000,594.61	0.00	882.97	1,001,477.58
Money Market TIRZ #1	Money Market TIRZ #1	171,152.26	0.00	151.03	171,303.29
	TOTAL - DEPOSITS	<u>6,449,938.15</u>	<u>1,783,494.20</u>	<u>3,602.46</u>	<u>8,237,034.81</u>
	GRAND TOTAL	<u>9,072,205.46</u>	<u>\$ 7,536,219.10</u>	<u>\$ 4,578.46</u>	<u>\$ 16,613,003.02</u>

Signature

Sidney LaQuey CPA
Finance Director



COUNCIL MEETING: November 3, 2015

ITEM: 1. Approval of minutes of the special council meeting October 20, 2015.

RESOURCE PERSON(S): Kerry Lacy, City Manager
Lucretia Alvarez, City Secretary

SUMMARY: Presented for review and approval are the minutes of the special council meeting on October 20, 2015.

RECOMMENDATION(S): Approve the minutes of the special council meeting on October 20, 2015.

ATTACHMENT: 1-Minutes of council meeting October 20, 2015

**MINUTES
ELGIN CITY COUNCIL
REGULAR MEETING
TUESDAY, OCTOBER 20, 2015
CITY ANNEX COUNCIL CHAMBERS, 310 NORTH MAIN STREET
7:00 PM**

CALL TO ORDER

Mayor Marc Holm called the meeting to order at 7:05 p.m. with all members present.

Marc Holm, Mayor
Chris Cannon, Mayor Pro-Tem
Keith Joesel, Council Member
Sue Brashar, Council Member
Edward Maldonado, Council Member
Juan Gonzalez, Council Member
Mary Penson, Council Member
Jessica Bega, Council Member
Craig Fromme, Council Member
Kerry Lacy, City Manager
Lucretia Alvarez, City Secretary

INVOCATION

Council Member Sue Brashar gave the invocation.

REGULAR MEETING was recessed at 7:06 p.m. and PUBLIC HEARING called to order at 7:06 p.m.

PUBLIC HEARING

1. Proposed zoning change request from Jeff Wilson for Elgin New Life Baptist Fellowship, the owners of the property located at 509 W Alamo Street, A18 Jonathan Burleson, Tract 1 & 2, Acres 2.670, City of Elgin, Bastrop County, Texas from R-2 Single Family and Duplex to C-2 General Commercial District.
Kerry Lacy, City Manager
Gary N. Cooke, Planning and Development Director

There were no public comments.

PUBLIC HEARING closed at 7:07 p.m. and REGULAR MEETING reconvened at 7:07 p.m.

PUBLIC COMMENT

Maria Harvey, 101 Taylor Road, Elgin, thanked the council for the road improvements on Taylor Road. However, it has now increased the number of speeding incidents on the road, and they would like to seek help to stop the speeding traffic.

PRESENTATIONS

None

REPORTS

1. Monthly Department Reports for August 2015
Kerry Lacy, City Manager

City Manager Kerry Lacy stated the reports are informational only.

CONSENT AGENDA

Mayor Pro-Tem Chris Cannon made a motion to approve the Consent Agenda as presented, Council Member Edward Maldonado seconded, and motion approved unanimously.

1. Approval of minutes of the regular council meeting September 1, 2015.
Kerry Lacy, City Manager
Lucretia Alvarez, City Secretary
2. Approval of a request to close Depot Street from Main Street to Avenue C, on Saturday October 31, 2015 from 5:00 pm- 8:00 pm for the 16th annual Safe Trick or Treat Trail.
Kerry Lacy, City Manager
Michael Gonzalez, Parks and Recreation Director
3. Approval of an "Interlocal Agreement" between the City of Elgin and Bastrop County for the Recreation/Shelter Center project that utilizes Disaster Recovery Grant Program Project funds through Bastrop County and local funds provided by the City of Elgin.
Kerry Lacy, City Manager

UNFINISHED BUSINESS

1. Discussion and action to consider the proposed 2015 involuntary annexation public hearings November 24 and December 1, 2015, and directing the Planning and Development Department to prepare a service plan that provides for extension of full municipal services to the area to be annexed.
Kerry Lacy, City Manager
Gary N. Cooke, Planning and Development Director

Council Member Sue Brashar made a motion to approve the 2015 involuntary annexation public hearings November 24 and December 1, 2015, and directing the Planning and Development Department to prepare a service plan that provides for extension of full municipal services to the area to be annexed, Mayor Pro-Tem Chris Cannon seconded, and motion approved unanimously.

2. Discussion and action to consider an ordinance amending the contributions to Texas Municipal Retirement System.
Kerry Lacy, City Manager
Sidney LaQuey, Finance Director

Mayor Pro-Tem Chris Cannon made a motion to approve Ordinance 2015-10-20-29 amending the contributions to Texas Municipal Retirement System, Council Member Craig Fromme seconded, and

motion approved unanimously.

