

Elgin Main Street Advisory Board

Wednesday, March 24, 2021 –8:00 a.m.

Go To meeting call – Email community@ci.elgin.tx.us for meeting call information or
contact the City Secretary asanchez@ci.elgin.tx.us or call 512-801-5748

Theresa McShan-President, Stacey Wilhite-Vice President, Krista Marx - Secretary, Ed Rivers

Katy Gassaway, Jake Carter, Marla Jensen, Monica Nava, Sarah Gudenkauf

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT
4. MINUTES

4.I. March 5, 2021 Minutes

Documents:

[MSB MINUTES 3-5-2021.PDF](#)

5. Financial Report- Revenue And Expenditures
6. NEW BUSINESS

6.I. Main Street Manager Position

6.II. Main Street Grant Applications

Documents:

[MSB GRANT SPREADSHEET 3-24-2021.PDF](#)

6.III. TDA Downtown Revitalization Sidewalk Grant Project

Documents:

[TDA DOWNTOWN SIDEWALKSPROJECT.JPG](#)

- 6.IV. CARTS Transit Stop
- 6.V. Trash Options & Alley Improvements
- 6.VI. Veterans Park Renovation & Expansion

Documents:

[VETERANS PARK DRAFT 4_PAGE_3.JPG](#)
[VETERANS PARK DRAFT 4_PAGE_4.JPG](#)

- 6.VII. Events
Sip Shop & Stroll

Music in the Park Series
Hogeye Festival
Elgin Art Studio Tour
Local Lore Elgin's History Adventure

7. ANNOUNCEMENTS

8. ADJOURNMENT

9. Footer

CERTIFICATION

I certify that the above notice for a meeting was posted on the bulletin board at the

Elgin City Hall of the City of Elgin on or before Friday March 19, 2021 5:30PM

La Richer Parks, Community Services Admin. Assistant

Notice of Possible Quorum: City Council, City of Elgin, Texas. This notice is posted in order to meet the requirements of the Open Meetings Act, in the event that the number of City Council members present at the event makes the Act applicable.

NOTICE OF ASSISTANCE AT A PUBLIC MEETING

The City of Elgin is committed to compliance with the Americans with Disability Act. Location is wheelchair accessible and special marked parking is available in front of the building. Persons with disabilities who plan to attend this meeting and who may need assistance are requested to contact the City Secretary's Office at (512) 281-5724. Please provide forty-eight (48) hours notice when feasible.

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Called to Order at 8:03 a.m. by Theresa McShan

Attending: Sarah Gudenkauf, Jake Carter, Theresa McShan, Katy Gassaway, Krista Marx and Monica Nava, Ed Rivers and Marla Jensen. Marla Jensen joined at 8:35am.

Absent: Stacey Wilhite, due to medical.

Staff: Amy Miller and La'Richer Parks

Public Comment: None

Minutes: January 21 minutes were provided to the board. Ed Rivers moves to approve. 2nd by Sarah Gudenkauf. Passed unanimously.

Financial Report- will be provided at the next meeting.

New Business:

Main Street Manager position- Amy provided an update on the status of the position. Posted on the City of Elgin website, shared with the National Main Street, TX Historic Commission, about four universities. Conducting interviews thank you to Stacey and Theresa for serving on the interview panel.

Main Street Promotional Grants- New applicant: Remember Me Tattoos, Chemn Café and Giant Print. Jake Carter moves to approve the applications. 2nd by Katy Gassaway. Passed unanimously.

Officer Elections- Ed Rivers nominates Theresa McShan for President 2nd by Krista Marx. Passed unanimously. Ed Rivers nominates Stacey Wilhite for Vice President. Sarah Gudenkauf moves to approve the nomination. 2nd by Theresa McShan. Passed unanimously. Sarah Gudenkauf nominates Krista Marx for Secretary/Treasurer. Sarah Gudenkauf moves to approve the nomination. 2nd by Monica Nava. Passed unanimously.

Veteran's Park Expansion - Amy shared the Park expansion Plan and the background on the plan with the board. Recommendations in the Sustainable Places plan adopted by City Council in 2015 included purchasing ten acres of railroad right of way from Union Pacific Railroad, and developing it as community parks space with a transit stop in the future. This plan showed a general linear park space and transit stop. The Parks & Recreation Advisory Board spent 2020 developing a master parks plan which is in final stages of review and public input before presentation to council. The elements in the Veterans Park Expansion plan presented here reflect the priorities and needs expressed by the public in that plan.

The plan includes:

- Within Veterans Park:
 - repair existing sidewalks,
- Between Avenue C and Avenue B:
 - installation of a dancing water plaza,
 - green lawn,

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- playscape with shade cover, and
 - concession stand,
- Between Avenue B and Avenue A:
 - dog park,
 - sensory park area, and
 - skatepark area.
- Along all railroad right of way from Avenue C to Avenue A north and south sides:
 - vegetative fencing.

The CARTS transit stop at Avenue C and Central (currently under construction) will provide public restrooms and will include additional sustainable parking with reduced pervious cover. Sarah Gudenkauf made a motion to support the park plan. 2nd by Krista Marx. Passed unanimously.

Assessment and Planning Proposals- board will circle back after the new Main Street Manager is hired.

