

MINUTES
Monday, December 16, 2019 Regular Meeting
Planning and Zoning Commission
City of Elgin

CALL TO ORDER

Chair Antonio Prete called the meeting to order at 6:30 P.M. in the Council Chambers, City Hall, 310 N Main Street, Elgin, Texas.

Members present were Antonio Prete, Ronnie Creppon, Dorothy McCarther, David Lanford, and Gilbert Rendon. Jason Tatum arrived at 6:32 P.M. Planning and Community Development Director David Harrell, Planning Technician Melissa Lipiec, and Donald Heisch of TRC Companies were present. Brian Lundgren was absent.

PUBLIC COMMENT FOR NON-AGENDA RELATED ITEMS

There were no citizen comments.

CONSENT AGENDA

1. Consideration of Minutes:

A. November 18, 2019 Regular Meeting

A formal motion was not made on this item and therefore it cannot be approved and will be carried over to the January meeting.

NEW BUSINESS

1. Project #20190001: An Ordinance amending the official zoning map of the City of Elgin, Texas adopted in Chapter 46, Section 46-3, revised Code of Ordinance, City of Elgin, Texas, 2013 and making this amendment a part of said official zoning map, to wit: to rezone as PDD Planned Development District, the property being approximately 65.643 acres of land, out of the Thomas Christian Survey, Section 26, Abstract 20, of Travis County and Bastrop County, Texas [O.P.R.B.C.T]; and being the remainder of a called 77 acre tract described to Raymond Johnson in Volume 123, Page 121, of the deed records of Bastrop County, Texas [D.R.B.C.T], said 65.643 tract being more particularly described in Exhibit "A" (generally known as Travis Co. Parcel Number 557529 & Bastrop Co. Parcel Number R15615), attached hereto and providing a savings clause and repealing conflicting ordinances and resolutions.
 - A. Staff Presentation
David Harrell read his staff report into the record.
 - B. Applicant Presentation
Scott Miller of Ranch Road Development gave a brief presentation.
 - C. Open Public Hearing
Public Hearing was opened at 6:51 P.M. No members of the public were present.
 - D. Close Public Hearing
Public Hearing was closed at 6:52 P.M.

E. Recommendation

On a motion by Ronnie Creppon, seconded by David Lanford, the Commission voted unanimously to recommend zoning change for Project #20900701.

2. Review and Input concerning revised platting checklist.

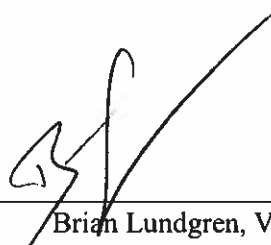
David Harrell provided an overview concerning why the item was before the Commission. There was brief discussion concerning proposed changes to the construction standards document and site development checklist. David Harrell indicated there would be no vote on the item but would incorporate changes as discussed in the meeting into the documents.

ANNOUCEMENTS

David Harrell announced that the next meeting would be held on January 27, 2020 and the agenda would be large. He also indicated that would be increased workload for next year due to proposed code changes that would need reviewing as well.

ADJOURNMENT

The Chair adjourned the meeting at 7:12 P.M.



Brian Lundgren, Vice-Chair

ATTEST: Melissa Lipiec
Melissa Lipiec, Planning Technician

On a motion by Jason Tatum, seconded by David Lanford the foregoing instrument was passed and approved this 27 day of January, 2020.