**ORDINANCE No. 2015-10-20-29
TEXAS MUNICIPAL RETIREMENT SYSTEM**

AN ORDINANCE AUTHORIZING AND ALLOWING, UNDER THE ACT GOVERNING THE TEXAS MUNICIPAL RETIREMENT SYSTEM, "UPDATED SERVICE CREDITS" IN SAID SYSTEM ON AN ANNUAL BASIS FOR SERVICE PERFORMED BY QUALIFYING MEMBERS OF SUCH SYSTEM WHO AT THE EFFECTIVE DATE OF THE ALLOWANCE ARE IN THE EMPLOYMENT OF THE CITY OF ELGIN; PROVIDING FOR INCREASED PRIOR AND CURRENT SERVICE ANNUITIES FOR RETIREES AND BENEFICIARIES OF DECEASED RETIREES OF THE CITY; TO INCREASE THE RATE OF DEPOSITS TO THE TEXAS MUNICIPAL RETIREMENT SYSTEM BY THE EMPLOYEES OF THE CITY; ELECTING FOR THE CITY TO MAKE CURRENT SERVICE AND PRIOR SERVICE CONTRIBUTIONS TO THE CITY'S ACCOUNT IN THE BENEFIT ACCUMULATION FUND OF THE TEXAS MUNICIPAL RETIREMENT SYSTEM AT THE ACTUARIALLY DETERMINED RATE OF TOTAL EMPLOYEE COMPENSATION; AND ESTABLISHING AN EFFECTIVE DATE FOR THE ORDINANCE.

3. Discussion and action to consider an ordinance amending the consumption tier rates for the water and wastewater.

Kerry Lacy, City Manager
Sidney LaQuey, Finance Director
Dodie Hudson, Utility Billing Supervisor

Council Member Mary Penson made a motion to approve Ordinance 2015-10-20-30 amending the consumption tier rates for the water and wastewater, Council Member Craig Fromme seconded, and motion approved unanimously.

ORDINANCE NO. 2015-10-20-30

AN ORDINANCE AMENDING CHAPTER 42, SECTION 42-40, AND SECTION 42-159, CODE OF ORDINANCES (2013 EDITION), CITY OF ELGIN, TEXAS, REGARDING MONTHLY WATER RATES AND MONTHLY SEWER RATES; PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS.

NEW BUSINESS

1. Discussion and action to consider an ordinance regarding a proposed zoning change request from Jeff Wilson for Elgin New Life Baptist Fellowship, the owners of the property located at 509 W Alamo Street, A18 Jonathan Burleson, Tract 1 & 2, Acres 2.670, City of Elgin, Bastrop County, Texas from R-2 Single Family and Duplex to C-2 General Commercial District.
Kerry Lacy, City Manager
Gary N. Cooke, Planning and Development Director

Council Member Edward Maldonado made a motion to approve Ordinance 2015-10-20-32 for the proposed zoning change as presented, Council Member Sue Brashar seconded, and motion approved 8

for, 0 against, and Cannon abstained.

ORDINANCE NO. 2015-10-20-32

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF ELGIN, TEXAS ADOPTED IN CHAPTER 46, SECTION 46-3, CODE OF ORDINANCES, CITY OF ELGIN, TEXAS AND MAKING THIS AMENDMENT A PART OF SAID OFFICIAL ZONING MAP, TO WIT: TO REZONE PROPERTY BEING IN THE JONATHAN BURLESON A 18 SURVEY, TRACT 1 & 2, ACRES 2.670 CITY OF ELGIN, BASTROP COUNTY, TEXAS FROM R-2 SINGLE FAMILY AND DUPLEX TO C-2 GENERAL COMMERCIAL DISTRICT.

2. Discussion and action to consider establishing a Traffic Control/Safety Committee to review requests for traffic control devices and safety enhancements and make recommendations to Council for approval prior to implementation.

Kerry Lacy, City Manager

Jessica Bega, Council Member Ward 1

Council Member Jessica Bega made a motion to approve establishing the Traffic Control Safety Committee with members Kerry Lacy, Joe Parten, Chris Bratton, Jessica Bega, and Juan Gonzalez to review requests for traffic control devices and safety enhancements and make recommendations to Council for approval, Mayor Pro-Tem Chris Cannon seconded, and motion approved unanimously.

3. Discussion and action to consider the approval of a contract with Oxley Williams Tharp Architects, PLLC for the design and construction oversight of the Recreation/Shelter Center project and to authorize the City Manager to sign the contract on behalf of the City of Elgin.

Kerry Lacy, City Manager

Mayor Pro-Tem Chris Cannon made a motion to approve a contract with Oxley Williams Tharp Architects, PLLC for the design and construction oversight of the Recreation/Shelter Center project and to authorize the City Manager to sign the contract on behalf of the City of Elgin, Council Member Sue Brashar seconded, and motion approved unanimously.

4. Discuss and consider authorizing the Mayor to execute any and all necessary legal documents regarding the exchange of a small amount of real property with SF Development, Inc. a Texas Corporation within the Saratoga Farms Subdivision.

Kerry Lacy, City Manager

Gary N. Cooke, Planning and Development Director

Kevin Perry, TRC Engineer

Council Member Keith Joesel made a motion to authorize the Mayor to execute any and all necessary legal documents regarding the exchange of a small amount of real property with SF Development, Inc. a Texas Corporation within the Saratoga Farms Subdivision, Council Member Mary Penson seconded, and motion approved unanimously.

