

**MINUTES
ELGIN CITY COUNCIL
PUBLIC HEARING & REGULAR MEETING
TUESDAY, FEBRUARY 3, 2015, 7:00 P.M.
CITY ANNEX COUNCIL CHAMBERS, 310 NORTH MAIN STREET**

CALL TO ORDER

Mayor Marc Holm called the regular meeting at 7:05 p.m. with the following members:

Marc Holm, Mayor
Chris Cannon, Mayor Pro-Tem
Keith Joesel, Council Member (absent)
Sue Brashar, Council Member
Edward Maldonado, Council Member
Juan Gonzalez, Council Member
Mary Penson, Council Member
Jessica Bega, Council Member
Craig Fromme, Council Member

INVOCATION

Council Member Mary Penson gave the invocation.

Recessed REGULAR MEETING at 7:06 p.m. and called to order PUBLIC HEARING at 7:06 p.m.

PUBLIC HEARING

1. Proposed Zoning Change Request from Roseanne Cullen for 515 North Highway 95 from C-3 commercial to R-1 residential.
Gary Cooke, Planning and Development Director

No public comments.

2. Proposed Zoning Change Request from Micah and Michelle Erwin for 414 East 8th Street for a specific use permit.
Gary Cooke, Planning and Development Director

Micah Erwin was present and explained that the honey wine they make would be sold at farmers markets and other places for marketing. It will not be consumed on the premises.

Closed PUBLIC HEARING at 7:16 p.m. and Reconvened REGULAR MEETING at 7:16 p.m.

PUBLIC COMMENT

None

PRESENTATIONS

1. Presentation of Employee of the First Quarter Tina Guerero.
Sandy Ott, Library Director
2. Presentation of Proclamation for Black History Month.
Amy Miller, Parks and Community Development Director

REPORTS

1. Monthly Department Reports for December Council Informational Monthly Updates.
Kerry Lacy, City Manager
2. Presentation of Quarterly Investment Report ending December 31, 2014.
Buck LaQuey, CPA, Finance Director
Laura Schwartz, Purchasing Agent, Finance Assistant
3. Presentation of Quarterly Financial Report ending December 31, 2014.
Buck LaQuey, CPA, Finance Director
Laura Schwartz, Purchasing Agent, Finance Assistant

CONSENT AGENDA

Council Member Sue Brashar requested moving item 1. Approval of Minutes to New Business.

1. Approval of minutes of the regular meeting January 6, 2015.
Lucretia Alvarez, City Secretary
2. Approval of an Agreement to Conduct Joint Election between the City of Elgin and Elgin Independent School District for the May 9, 2015 Election.
Lucretia Alvarez, City Secretary
3. Approval of a Contract for Election Services between the Elections Administrator of Bastrop County and the City of Elgin for the May 9, 2015 Election.
Lucretia Alvarez, City Secretary
4. Approval of appointments to Library Advisory Board.
Sandy Ott, Library Director
5. Approval of appointments to Parks and Recreation Advisory Board.
Michael Gonzalez, Parks and Recreation Program Manager
6. Approval of appointments to Main Street Board.
Amy Miller, Parks and Community Development Director
7. Approval of appointments to Historic Review Board.
Amy Miller, Parks and Community Development Director
8. Approval of appointments to Board of Adjustments.
Gary Cooke, Planning and Development Director
9. Approval for partial street closure of Main Street, First Street, and Avenue C on Sunday, March 1, 2015 for the Volunteer Fire Department Annual BBQ plate fundraiser from 11:00 a.m. to 1:00 p.m.
Amy Miller, Parks and Community Development Director
10. Approval for waiver of the open container ordinance in Veterans' Memorial Park for the Friends of Elgin Parks' Music in the Park series on May 15, May 22, May 29, June 5, and June 19, 2015 from 4:00 p.m. until 10:00 p.m.
Michael Gonzalez, Parks and Recreation Program Manager

11. Approval of a contract with the Bastrop YMCA to provide swim lessons and swim leagues at Morris Memorial Park and Pool for the summer 2015 pool season.
Amy Miller, Parks and Community Development Director

Mayor Pro-Tem Chris Cannon made a motion to approve the consent agenda as presented, Council Member Sue Brashar seconded, and motion approved unanimously.

UNFINISHED BUSINESS

None

NEW BUSINESS

- 1A Approval of minutes of the regular meeting January 6, 2015.
Lucretia Alvarez, City Secretary

Council Member Sue Brashar made a motion to approve the minutes with one correction, Council Member Craig Fromme seconded, and motion approved unanimously.

