

ELGIN PARKS & RECREATION ADVISORY BOARD
Thursday, September 18th, 2022 | 5:30 PM CST
Elgin Public Library Civic Center
404 N Main St, Elgin, TX 78621

I. Call to Order

Meeting was called to order at 5:33 PM by Chair, Katherine Salmon

Members Present:

Elizabeth Marzec (Program Manager)
Katherine Salmon (Chair)
Tiffany Finley (Vice Chair)
Brad Kilgore (Secretary)
Stacey VanLandingham
Carlos Gandia
Charles Brown

II. Approval of Minutes. August 2022

Motion to approve August minutes without any changes by Carlos, 2nd by Tiffany. All approved.

III. Citizen Communication

None

IV. Review

Nothing to review

V. New Business – Discussion & Possible Action

A. PDD Review

The PDD is providing parkland fees in lieu of land referenced on section 8.2 of the plans. The Parks Board is making the recommendation that they make the drainage area part of the greenway trail.

B. Thomas Park New Entrance Proposal.

The lane was minimized to 20 LF and a 32 foot buffer was also allowed for the trees. Benches will be added to the area made from the dead oak on site. Signage is encouraged to explain the significance of the benches and the tree that once stood there. The NAACP and Juneteenth group are trying to come up with picnic tables with shading to get 3-5 sites near the playground.

C. Review and Update Recreation Center Guidelines.
Needs rereview

D. Review and Update Rental Contracts and Guidelines.
Needs rereview

E. Vendor Process.
Needs rereview Something by the 30th!!

VI. Reports from Parks Director and Staff

A. Veterans' Memorial Park Status Update

Parks hired 1619 as the design company. City council approved to do four blocks @ 30% design. The plan is to be shovel ready by December. Official action is needed to purchase the train playground.. The dry creek bed will be an interactive water feature. The hand pump in dry creek bed as the interactive

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feature will save money. The stage and classroom will be a massive pavilion w/ the backdrop to be multi-purpose. Storage will be provided on site which will assist the classrooms. Block d of the design is in the 2026 timeframe.. A brick art seat wall is planned and is terraced to help view the theater. St David's 300k grant is being pursued and will be submitted on the 23rd, but another 300k is needed. For perspective, the skate park is \$1 million. A citizen is proposing to donate money towards the skate park. A rental spot is being designed as a downtown option. The Gates in the center of the plan do not make sense and placing the fence there puts a physical and visual barrier prohibiting free flow. The Board recommends removing the gate in the center of the plan along the railroad track. The board also recommends placing basketball hoops in the rental pavilion? When the pavilion is not being rented, it can be used as a shaded basketball court. The plans and budget were supplied in the meeting.

B. Recreation Center and Park Operations Updates

Help is needed w/ the pumpkin carving event.

Volunteers are needed on Monday oct 31st to help w/ trick or treat.

Hours are changing at the recreation center.

C. Parks & Recreation Events, Programming and Classes

Pumpkin Carving Safe Trick or Treat Arbor day – A bunch of activities are planned as well as planting trees, involving the tree initiative. Sponsored trees are also recommended.

Handout provided that shows calendar and events. The Parks Dept is looking for sponsorship for programming and classes. Any other avenues for getting information out is recommended.

VII. **Announcements**

A. Upcoming Events

On supplied handout

Next meeting date: October 27th, 2022 at 5:30 PM @ Civic Center (Elgin Public Library)

VIII. **Adjournment** - Motion to adjourn made by Brad K, seconded by Carlos; all approved. Meeting adjourned at 6:25 PM.

Attest,



Katherine Salmon (Chair)
Parks and Recreation Advisory
Board

Brad Kilgore, Secretary
Parks and Recreation Advisory
Board