5. Discussion and action to consider a proposed ordinance amending Chapter 32 SIGNS.

Kerry Lacy, City Manager
Gary N. Cooke, Planning and Development Director

Council Member Keith Joesel made a motion to approve Ordinance 2015-10-20-31 amending Chapter 32 SIGNS, Council Member Sue Brashar seconded, and motion approved unanimously.

ORDINANCE NO. 2015-10-20-31

AN ORDINANCE AMENDING CHAPTER 32, SECTIONS 32-103, 32-217, AND 32-219, CODE OF ORDINANCES (2013 EDITION), CITY OF ELGIN, TEXAS, REGARDING SIGN ORDINANCES AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS.

6. Discussion and action to consider a resolution for official nomination of a representative for City of Elgin to serve on the Board of Directors for Bastrop Central Appraisal District.

Kerry Lacy, City Manager
Lucretia Alvarez, City Secretary

Council Member Mary Penson made a motion to approve Resolution 2015-10-20-10 for official nomination of Bryan Bracewell as representative for City of Elgin to serve on the Board of Directors for Bastrop Central Appraisal District, Council Member Craig Fromme seconded, and motion approved unanimously.

RESOLUTION NO. 2015-10-20-10

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS APPROVING THE NOMINATION FOR A BASTROP CENTRAL APPRAISAL DISTRICT BOARD MEMBER.

7. Discussion and action to consider a resolution for official nomination of a representative for City of Elgin to serve on the Board of Directors for Travis Central Appraisal District.

Kerry Lacy, City Manager
Lucretia Alvarez, City Secretary

Mayor Pro-Tem Chris Cannon made a motion to approve Resolution 2015-10-20-11 for official nomination of Rico Reyes as representative for City of Elgin to serve on the Board of Directors for Travis Central Appraisal District, Council Member Keith Joesel seconded, and motion approved unanimously.

RESOLUTION NO. 2015-10-20-11

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS APPROVING THE NOMINATION FOR A TRAVIS CENTRAL APPRAISAL DISTRICT BOARD MEMBER.

8. Discussion and possible action regarding appointment to the Main Street Board.

Kerry Lacy, City Manager

Amy Miller, Community Development Director

Council Member Craig Fromme made a motion to appoint Allan Tolbert to the Main Street Board with terms expiring December 31, 2015, Council Member Edward Maldonado seconded, and motion approved unanimously.

9. Discussion and possible action regarding appointments to the Historic Review Board.

Kerry Lacy, City Manager

Amy Miller, Community Development Director

Council Member Keith Joesel made a motion to appoint Allan Tolbert and Melissa Ladd to the Historic Review Board with terms expiring December 31, 2015, Council Member Jessica Bega seconded, and motion approved unanimously.

10. Discussion and Action to consider a resolution authorizing the Elgin Economic Development Corporation to spend an amount greater than \$10,000 per State Statutes. Specifically to award a Mega Grant of \$14,604 to Nathan Mackey Jr. and Jerry Eason of Eva Mae's Kitchen who spent \$58,418 remodeling the 313 North Main Street building thus creating jobs and expanding the City of Elgin tax base.

Kerry Lacy, City Manager

Joe Newman, EDC Director

Council Member Keith Joesel made a motion to approve Resolution 2015-10-20-12 authorizing the Elgin Economic Development Corporation to award a Mega Grant of \$14,604 to Nathan Mackey Jr. and Jerry Eason of Eva Mae's Kitchen located at 313 North Main Street, Council Member Craig Fromme seconded, and motion approved unanimously.

RESOLUTION NO. 2015-10-20-12

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS APPROVING THE EXPENDITURE OF \$14,604 BY THE ELGIN ECONOMIC DEVELOPMENT CORPORATION FOR NATHAN MACKEY JR. & JERRY EASON'S 313 N. MAIN STREET BUILDING REMODELING PROJECT AND MAKING CERTAIN FINDINGS RELATED THERETO.

11. Discussion and Action to consider a resolution authorizing the Elgin Economic Development Corp. to spend an amount greater than \$10,000 per State Statutes. Specifically to award a Mega Grant of \$25,000 to Allan Tolbert who spent \$150,000 remodeling his 101 North Main Street building thus creating jobs and expanding the City of Elgin tax base.

Kerry Lacy, City Manager

Joe Newman, EDC Director

Council Member Edward Maldonado made a motion to approve Resolution 2015-10-20-13 authorizing the Elgin Economic Development Corporation to award a Mega Grant of \$25,000 to Allan Tolbert for 101 North Main Street, Mayor Pro-Tem Chris Cannon seconded, and motion approved unanimously.

RESOLUTION NO. 2015-10-20-13

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS APPROVING THE

**EXPENDITURE OF \$25,000 BY THE ELGIN ECONOMIC DEVELOPMENT CORPORATION
FOR ALLAN TOLBERT'S 101 N. MAIN STREET BUILDING REMODELING PROJECT AND
MAKING CERTAIN FINDINGS RELATED THERETO.**

12. Discussion and Action to consider a resolution authorizing the Elgin Economic Development Corporation to spend an amount greater than \$10,000 per State Statutes. Specifically to award a Mega Grant of \$25,000 to Mi Celine Market who spent \$570,000 for new building at 611 S. Main Street thus creating jobs and expanding the City of Elgin tax base.