- 1 Discussion and action regarding proposed Ordinance Calling a General Election on May 9, 2015 for the purpose of Electing Certain City Officials, Designating Election Precincts and Polling Places, Providing for Early Voting and Providing for Performance of Required Administrative Duties.

Lucretia Alvarez, City Secretary

Mayor Pro-Tem Chris Cannon made a motion to approve Ordinance 2015-02-03-03 as presented, Council Member Mary Penson seconded, and motion approved unanimously.

ORDINANCE NO. 2015-02-03-03

AN ORDINANCE OF THE CITY OF ELGIN, TEXAS, CALLING A GENERAL ELECTION ON MAY 9, 2015 FOR THE PURPOSE OF ELECTING CERTAIN CITY OFFICIALS; DESIGNATING ELECTION PRECINCTS AND POLLING PLACES; PROVIDING FOR EARLY VOTING; PROVIDING FOR PERFORMANCE OF REQUIRED ADMINISTRATIVE DUTIES; AND PROVIDING FOR OTHER MATTERS RELATING TO SUCH CITY ELECTION.

- 2 Discussion and action regarding proposed Ordinance Calling a Special Election on May 9, 2015 for the purpose of submitting to voters a proposed charter amendment to the Home Rule Charter of the City: designated election precincts and polling places; providing for early voting and election day voting; providing for performance of required administrative duties; making provisions for the conduct of such election; certifying provision of required accessible voting systems at each polling place; and providing for other matters related to such election.

Lucretia Alvarez, City Secretary

Mayor Pro-Tem Chris Cannon made a motion to approve Ordinance 2015-02-03-04 as presented, Council Member Mary Penson seconded, and motion approved unanimously.

ORDINANCE NO. 2015-02-03-04

AN ORDINANCE OF THE CITY OF ELGIN, TEXAS, CALLING A SPECIAL ELECTION FOR MAY 9, 2015 FOR THE PURPOSE OF SUBMITTING TO VOTERS A PROPOSED CHARTER AMENDMENT TO THE HOME RULE CHARTER OF THE CITY; DESIGNATING ELECTION PRECINCTS AND POLLING PLACES; PROVIDING FOR EARLY VOTING AND ELECTION DAY VOTING; PROVIDING FOR PERFORMANCE OF REQUIRED ADMINISTRATIVE DUTIES; MAKING PROVISIONS FOR THE CONDUCT OF SUCH ELECTION; CERTIFYING PROVISION OF REQUIRED ACCESSIBLE VOTING SYSTEMS AT EACH POLLING PLACE; AND PROVIDING FOR OTHER MATTERS RELATED TO SUCH ELECTION.

- 3 Discussion and action regarding the Local Government Investment Cooperative (LOGIC) as an authorized investment pool.
Buck LaQuey, CPA, Finance Director

Mayor Pro-Tem Chris Cannon made a motion to approve Resolution 2015-2-3-1 for LOGIC as an authorized investment pool, Council Member Edward Maldonado seconded, and motion approved unanimously.

RESOLUTION NO. 2015-2-3-1

RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF AN INTERLOCAL AGREEMENT FOR PARTICIPATION IN A PUBLIC FUNDS INVESTMENT COOPERATIVE (THE "COOPERATIVE"), DESIGNATING THE BOARD OF DIRECTORS OF THE COOPERATIVE AS AN AGENCY AND INSTRUMENTALITY TO SUPERVISE THE COOPERATIVE, APPROVING INVESTMENT POLICIES OF THE COOPERATIVE, APPOINTING AUTHORIZED REPRESENTATIVES AND DESIGNATING INVESTMENT OFFICERS.

4. Discussion and possible action regarding proposed zoning change request from Roseanne Cullen for 515 North Highway 95 from C-3 commercial to R-1 residential.
Gary Cooke, Planning and Development Director

Mayor Pro-Tem Chris Cannon made a motion to approve the zoning change request as presented, Council Member Craig Fromme seconded, and motion approved unanimously.

5. Discussion and possible action regarding proposed zoning change request from Micah and Michelle Erwin for 414 East 8th Street for a specific use permit.
Gary Cooke, Planning and Development Director

Mayor Pro-Tem Chris Cannon made a motion to approve the zoning change request from Micah and Michelle Erwin for 414 East 8th Street for a specific use permit for three years, Council Member Sue Brashar seconded, and motion approved unanimously.

6. Discussion and action regarding proposed ordinance to create a Building Standards Commission and appoint members.
Gary Cooke, Planning and Development Director

Mayor Pro-Tem Chris Cannon made a motion to approve Ordinance 2015-02-03-05 as presented and appoint Board of Adjustments members to this commission, Council Member Mary Penson seconded, and motion approved unanimously.