Updates:

Special events-

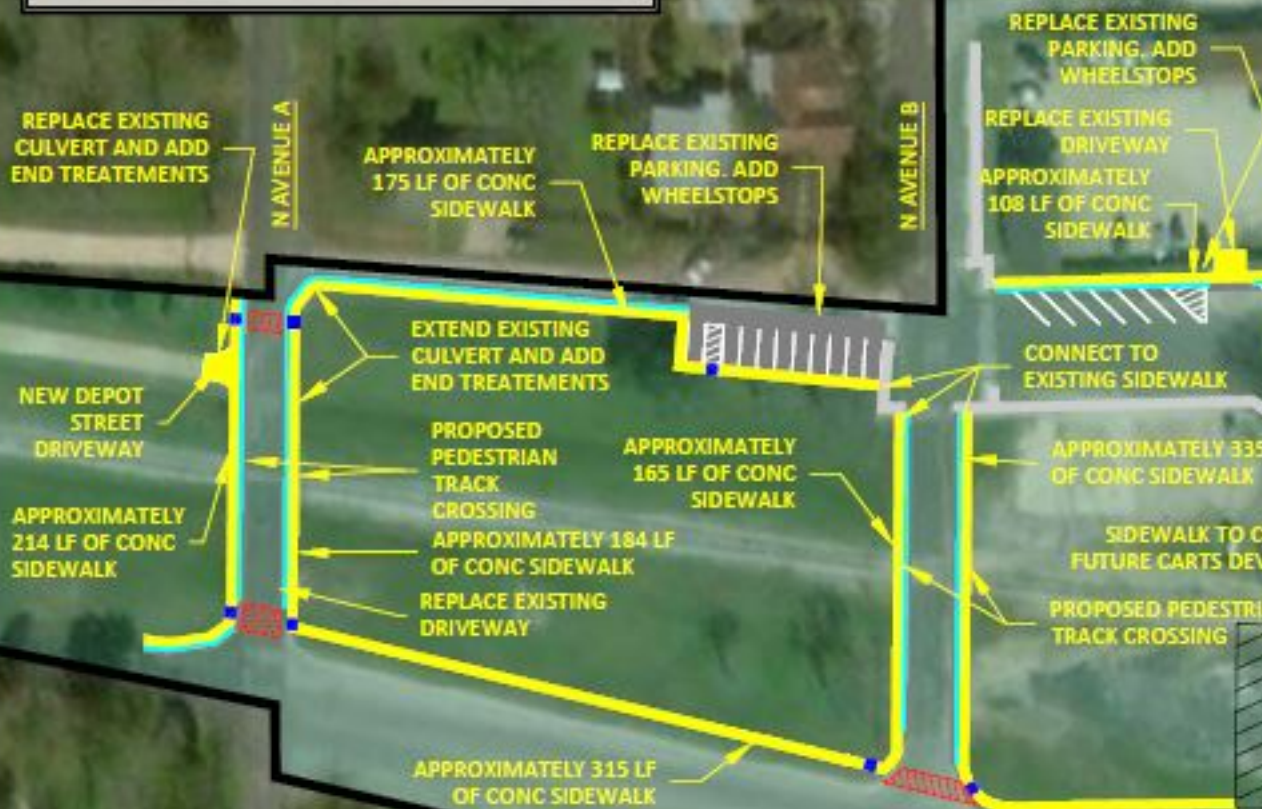
Sidewalk Sale- Set for the first Saturdays for 2021. Please share on your social media channels.

Adjourn: 8:59 a.m.

Business Name	Applied date	Reviewed by Board	Receipts totals submitted	Total reimbursed
Body & Shine	10/14/2020	Approved 10-22-2020	\$693.49	\$300.00
The Owl	10/14/2020	Approved 10-22-2020	\$2,816.89	\$300
ETX Travel	10/23/2020	Approved 11-19-2020	\$245	\$150
Remember Me Tattoos	10/22/2020	Approved 11-19-2020	\$410.29	\$275
Agni Massage	11/23/2020	Approved 12-17-2020	\$284.33	\$281
Lutra Home Care	12/14/2020	Approved 12-17-2020	\$1,737.77	\$300
Wild Spirit Artworks	12/28/2020	Approved 01-21-2021	\$348.70	\$287.57
Chemn Café	1/26/2021	Approved 3-5-2021	\$193.50	\$125.58
Remember Me Tattoos	2/1/2021	Approved 3-5-2021		
Giant Printing	3/3/2021	Approved 3-5-2021	\$308.00	\$145

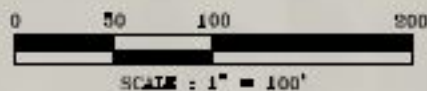
\$6,729.97 \$2,019.20

Elgin Main Street Sidewalks



LEGEND

- PROPOSED SIDEWALK
- PROPOSED CROSSWALK
- PROPOSED ADA RAMP
- PROPOSED CURB/GUTTER
- ASPHALT REPAIR
- MAIN STREET AREA
- EXISTING SIDEWALK



Veterans' Memorial

DRAFT OVERVIEW

KEY:



SIDEWALK



VEGETATION



PARK BENCH



BUTLER



Veter