Kerry Lacy, City Manager

Joe Newman, EDC Director

Mayor Pro-Tem Chris Cannon made a motion to approve Resolution 2015-10-20-14 authorizing the Elgin Economic Development Corporation to award a Mega Grant of \$25,000 to Mi Celine Market at 611 South Main Street, Council Member Edward Maldonado seconded, and motion approved unanimously.

RESOLUTION NO. 2015-10-20-14

**RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS APPROVING THE
EXPENDITURE OF \$25,000 BY THE ELGIN ECONOMIC DEVELOPMENT CORPORATION
FOR A MEGA GRANT OF \$25,000 FOR ELGIN PROJECT, LLC (MI CELINE) 611 S. MAIN
STREET PROJECT AND MAKING CERTAIN FINDINGS RELATED THERETO.**

13. Discussion and Action to consider a resolution authorizing the Elgin Economic Development Corporation to sell Allan Tolbert 2.306 acres of land in the Elgin Business Park for \$50,000 thus creating jobs and expanding the City of Elgin tax base. This is not a budgeted item and will necessitate amending EEDC's budget. This agreement also provides an incentive to rebate a portion or all of the \$50,000 after building(s) are completed per attached contract.

Kerry Lacy, City Manager

Joe Newman, EDC Director

Mayor Pro-Tem Chris Cannon made a motion to approve Resolution 2015-10-20-15 authorizing the Elgin Economic Development Corporation to sell Allan Tolbert 2.306 acres of land in the Elgin Business Park for \$50,000 thus creating jobs and expanding the City of Elgin tax base with an incentive to rebate a portion or all of the \$50,000 after building(s) are completed, Council Member Edward Maldonado seconded, and motion approved unanimously.

RESOLUTION NO. 2015-10-20-15

**RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS APPROVING
THE EXPENDITURE OF UP TO \$50,000 BY THE ELGIN ECONOMIC DEVELOPMENT
CORPORATION FOR ALLAN TOLBERT'S SPEC BUILDINGS IN THE ELGIN BUSINESS
PARK PROJECT AND MAKING CERTAIN FINDINGS RELATED THERETO.**

EXECUTIVE SESSION

None

RECONVENE

None

ANNOUNCEMENTS

- Bastrop County is the 23rd fastest growing county in the United States.
- Hogeye Festival is Saturday, October 24, 2015.
- Explore Program is working with the Elgin PD, has 11-15 Hogeye hogunteers and 10-11 volunteers for Safe Trick-or-Treat night.
- Council Members Bega, Cannon, and Gonzalez attended the Elgin Volunteer Fire Department Banquet held on October 17, 2015.
- Fall Community Clean Up was very successful.

ADJOURNMENT

Mayor Marc Holm adjourned the meeting at 8:22 p.m.

APPROVED:

MARC HOLM
Mayor of Elgin, Texas

ATTEST:

LUCRETIA ALVAREZ
City Secretary of Elgin, Texas



COUNCIL MEETING: November 3, 2015

ITEM: 1. Discussion and action to consider a resolution for official ballot of a representative for City of Elgin to serve on the Board of Directors for Bastrop Central Appraisal District.

RESOURCE PERSON(S): Kerry Lacy, City Manager
Lucretia Alvarez, City Secretary

SUMMARY: City of Elgin City Council nominated Bryan Bracewell on October 20, 2015 as the representative from our area to serve on the board of directors for the Bastrop Central Appraisal District. Bryan Bracewell is on the official ballot for the city council to now vote by resolution.

RECOMMENDATION(S): Approval of Resolution 2015-11-03-16 for Elgin's vote on the ballot for Bryan Bracewell to serve on the Board of Directors of Bastrop Central Appraisal District.

ATTACHMENT: 1-Ballot of candidates for BCAD
2-Resolution casting votes for BCAD



BASTROP CENTRAL APPRAISAL DISTRICT

P.O. DRAWER 578 • BASTROP, TEXAS 78602-0578
PHONE (512) 303-1930 • FAX (512) 303-4805

BOARD OF DIRECTORS

ELAINE SEIDEL
Chairman

October 23, 2015

DAVID REDD
Secretary

BRYAN BRACEWELL
RODERICK EMANUEL
BILL HECTOR
LINDA HARMON

The Honorable Marc Holm, Mayor
City of Elgin
P. O. Box 591
Elgin TX 78621

Chief Appraiser
MARK BOEHNKE
RPA/RTA

Re: Election of Board of Directors
Bastrop Central Appraisal District

Dear Mr. Holm:

Enclosed is the Official Ballot for the Election of the Board of Directors for the Bastrop Central Appraisal District. The term begins January 1, 2016, and ends December 31, 2017.

As shown on the Calendar of Events sent to you, each voting unit must cast its vote by written resolution and submit it to the Interim Chief Appraiser before **December 15, 2015**. A sample resolution is enclosed. The City of Elgin has **115** votes out of a total of 5000 to cast for the candidate(s) of its choice.

If you have any questions, please give me a call at 512-303-1930.