ORDINANCE NO. 2015-02-03-05

AN ORDINANCE AMENDING CHAPTER 2, ARTICLE IV, CODE OF ORDINANCES, CITY OF ELGIN, TEXAS, BY ADDING A NEW DIVISION FOUR TO ARTICLE IV, CREATING A BUILDING STANDARDS COMMISSION; AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES OR RESOLUTIONS.

7. Discuss and consider adopting an ordinance calling for a public hearing for March 3, 2015 at City Hall during the council meeting to discuss a declaration that the structure located at 423 Brenham Street, Elgin, Texas is unsafe.
Gary Cooke, Planning and Development Director

Council Member Jessica Bega made a motion to approve Ordinance 2015-02-03-06 as presented, Council Member Sue Brashar seconded, and motion approved unanimously.

ORDINANCE NO. 2015-02-03-06

AN ORDINANCE OF THE CITY OF ELGIN, TEXAS CALLING FOR A PUBLIC HEARING; LISTING ALLEGED VIOLATIONS THAT RENDERS A BUILDING OR STRUCTURE UPON A PROPERTY UNSAFE; REQUIRING NOTICE OF HEARING; AND PROVIDING FOR OPEN MEETINGS AND EFFECTIVE DATE CLAUSES.

8. Discuss and consider adopting an ordinance calling for a public hearing for March 3, 2015 at City Hall during the council meeting to discuss a declaration that the structure located at 113 Reyna Street, Elgin, Texas is unsafe.
Gary Cooke, Planning and Development Director

Council Member Sue Brashar made a motion to approve Ordinance 2015-02-03-07 as presented, Council Member Jessica Bega seconded, and motion approved unanimously.

ORDINANCE NO. 2015-02-03-07

AN ORDINANCE OF THE CITY OF ELGIN, TEXAS CALLING FOR A PUBLIC HEARING; LISTING ALLEGED VIOLATIONS THAT RENDERS A BUILDING OR STRUCTURE UPON A PROPERTY UNSAFE; REQUIRING NOTICE OF HEARING; AND PROVIDING FOR OPEN MEETINGS AND EFFECTIVE DATE CLAUSES.

9. Discuss and consider adopting an ordinance calling for a public hearing for March 3, 2015 at City Hall during the council meeting to discuss a declaration that the structure located at 602 Alley A, Elgin, Texas is unsafe.
Gary Cooke, Planning and Development Director

Mayor Pro-Tem Chris Cannon made a motion to approve Ordinance 2015-02-03-08 as presented, Council Member Mary Penson seconded, and motion approved unanimously.

ORDINANCE NO. 2015-02-03-08

AN ORDINANCE OF THE CITY OF ELGIN, TEXAS CALLING FOR A PUBLIC HEARING; LISTING ALLEGED VIOLATIONS THAT RENDERS A BUILDING OR STRUCTURE UPON A PROPERTY UNSAFE; REQUIRING NOTICE OF HEARING; AND PROVIDING FOR OPEN MEETINGS AND EFFECTIVE DATE CLAUSES.

10. Discussion and action regarding proposed resolution authorizing the preparation and submission of a 2013/2014(PY) Texas Community Development Block Grant (TxCDBG) Application to the Texas Department of Agriculture (TDA) for funding under the Texas Community Development Block Grant Program (TxCDBG).
Doug Prinz, Utilities Director
Philip Ruiz, Community Development Management Company
Amy Miller, Community Development Director

Council Member Sue Brashar made a motion to approve Resolution 2015-2-3-2 as presented, Council Member Craig Fromme seconded, and motion approved unanimously.

RESOLUTION NO. 2015-2-3-2

A RESOLUTION OF THE CITY COUNCIL OF CITY OF ELGIN, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE COMMUNITY DEVELOPMENT FUND; AND AUTHORIZING THE MAYOR TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

EXECUTIVE SESSION

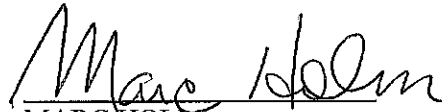
None

ANNOUNCEMENTS

- Jim Walenta, former Planning and Zoning board chairman, has passed away.
- Seven Elgin High School graduates will be signing with college teams this week.

ADJOURNMENT

Mayor Marc Holm adjourned the meeting at 8:15 p.m.


MARC HOLM
Mayor of Elgin, Texas

ATTEST:


LUCRETIA ALVAREZ
City Secretary of Elgin, Texas