

ELGIN PARKS & RECREATION ADVISORY BOARD

June 29, 2020
Virtual Meeting
Via GoToMeeting

I. **Call to Order**

Meeting was called to order at 7:09 PM. Meeting was held virtually via Go To Meeting

Members Present:

Elizabeth Marzec (Program Manager)

James Sides (Vice Chair)

Erin Flores

Tiffany Finley

Tara Minor

Members Absent:

Sonya Rangel

Brad Kilgore

II. **Approval of Minutes – March 2020**

Motion to approve by Erin Flores, seconded by Tiffany Finley, all approved.

III. **Citizen Communication**

No comments

IV. **Review**

A. Updates on Status of Parks Board Survey

We have had 345 respondents. This is a good number of responses. Elizabeth is doing one last push/link in the next Activity Book, but have not had much response from those prior.

Elizabeth has put the responses in a document and most things are what were expected, but dog park is lower than expected (still there) and top request was a walking trail, not along a road.

B. Park Evaluations from Parks Board

We are still missing evals from Brad and Sonyad and missing evaluations on a couple of parks. Elizabeth will send out a list of the missing parks that need to be evaluated.

Everyone should feel free to do any parks they want. The survey will also go out to the public (mostly seniors using the walking trails) to complete as well.

C. Capital Improvement Plan Updates and Recommendations

Erin, Tiffany, and Elizabeth met and put together an updated Capital Improvement Plan to submit to City Council. The city is working on using the St. David's grant funding and adding to it. The main changes were adding bathrooms and asphalt in the park for park vehicles to use as well as people. The road will be striped for bikes also.

V. **New Business – Discussion and Possible Action**

A. Determine Goals and Objectives for Master Plan

This is the email from Elizabeth (sent earlier). She re-wrote the goals and added Key

Themes that will be addressed in the details of the plan. Email Elizabeth if you have any

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further comments that need to be added to the goals. We can also make any changes needed as we work through the plan.

B. Determine Level of Service Standards for City of Elgin Parks

This is part of the Master Plan. What has been used in the past has been deemed not 'standards', but just 'suggestions'. Each city should have its own unique criteria. Elizabeth wants us to work on our own level of service (standards for City of Elgin Parks). We can start with the suggestions of the national parks organization and make changes that fit our community. Elizabeth will send out an example of the old suggested standards that we can work from.

C. Topics for Future Meetings

Senior and Board Member park audits completed and discussed

Level of Service for the Master Plan

Additional items to add/change in the Master Plan Goals

VI. Report from Parks Director and Staff

A. Park Updates from COVID19

Rec center has reopened, except for the weight room. Masks must be worn in all common areas.

Have over 100 activity books distributed every week. Cost is only .89 per book. They are STEM related activities and have been very well received.

VII. Announcements

A. Pool is opening July 1st

Pool will be open July by reservation only, with a max of 16 people in the pool at one time. Only have 8 lifeguards; limited days for open swim and water aerobics. Sign-ups will be via the website, and by family groups. Masks must be worn in all common areas.

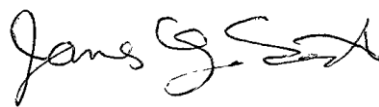
Next meeting date: July 27, 2020 at 7pm. Elizabeth will set up the web meeting.

VIII. Adjournment – Motion to adjourn made by Erin, seconded by Tiffany; all approved. Meeting adjourned at 7:47 pm.

Attest



Tara Minor
Parks and Recreation Advisory Board



James Sides, Vice Chair
Parks and Recreation Advisory Board