Sincerely,

Leslie Muller
Interim Chief Appraiser

Enclosures

cc: Mr. Kerry Lacy, City Manager
Mr. Buck Laquey, Finance Director



BASTROP CENTRAL APPRAISAL DISTRICT

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PHONE (512) 303-1930 • FAX (512) 303-4805

BOARD OF DIRECTORS

ELAINE SEIDEL
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October 23, 2015

DAVID REDD
Secretary

BRYAN BRACEWELL

RODERICK EMANUEL

BILL HECTOR

LINDA HARMON

Chief Appraiser
MARK BOEHNKE
RPA/RTA

OFFICIAL BALLOT

FOR THE ELECTION OF THE BOARD OF DIRECTORS FOR THE

BASTROP CENTRAL APPRAISAL DISTRICT

JANUARY 1, 2016 – DECEMBER 31, 2017

CANDIDATES

NUMBER OF VOTES

Bracewell, Bryan
(Elgin ISD; City of Elgin)

Bunte, Becky
(Bastrop County; Smithville ISD)

Emanuel, Roderick
(City of Bastrop)

Hector, William (Bill)
(City of Smithville)

Redd, David
(Bastrop ISD)

RESOLUTION NO. 2015-11-03-16

WHEREAS, under the Texas Property Tax Code, Section 6.03, election of the Bastrop Central Appraisal District's Board of Directors is the responsibility of the governing bodies of the taxing entities of Bastrop County.

WHEREAS, the City of Elgin, Texas does hereby RESOLVE to cast their votes for the following individual(s) as a Member(s) of the Bastrop Central Appraisal District Board of Directors.

<u>Candidates:</u>	<u>Votes Cast</u>
<u>Bryan Bracewell</u>	<u>115</u>

PASSED and APPROVED this the 3rd day of November, 2015.

ATTEST:

MARC HOLM, MAYOR

LUCRETIA ALVAREZ, City Secretary



COUNCIL MEETING: November 3, 2015

ITEM: 2. Discussion and action to consider a resolution for official ballot of a representative to serve Eastern Travis County on the Board of Directors for Travis Central Appraisal District.

RESOURCE PERSON(S): Kerry Lacy, City Manager
Lucretia Alvarez, City Secretary

SUMMARY: City of Elgin City Council nominated Rico Reyes on October 20, 2015 as the representative from our area of Eastern Travis County to serve on the board of directors for the Travis Central Appraisal District. Rico Reyes has served this position since 2011, and there are many who have served much longer terms.

Travis County is very larger in size and encompasses the cities of Austin, Round Rock, Pflugerville, Manor, and Elgin for determining the representative for the position to serve the Eastern Travis County area. The Independent School Districts are also considered entities who may participate in the nominations and ballot process for this position on the TCAD board. A full list is attached for you to view.

RECOMMENDATION(S): Approval of Resolution 2015-11-03-17 for Elgin's vote for Rico Reyes to represent Eastern Travis County for Board of Directors of Bastrop Central Appraisal District.

ATTACHMENT:

1-Nomination entities

**2-TCAD's 2013 resolution adding Elgin into Eastern Travis
County**

3-Resolution casting votes for TCAD BOD

TRAVIS CENTRAL APPRAISAL DISTRICT

BOARD OFFICERS

RICHARD LAVINE
CHAIRPERSON
KRISTOFFER S. LANDS
VICE CHAIRPERSON
ED KELLER
SECRETARY/TREASURER



MARYA CRIGLER
CHIEF APPRAISER

BOARD MEMBERS

TOM BUCKLE
BRUCE ELFANT
SHELLDA D. GRANT
DENNY HAMILL
ELEANOR POWELL
RICO REYES
BLANCA ZAMORA-GARCIA

Honorable Marc Holm
City of Elgin
310 N. Main Street
Elgin, TX 78621

September 14, 2015

Dear Honorable Marc Holm,

Members of the Board of Directors of the Travis Central Appraisal District serve two year, staggered terms. The terms of five of the current Board will expire this year. Accordingly, the election of members to the Board must be conducted this fall to select those persons who will serve in that capacity for the term beginning January 1, 2016.

To be eligible to serve on the Board of Directors, an individual must be a resident of Travis County and must have resided in the District for at least two years immediately preceding the date he or she takes office. An elected official may be a member of the Board; however, an employee of a taxing jurisdiction may not be a member unless they are also an elected official.

Your jurisdiction is defined to be in the eastern part of the County. A complete list of those jurisdictions is enclosed. The Property Tax Code requires that, should you desire to make a nomination to the Board, you deliver the name of the nominee to the Chief Appraiser in the form of a resolution on or before October 16, 2015. Your current representative board member is: **Mr. Rico Reyes.**

On or before November 1, 2015, the Chief Appraiser will prepare a ballot listing all the candidates nominated and deliver a copy of such ballot to the presiding officer of the governing body of each city and school district in western Travis County. The ballot must be returned to the Chief Appraiser by December 1, 2015.

On or before December 15, 2015 the Chief Appraiser will count the votes by such cities and school districts, declare the results thereof, and submit the same to the governing bodies of each city and school district, and to each of the candidates nominated by such cities and school districts. In the event of a tie vote, according to the Property Tax Code, it will be resolved by a method of chance by the Chief Appraiser.

If you desire to submit a nomination, please do so by October 16, 2015 in the form of a resolution to the following address:

Marya Crigler
Travis Central Appraisal District
P.O. Box 149012
Austin, TX 78714-9012

If you have any questions, please feel free to call me at (512) 834-9317, ext. 337.

Sincerely,

Marya Crigler

Representation	Jurisdiction	Presiding Officer
Eastern Travis County	Austin Community College	Dr. Victor Villarreal
Eastern Travis County	City of Creedmoor	The Honorable Robert Wilhite
Eastern Travis County	City of Elgin	The Honorable Marc Holm
Eastern Travis County	City of Manor	The Honorable Rita G. Jonse
Eastern Travis County	City of Mustang Ridge	The Honorable Alisandro Flores
Eastern Travis County	City of Pflugerville	The Honorable Jeff Coleman
Eastern Travis County	City of Round Rock	The Honorable Alan McGraw
Eastern Travis County	Coupland ISD	Ms. Kandice Samuelson
Eastern Travis County	Del Valle ISD	Ms. Nancy Wilhite
Eastern Travis County	Elgin ISD	Mr. Byron Mitchell
Eastern Travis County	Manor ISD	Mr. Marlin Thomas
Eastern Travis County	Pflugerville ISD	Ms. Elva Gladney
Eastern Travis County	Round Rock ISD	Mr. Charles Chadwell
Eastern Travis County	Village of San Leanna	The Honorable Elizabeth A. Korts
Eastern Travis County	Village of Webberville	The Honorable Hector Gonzales

**RESOLUTION OF THE TRAVIS CENTRAL APPRAISAL DISTRICT
REGARDING BOARD MEMBERSHIP AND SELECTION; REPEALING
CONFLICTING ORDERS AND RESOLUTIONS; PROVIDING A
SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE
DATE.**

WHEREAS, in 1981, pursuant to the authority granted in Section 6.031(b) of the Tax Code, the taxing units within the boundaries of the Travis Central Appraisal District ("**District**"), by $\frac{3}{4}$ vote of all taxing units, increased the number of members on the District's Board of Directors ("**Board**") from five (5) to nine (9) and changed the procedure for appointing Board members to be as follows:

2 members –	appointed by the City of Austin
2 members –	appointed by Austin ISD
2 members –	appointed by Travis County (one from Precinct 1 or 4, and one from Precinct 2 or 3)
1 member –	appointed by City of Pflugerville, Pflugerville ISD, City of Manor, Manor ISD, Del Valle ISD, Coupland ISD, Round Rock ISD
1 member –	appointed by City of West Lake Hills, City of Rollingwood, City of Lakeway, City of Sunset Valley, Eanes ISD, Lago Vista ISD, Lake Travis ISD, Hays Consolidated ISD, Johnson City ISD
1 member –	appointed jointly by City of Austin and Austin ISD and confirmed by a majority of the other 8 members

WHEREAS, since 1981, the jurisdictional boundaries of the taxing units in the District have changed: some taxing unit boundaries have contracted such that they are no longer in the District, other taxing unit boundaries have expanded such that their boundaries are now within the District, and some new taxing units have been created.

WHEREAS, the new or expanded taxing units have been participating in the selection of Board members as follows (taxing units created or expanded into the District since 1981 are shown in *italics*; taxing units no longer in the District are shown in ~~strikethrough~~):

2 members –	appointed by the City of Austin
2 members –	appointed by Austin ISD
2 members –	appointed by Travis County (one from Precinct 1 or 4, and one from Precinct 2 or 3)
1 member –	appointed by City of Pflugerville, Pflugerville ISD, City of Manor, Manor ISD, Del Valle ISD, Coupland ISD, Round Rock ISD, <i>Village of San Leanna, Village of Creedmoor, City of Mustang Ridge, Village of Webberville, Elgin ISD, City of Elgin</i>
1 member –	appointed by City of West Lake Hills, City of Rollingwood, City of Lakeway, City of Sunset Valley, Eanes ISD, Lago Vista ISD, Lake Travis ISD, Hays Consolidated ISD , Johnson City ISD; <i>Dripping Springs ISD, City of Lago Vista, City of Jonestown, Village of Briarcliff, Village of the Hills, Village of Pointe Venture, City of Bee Cave, Village of Volente, Marble Falls ISD, City of</i>

	<i>Cedar Park, Leander ISD, City of Leander</i>
1 member –	appointed jointly by Austin and Austin ISD and confirmed by a majority of the other 8 members

WHEREAS, SB 359 (Acts 2013, 83rd Leg., ch. __, Sec. __, eff. 6/14/2013; to be codified at Tax Code § 6.031(b)) states that any appraisal district which has increased the number of its board of directors or changed the method or procedure for appointing the members under the authority of Section 6.031 of the Tax Code:

. . . . shall, by resolution, provide for the junior colleges districts that participate in the appraisal district to collectively participate in the selection of directors in the same manner as the school district that imposes the lowest total dollar amount of property taxes in the appraisal district amount all of the school districts with representation in the appraisal district. A resolution adopted under this section is not subject to rejection by resolution opposing the change filed with the board of directors by a taxing unit

WHEREAS, as of the date of this Resolution, there is one junior college district located within the boundaries of the District – the Austin Community College junior college district.

WHEREAS, as of the date of this Resolution, the school district that imposes the lowest total dollar amount of property taxes in the District is Coupland ISD.

WHEREAS, the Board desires to memorialize the participation of the taxing units in District to include all current taxing units, and to recognize the right of junior college districts to participate in Board member selection in the manner prescribed by SB 359 (to be codified at Tax Code § 6.031(b)).

NOW THEREFORE, THE BOARD OF DIRECTORS OF THE TRAVIS CENTRAL APPRAISAL DISTRICT RESOLVES AS FOLLOWS:

Section 1: The foregoing recitals are found to be true and correct and are incorporated herein by reference as if set forth in full.

Section 2: The number of members on the Board of Directors of the Travis Central Appraisal District shall be nine (9) selected as follows:

2 members –	appointed by the City of Austin
2 members –	appointed by Austin ISD
2 members –	appointed by Travis County (one from Precinct 1 or 4, and one from Precinct 2 or 3)
1 member –	appointed by City of Pflugerville, Pflugerville ISD, City of Manor, Manor ISD, Del Valle ISD, Coupland ISD, Round Rock ISD, <i>Village of San Leanna, Village of Creedmoor, City of Mustang Ridge, Village of Webberville, Elgin ISD, City of Elgin; Austin Community College (and any future junior college district)</i>

1 member –	appointed by City of West Lake Hills, City of Rollingwood, City of Lakeway, City of Sunset Valley, Eanes ISD, Lago Vista ISD, Lake Travis ISD, Hays Consolidated ISD, Johnson City ISD; <i>Dripping Springs ISD, City of Lago Vista, City of Jonestown, Village of Briarcliff, Village of the Hills, Village of Pointe Venture, City of Bee Cave, Village of Volente, Marble Falls ISD, City of Cedar Park, Leander ISD, City of Leander</i>
1 member –	appointed jointly by Austin and Austin ISD and confirmed by a majority of the other 8 members

Section 3: The junior college districts that participate in the District are hereby authorized to collectively participate in the selection of Board members as set forth in Tax Code § 6.031(b-1) (providing that junior college districts may collectively participate in the selection of Board members on the same basis as the school district that imposes the lowest total dollar amount of property taxes in the appraisal district among all of the school districts with representation in the appraisal district). Per SB 359, the provisions of this Section shall become effective beginning with the selection of Board members for terms beginning on or after January 1, 2014.

Section 4: All actions, orders and resolutions, or parts of actions, orders and resolutions, in conflict with this Resolution are hereby repealed, and are no longer of any force and effect. If any provision of this Resolution conflicts with the Tax Code, the terms of the Tax Code shall prevail.

Section 5: If any provision of this Resolution or application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions, or application thereof, of this Resolution which can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are hereby declared to be severable.

Section 6: The Board Chairperson is hereby authorized to sign this Resolution and the Board Secretary to attest.

Section 7: Except as otherwise provided in Section 3 of this Resolution, the provisions of this Resolution are effective immediately upon its passage.

PASSED AND APPROVED BY THE BOARD OF DIRECTORS OF THE TRAVIS CENTRAL APPRAISAL DISTRICT on the 9 day of July, 2013.

ATTEST:

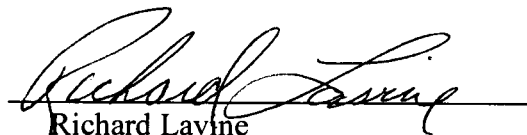
TRAVIS CENTRAL APPRAISAL DISTRICT

By:



Ed Keller
Board Secretary/Treasurer

By:



Richard Lavine
Board Chairperson

RESOLUTION NO. 2015-11-03-17

WHEREAS, under the Texas Property Tax Code, Section 6.03, election of the Travis Central Appraisal District's Board of Directors is the responsibility of the governing bodies of the taxing entities of Travis County.

WHEREAS, the City of Elgin, Texas does hereby RESOLVE to cast their votes for the following individual(s) as a Member(s) of the Travis Central Appraisal District Board of Directors.

<u>Candidates:</u>	<u>Votes Cast</u>
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<u>Rico Reyes</u>	
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AYES_____ NAYES_____ ABSENT_____

PASSED and APPROVED this the 3rd day of November, 2015.

ATTEST:

MARC HOLM, MAYOR

LUCRETIA ALVAREZ, City Secretary



COUNCIL MEETING: November 3, 2015

ITEM: 1. Discussion and action to award the selection of a management services firm for 2015-2016 Community Development Block Grant Program Community Development Fund Contract No. 7215151.

RESOURCE PERSON(S): Kerry Lacy, City Manager
Sydney Laquey, Finance Director
Amy Miller, Community Development Director
Doug Prinz, Utilities Director

SUMMARY: We received two proposals for management services on October 22 from Community Development Management and from Langford Management Services. The proposals were scored by a review committee which included Kerry Lacy, City Manager, Doug Prinz, Utilities Director, and Amy Miller Community Development Director. Langford Management Services had the high score of 96. The review committee recommends that City Council approve the selection of management services firm Langford Management Services for 2015-2016 Community Development Block Grant Program Community Development Fund Contract No. 7215151. This grant will provide improved water line infrastructure on Hwy 290 from Ochoa to FM 1704 (South Main Street), by replacing 1,880 L.f. of 6" water line with 12" water line including hydrants, valves and fittings, pavement repair and service reconnections. Benefitting both residences and businesses including Meyers Elgin Sausage Smokehouse.

RECOMMENDATION(S): Approve the selection of management services firm Langford Management Services for 2015-2016 Community Development Block Grant Program Community Development Fund Contract No. 7215151.

ATTACHMENT:



COUNCIL MEETING: November 3, 2015

ITEM: 2. Discussion and action to award the selection of engineering services for 2015-2016 Community Development Block Grant Program Community Development Fund Contract No. 7215151.

RESOURCE PERSON(S): Kerry Lacy, City Manager
Sydney Laquey, Finance Director
Doug Prinz, Utilities Director
Amy Miller Community Development Director

SUMMARY: The City received three proposals for engineering services on October 22 from Southwest Engineers, BEFCO, and TRC. The proposals were scored by a review committee which included Kerry Lacy, City Manager, Doug Prinz, Utilities Director, and Amy Miller Community Development Director. TRC had a high score of 90. The committee recommends that city council approve the selection of TRC for engineering services for 2015-2016 Community Development Block Grant Program Community Development Fund Contract No. 7215151. This grant will provide improved water line infrastructure on Hwy 290 from Ochoa to FM 1704 (South Main Street), by replacing 1,880 l.f. of 6" water line with 12" water line including hydrants, valves and fittings, pavement repair and service reconnections. Benefitting both residences and businesses including Meyers Elgin Sausage Smokehouse.

RECOMMENDATION(S): Approve the selection of TRC for engineering services for 2015-2016 Community Development Block Grant Program Community Development Fund Contract No. 7215151.

ATTACHMENT:



COUNCIL MEETING: November 3, 2015

ITEM: 3. Discussion and action to award the selection of a management services firm for the Texas Capital Fund Main Street program grant Contract No. 7214372.

RESOURCE PERSON(S): Kerry Lacy, City Manager
Amy Miller, Community Development Director
Sydney Laquey, Finance Director
Joe Parten, Public Works Director

SUMMARY: Proposals are due Thursday, October 29 at 5pm. The review committee, which includes Buck Laquey, Finance Director, Gary Cooke, Planning & Development Director, and Amy Miller, Community Development Director, will meet and score proposals on Friday morning. A recommendation for a firm will be provided for the Council meeting on Tuesday, November 3. This grant will provide new sidewalk infrastructure on Avenue C from Brenham to the alley north of Austin Street, on Austin Street and several ADA ramps throughout the downtown district.

RECOMMENDATION(S): Approve the firm recommended by the scoring committee to provide management services for the Texas Capital Fund Main Street program grant Contract No. 7214372.

ATTACHMENT:



COUNCIL MEETING: November 3, 2015

ITEM: 4. Discussion and action to award the selection of an engineering services firm for the Texas Capital Fund Main Street program grant Contract No. 7214372.

RESOURCE PERSON(S): Kerry Lacy, City Manager
Sydney Laquey, Finance Director
Amy Miller, Community Development Director
Joe Parten, Public Works Director

SUMMARY: Proposals are due Thursday, October 29 at 5pm. The review committee, which includes Buck Laquey, Finance Director, Gary Cooke, Planning & Development Director, and Amy Miller, Community Development Director will meet and score proposals on Friday morning. A recommendation for a firm will be provided for the Council meeting on Tuesday, November 3. This grant will provide new sidewalk infrastructure on Avenue C from Brenham to the alley north of Austin Street, on Austin Street and several ADA ramps throughout the downtown district.

RECOMMENDATION(S): Approve the recommendation of the review committee for the selection of an engineering services firm for the Texas Capital Fund Main Street program grant Contract No. 7214372.

ATTACHMENT:



COUNCIL MEETING: November 3, 2015

ITEM: 5. Discussion and action to consider approving a proposal from a selected contractor to renovate baseball field lighting at Thomas Memorial Park 411 Madison Street.

RESOURCE PERSON(S): **Kerry Lacy, City Manager**
Michael Gonzalez, Parks and Recreation Director

SUMMARY: **Michael Gonzalez Parks Director, reviewed proposals for renovations of baseball field lighting and received a proposal from GSD Electric to remove old lighting and install new adequate lighting for a cost of \$27,900.50 with the next lowest proposal being \$41,200.00.**

RECOMMENDATION(S): **Staff recommends approving a proposal from a selected contractor to renovate baseball field lighting at Thomas Memorial Park 411 Madison Street.**

ATTACHMENT: **1-Staff Recommendation For Thomas Park Project**

Mayor and Council,

I recommend that Council approves the proposal from GSD electric to renovate the lighting at the Baseball field at Thomas Park for the amount of \$27,900.50. From my findings this proposal is a very reasonable amount to provide adequate and safe lighting at the Thomas Park baseball field. The new lighting will reduce energy cost and give a brighter output of light on the field. The next lowest proposal in my findings was \$41,200.00. Updating this facility will give the department more options for recreation programing and scheduling fields for practice and games for the community.

Michael Gonzalez
Parks and Recreation Director